



# COMMONWEALTH of VIRGINIA

## OFFICE OF CHILDREN'S SERVICES *Administering the Children's Services Act*

March 4, 2016

Larry Clark CPMT Chair  
New Kent County Financial Services  
12007 Courthouse Cir. Room 203  
P.O. Box 150  
New Kent, VA 23124

Dear Mr. Clark,

In accordance with the Office of Children's Service's (OCS) Audit Plan for Fiscal Years 2013-2015, the New Kent County Community Policy and Management Team (CPMT) has completed and submitted the results of the self-assessment audit of your local CSA Program by the established due date of May 31, 2015. An on-site visit was scheduled and conducted by OCS Program Auditors on February 11, 2016 to perform the independent validation phase of the process.

Based on the review and examination of the self-assessment workbook and supporting documentation provided by the New Kent County CSA program, our independent validation:

Concurs                       Partially Concurs                       Does Not Concur

with the conclusion reported by the New Kent County CPMT. We agree that there are no significant observations of non-compliance and/or weakness found in the design or operation of the internal controls applicable to the processes or services conducted on behalf of New Kent County CPMT. The New Kent County CPMT has submitted a complete and satisfactory quality improvement plan addressing all non-significant observations that were identified by the CPMT, which included task, responsible parties and targeted completion dates. OCS Program Auditors conducted a follow-up of the quality improvement plan and determined that tasks identified have been implemented

We would like to thank the New Kent County Community Policy and Management Team and related CSA staff for their contributions in completing the CSA Self-Assessment Workbook. We

Larry Clark CPMT Chair  
New Kent County CSA Self-Assessment Validation  
March 4, 2015  
Page 2

also would like to acknowledge the excellent assistance and cooperation that was provided by DeDreama Harrod, CSA Coordinator during our on-site visit. Ms. Harrod's efforts enabled the audit staff to quickly resolve any questions/concerns that we observed during the validation process. Please feel free to contact us should you have any questions.

Sincerely,



Annette E. Larkin MBA  
Program Auditor

cc: Scott Reiner, Interim Executive Director  
Rodney A. Hathaway, New Kent County Administrator  
Mary F. Altemus, CPMT Fiscal Agent  
DeDreama Harrod, CSA Coordinator  
SEC Finance and Audit Committee