



COMMONWEALTH of VIRGINIA

Scott Reiner, M.S.
Interim Executive Director

OFFICE OF CHILDREN'S SERVICES
Administering the Children's Services Act

March 28, 2016

Ms. Anita Morris, CPMT Chair
Western Tidewater Community Service Board
1000 Commercial Lane
Suffolk, VA 23434

RE: City of Franklin Children's Services Act (CSA) Program Audit Self-Assessment
Validation, File No. 23-2015

Dear Ms. Morris,

In accordance with the Office of Children's Services (OCS) Audit Plan for Fiscal Years 2013-2015, the City of Franklin Community Policy and Management Team (CPMT) has completed and submitted the results of the self-assessment audit of your local CSA Program by the established due date of December 31, 2014. An on-site visit was scheduled and conducted by OCS Program Auditors on March 17, 2016 to perform the independent validation phase of the process.

Based on the review and examination of the self-assessment workbook and supporting documentation provided by the City of Franklin CSA program, our independent validation:

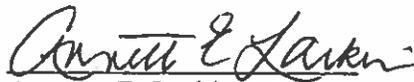
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with the conclusion reported by the City of Franklin CPMT that no significant observations of non-compliance and/or internal control weaknesses were identified in the design or operation of the processes or services conducted on behalf of the City of Franklin CSA. The City of Franklin CPMT has submitted a complete and satisfactory quality improvement plan addressing all non-significant observations that were identified by the CPMT, which included tasks, responsible parties, and target completion dates. OCS Program Auditors conducted a follow-up of the quality improvement plan and determined that tasks identified have been implemented.

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We would like to thank the City of Franklin CPMT and related CSA staff for their contributions in completing the CSA Self-Assessment Workbook. We also would like to acknowledge the excellent assistance and cooperation that was provided by Rachel Lewis, CSA Coordinator during our on-site visit. Ms. Lewis' efforts enabled the audit staff to quickly resolve any questions/concerns that we observed during the validation process. Please feel free to contact us should you have any questions.

Sincerely,


Annette E. Larkin, MBA
Program Auditor

cc: Scott Reiner, Interim Executive Director
R. Randy Martin, City Manager
Melissa Rollins, CPMT Fiscal Agent
Rachel Lewis, CSA Coordinator
SEC Finance and Audit Committee