



COMMONWEALTH of VIRGINIA

OFFICE OF CHILDREN'S SERVICES *Administering the Children's Services Act*

SCOTT REINER, M.S.
Executive Director

July 19, 2016

Kimberly Irvine, CPMT Chair
York-Poquoson Department of Social Services
301 Goodwin Neck Road
Yorktown, VA 23692

RE: York County Children's Services Act (CSA) Program Audit Self-Assessment
Validation, File No.29-2015

Dear Ms. Irvine,

In accordance with the Office of Children's Services (OCS) Audit Plan for Fiscal Years 2013-2015, York County Community Policy and Management Team (CPMT) has completed and submitted the results of the self-assessment audit of your local CSA Program by the established due date of January 31, 2015. An on-site visit was scheduled and conducted by OCS Program Auditors on March 1, 2016 to perform the independent validation phase of the process.

Based on the review and examination of the self-assessment workbook and supporting documentation provided by York County CSA program, our independent validation:

Concurs Partially Concurs Does Not Concur

with the conclusion reported by the York County CPMT that no significant non-compliance observations and/or control weakness were found in the design or operation of internal controls applicable to the processes or services conducted on behalf of York County CSA. The York County CPMT has submitted a satisfactory quality improvement plan (QIP) addressing all non-significant observations that were identified by the CPMT, which included tasks, responsible parties and target completion dates. OCS Program Auditor conducted a follow-up of the QIP and determined that tasks identified have been implemented and/or are currently in progress. We respectfully request you periodically update our office once quality improvement tasks have been fully completed.

Kimberly Irvine, CPMT Chair
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We would like to thank the York County CPMT and related CSA staff for their contributions in completing the CSA Self-Assessment Workbook. We also would like to acknowledge the excellent assistance and cooperation that was provided by Cynthia Bauer, CSA Coordinator during our on-site visit. Ms. Bauer's efforts enabled the audit staff to quickly resolve any questions/concerns that we observed during the validation process. Please feel free to contact us should you have any questions.

Sincerely,



Annette E. Larkin, MBA
Program Auditor

cc: Scott Reiner, Executive Director
Neil Morgan, York County Administrator
Jeremy Keeler, CPMT Fiscal Agent
Cynthia Bauer, CSA Coordinator
Stephanie Bacote, Program Audit Manager
SEC Finance and Audit Committee