



COMMONWEALTH of VIRGINIA

Scott Reiner, M.S.
Executive Director

OFFICE OF CHILDREN'S SERVICES
Administering the Children's Services Act

June 12, 2018

Mr. Timothy Beard, CPMT Chair
Prince George County CSA Program
6450 Administration Drive, 1st Floor
Prince George, VA 23875

RE: Prince George County Children's Services Act (CSA) Program
Audit Self-Assessment Validation, File No. 27-2018

Dear Mr. Beard,

In accordance with the Office of Children's Service's (OCS) Audit Plan for Fiscal Year 2018, the Prince George County Community Policy and Management Team (CPMT) has completed and submitted the results of the self-assessment audit of your local CSA Program. An on-site visit was scheduled and conducted by OCS Program Auditors on February 7, 2018 to perform the independent validation phase of the process.

Based on the review and examination of the self-assessment workbook and supporting documentation provided by the Prince George County CSA program, our independent validation:

Concurs Partially Concurs Does Not Concur

with the conclusion reported by the Prince George County CPMT that no significant observations of non-compliance and/or internal control weaknesses were identified in the design or operation of the processes or services conducted on behalf of Prince George County CSA. The Prince George County CPMT has submitted a complete and satisfactory quality improvement plan addressing all non-significant observations that were identified by the CPMT, which included tasks, responsible parties, and target completion dates. OCS Program Auditors conducted a follow-up of the quality improvement plan and determined that tasks identified have been implemented and/or are currently in progress. We respectfully request that you periodically update our office once all quality improvement tasks have been fully implemented.


CLIENT COMMENT

See attachment.

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We would like to thank the Prince George County CPMT and related CSA staff for their contributions in completing the CSA Self-Assessment Workbook. We also would like to acknowledge the excellent assistance and cooperation provided by Mary Bell, CSA Coordinator during our on-site visit. Ms. Bells' efforts enabled the audit staff to resolve any questions/concerns that we observed during the validation process. Please feel free to contact us should you have any questions.

Sincerely,


Stephanie S. Bacote, CIGA
Program Audit Manager

cc: Scott Reiner, Executive Director
Percy Ashcraft, Prince George County Administrator
Shel Bolyard-Douglas, Director
Prince George County Department of Social Services
Betsy Drewry, CPMT Fiscal Agent
Director of Finance, Prince George County
Mary Bell, CSA Coordinator

Attachment

ATTACHMENT



June 7, 2018

Office of Children's Services Act
Attn: Stephanie Bacote, CIGA, Program Audit Manager
1604 Santa Rosa Road, Suite #137
Richmond, VA 23229

RE: Prince George CSA Program Self-Assessment Validation Response

Dear Mrs. Bacote:

The Prince George CPMT met on Wednesday, June 6, 2018 and discussed and reviewed the draft memo of the recent audit findings. The Prince George CPMT has no objections to the audit findings. Upon final revision of the Operating Guidelines and By-Laws, Mrs. Bell will forward a copy to your office.

The Prince George CSA Program and its team members would like to extend our thanks for your patience and understanding throughout this process.

Sincerely,

A handwritten signature in cursive script that reads "Mary Bell".

Mary Bell, MAFP
CSA Coordinator
Prince George CSA
Phone: (804) 862-5273
Fax: (804) 733-2652
Email: Mary.Bell@dss.virginia.gov

Cc: Timothy Beard, CPMT Chair
Shel Bolyard-Douglas, Director
Prince George County Department of Social Services