



Office of
Comprehensive
Services
Empowering communities to serve youth



First Annual Commonwealth of Virginia CSA Conference

Statutory Responsibilities of the CPMT

June 5-6, 2012

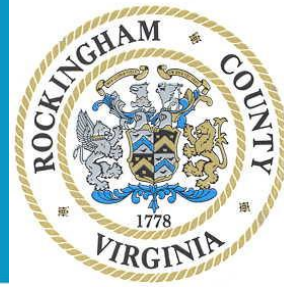
Joseph S. Paxton, County Administrator
Rockingham County
Member, CSA State Executive Council

Susan Cumbia Clare, Executive Director
Office of Comprehensive Services



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ACCOUNTABILITY



ACCOUNTABILITY

Are we achieving outcomes for the dollars we spend?

Locally, have you established benchmarks or outcomes to gauge “success”? How is success defined?



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ACCOUNTABILITY

Are we responsible stewards of public funds?

Locally, how do you ensure that funds are used in accordance with the policies, regulations, and goals the CPMT has established?



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ACCOUNTABILITY: STATE RESPONSIBILITY

Comprehensive Training



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ACCOUNTABILITY: STATE RESPONSIBILITY

Targeted Technical Assistance



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ACCOUNTABILITY: STATE RESPONSIBILITY

Manage by Data



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ACCOUNTABILITY: STATE RESPONSIBILITY

Internal Auditing Program



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ACCOUNTABILITY: STATE RESPONSIBILITY

Denial of Funds



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ACCOUNTABILITY: LOCAL RESPONSIBILITY

By statute, CPMT is responsible –
this means each local government is
financially liable.



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COV § 2.2-5204

Every county, city, or combination of counties, cities, or counties and cities shall establish a community policy and management team (CPMT) in order to receive funds pursuant to this chapter.



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COV § 2.2-5204

Each such team shall be appointed by the governing body ...

- The CPMT members should be responsible to report to local governing body on a regular basis the activities of the Team.



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COV § 2.2-5204

The participating governing bodies shall jointly designate an official ...to act as fiscal agent for the team.

- Generally, one local government (if more than one locality comprises the CPMT) is selected to serve as fiscal agent. This locality is responsible for the financial management of the CSA funds.

COV § 2.2-5204

The county or city that comprises a single team and the county or city whose designated official serves as the fiscal agent for the team in the case of joint teams shall annually audit the total revenues of the team and its programs.

- This is part of the local government's single audit requirement. If you are a member of a regional CPMT, your local share is included in your single audit.



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COV § 2.2-5204

*The county or city that comprises a single team and any combination of counties or cities establishing a team shall **arrange for the provision of legal services to the team.***



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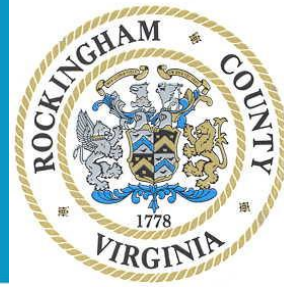
COV § 2.2-5206

Establishes powers and duties of the CPMT



Every CPMT shall:

1. *Develop interagency policies and procedures to govern the provision of services to children and families in its community;*
2. *Develop interagency fiscal policies governing access to the state pool of funds by the eligible populations including immediate access to funds for emergency services and shelter care;*



Every CPMT shall:

3. *Establish policies to assess the ability of parents or legal guardians to contribute financially to the cost of services to be provided and, when not specifically prohibited by federal or state law or regulation,; provide for appropriate parental or legal guardian financial contribution, utilizing a standard sliding fee scale based upon ability to pay*



Every CPMT shall:

4. *Coordinate long-range, community-wide planning that ensures the development of resources and services needed by children and families in its community including consultation on the development of a community-based system of services established under § 16.1-309.3;*



Every CPMT shall:

5. Establish policies governing referrals and reviews of children and families to the family assessment and planning teams or a collaborative, multidisciplinary team process approved by the Council and a process to review the teams' recommendations and requests for funding;
6. Establish quality assurance and accountability procedures for program utilization and funds management;



Every CPMT shall:

7. Establish procedures for obtaining bids on the development of new services;
8. Manage funds in the interagency budget allocated to the community from the state pool of funds, the trust fund, and any other source;



Every CPMT shall:

9. Authorize and monitor the expenditure of funds by each family assessment and planning team or a collaborative, multidisciplinary team process approved by the Council;
10. Submit grant proposals that benefit its community to the state trust fund and enter into contracts for the provision or operation of services upon approval of the participating governing bodies;



Every CPMT shall:

11. *Serve as its community's liaison to the Office of Comprehensive Services for At-Risk Youth and Families, reporting on its programmatic and fiscal operations and on its recommendations for improving the service system, including consideration of realignment of geographical boundaries for providing human services;*



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Every CPMT shall:

12. Collect and provide uniform data to the Council as requested by the Office of Comprehensive Services for At-Risk Youth and Families in accordance with subdivision D 16 of § 2.2-2648;

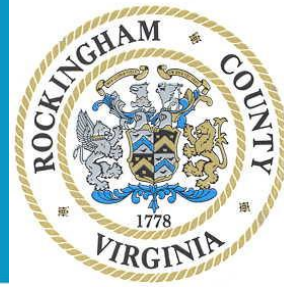
Every CPMT shall:

13. *Review and analyze data ...*

... to help evaluate child and family outcomes and public and private provider performance

... track the utilization and performance of residential placements

... implement strategies for returning children placed outside of the Commonwealth, preventing placements, and reducing lengths of stay in residential programs for children who can appropriately and effectively be served in their home, relative's homes, family-like setting, or their community;



Every CPMT shall:

14. *Administer funds pursuant to § [16.1-309.3](#);*
15. *Have authority, upon approval of the participating governing bodies, to enter into a contract with another community policy and management team to purchase coordination services provided that funds described as the state pool of funds under § 2.2-5211 are not used;*

Every CPMT shall:

16. *Submit to the Department of Behavioral Health and Developmental Services information on children ... for whom an admission to an acute care psychiatric or residential treatment facility ... was sought but was unable to be obtained...*
17. *Establish policies for providing intensive care coordination services for children who are at risk of entering, or are placed in, residential care through the Comprehensive Services Act program, consistent with guidelines developed pursuant to subdivision D 22 of § 2.2-2648.*

Denial of Funds Policies

The State Executive Council for CSA (SEC) has the specific duty in the CSA to deny state funding to a locality *“where the CPMT fails to provide services that comply with the Comprehensive Services Act (§ [2.2-5200](#) et seq.), any other state law or policy, or any federal law pertaining to the provision of any service funded in accordance with CSA Act (§ [2.2-5211](#)).”*

The SEC has directed the Office of Comprehensive Services to work with local CPMTs for training and to provide guidance to prevent such events.