

**STATE EXECUTIVE COUNCIL FOR THE CHILDREN'S SERVICES ACT  
OUTCOMES COMMITTEE MEETING  
1604 Santa Rosa Road, Suite 137  
Richmond, VA  
January 29, 2016**

**Attendees**

Courtney Gaskins, Member, SEC  
Maurice Jones, Member, SEC  
Alex Kamberis, Assistant Director, Division of Family Services, VDSS  
Jeanette Troyer, Member, SEC  
Angela Valentine, Chief Deputy, DJJ

**OCS Staff**

Scott Reiner, Interim Executive Director, OCS  
Howard Sanderson, Research Assistant, VDSS/OCS  
Marsha Mucha, Administrative Assistant, OCS

**Welcome and Introductions**

Scott Reiner convened the meeting at 1:10 p.m. He welcomed everyone and introductions were made.

**Overview and Discussion of Proposed Committee Charge**

Mr. Reiner explained that several years ago the SEC established three committees: the Executive Committee, Outcomes Committee and the Finance Committee. He noted that the Outcomes Committee had been meeting intermittently. He noted that the Committee was being reconstituted and he presented a new Committee Charter for consideration. After review, Committee members endorsed the charter. The approved Charter is attached at the end of these minutes.

**Demonstration of the CSA Executive Scorecard and Local Outcomes Dashboard**

Mr. Sanderson provided a demonstration of the CSA Executive Scorecard and a newly developed local outcomes dashboard. OCS' current capabilities and limitations regarding data collection were also discussed. Members had an opportunity to provide comments and make suggestions to provide clarity in presentation of the data. Mr. Reiner and Mr. Sanderson also answered questions. A demonstration of the application used to view locality performance on the five existing performance measures will be provided at the March 17, 2016 SEC meeting.

**Publishing Local Outcomes Dashboard**

Committee members discussed the desired results of publishing the outcomes dashboard, which included identifying meaningful outcome indicators for CSA; establishing a method for disseminating the outcome metrics; and, engaging stakeholders to embrace outcomes data to provide a quality improvement culture. Members also discussed the importance of educating stakeholders on how outcomes data can/should be utilized in a meaningful way. They also endorsed making the Outcomes Dashboard available on the CSA website.

**Review of Draft CSA Performance Measures/Outcome Indicators Report for FY2015**

Mr. Reiner shared a draft of a newly developed report summarizing state level CSA Performance Measure and Outcome Indicators. Because of time constraints, Committee members were asked to review the report and forward feedback to OCS.

**Next Meeting and Adjournment**

Mr. Reiner suggested that the Committee meet quarterly. Members will be polled with some suggested meeting dates. There being no further business the meeting adjourned at 2:40 p.m.

**State Executive Council for Children's Services  
Outcomes Committee**

**Committee Charter**

Approved January 29, 2016

The Outcomes Committee of the State Executive Council (SEC) for Children's Services will be responsible for the following activities:

1. Identify and recommend to the SEC a meaningful set of specific state and local-level performance and outcome indicators for CSA
2. Assist the Office of Comprehensive Services and the SEC to establish an understandable method of determining and disseminating performance/outcome metrics on a locality level including graphic displays such as dashboards, maps, etc.
3. Develop strategies to engage stakeholders to embrace an "outcomes-oriented" quality improvement culture within CSA