

CSA LEDRS Fiscal Year 17 Implementation Webinar

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Office of Children's Services



Fiscal Year 17

No Data Set Submission No Expenditure File Submission

- Data Set for Fiscal Year 2016 Quarter 4 is due by October 15th
- Expenditure File CSA & Title IV-E for date range April
 1, 2016 June 30, 2016 is due by July 31



Fiscal Year 17 – LEDRS File

- This is a combined file containing data elements present in the current CSA Data Set and Expenditure File
- This file consists of detailed information of all payment/refunds made by a locality
- This file shall contain data extracted after the last submission of a LEDRS file from the locality's IT system
- During the months of July, Aug, Sept, this file shall contain data for 2 Fiscal Years (current & previous)
- The first LEDRS file submission shall be accepted by OCS from August 1, 2016



LEDRS File Submission – Frequency

LEDRS File: Data is submitted at the same frequency as the locality's Pool

Reimbursement

Pool Reimbursement Report, no more than monthly and no less than quarterly.

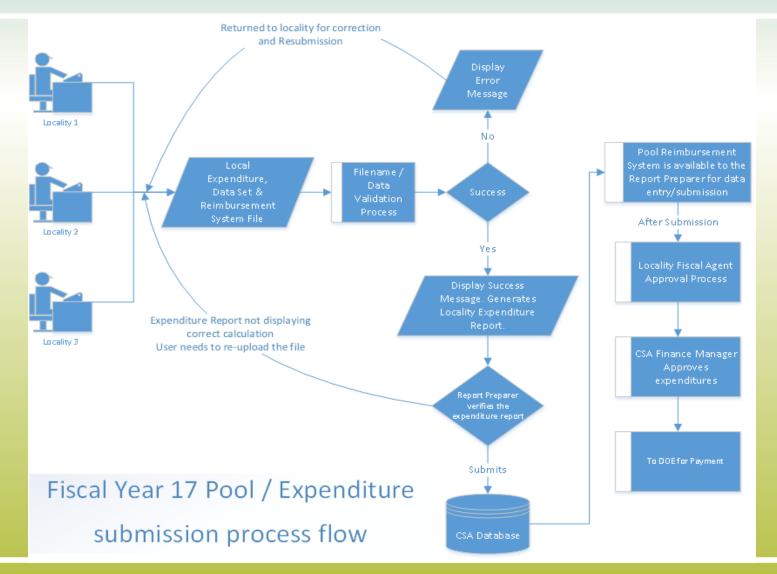
LEDRS file submission shall be in concurrence with Pool Fund Reimbursement request. Files shall be submitted no more than monthly and no less than quarterly.



LEDRS & Pool Reimbursement Relation

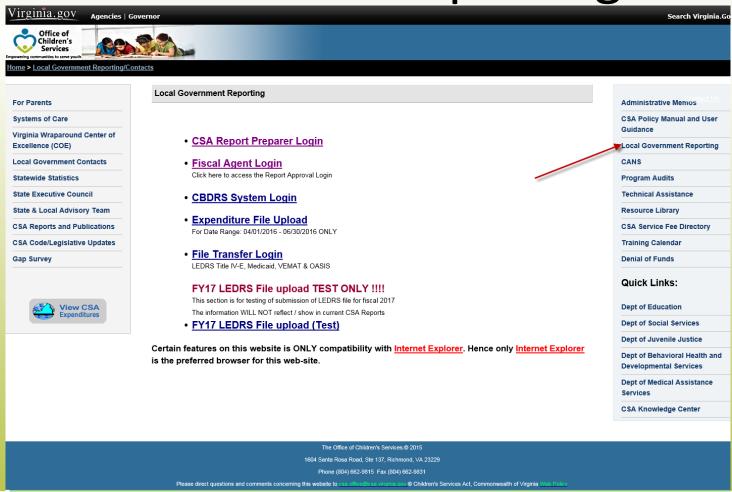
- If a LEDRS file is NOT uploaded by the locality. The Report Preparer shall not be able to manually enter and submit the Pool Reimbursement Report.
- The Report Preparer shall have to <u>verify</u> if the pool reimbursement report that the agency is planning to submit matches with the LEDRS file expenditure report

Office of Children's Services





Local Government Reporting Screen



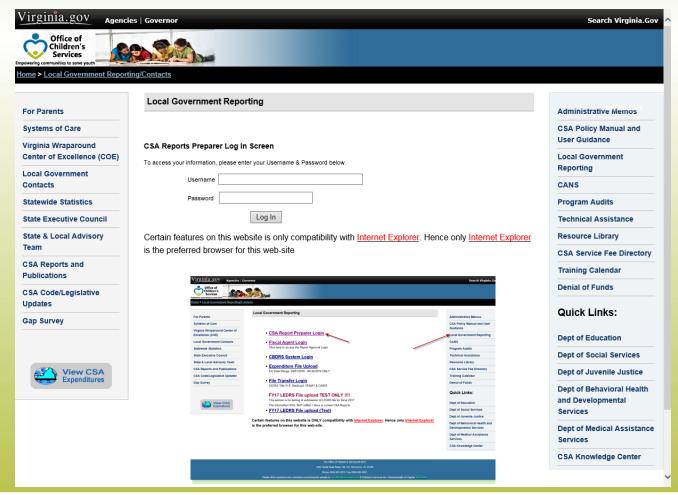


LEDRS File - Title IV-E

- Title IV-E LEDRS file shall be uploaded from a new link; File Transfer Login on Local Government Reporting
- File Layout is the same as that of CSA LEDRS
- Quarterly file submission ONLY

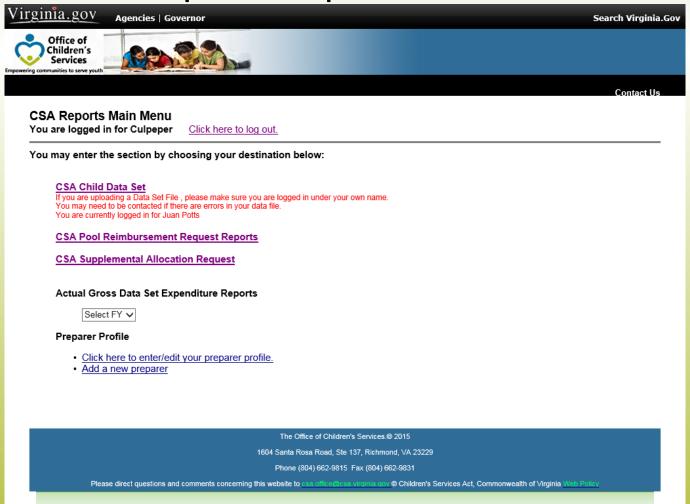


CSA Report Preparer Log in Screen



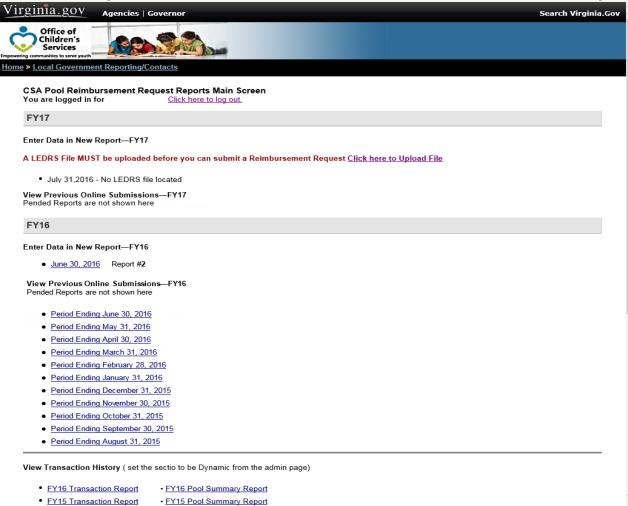


CSA Report Preparer Main Menu



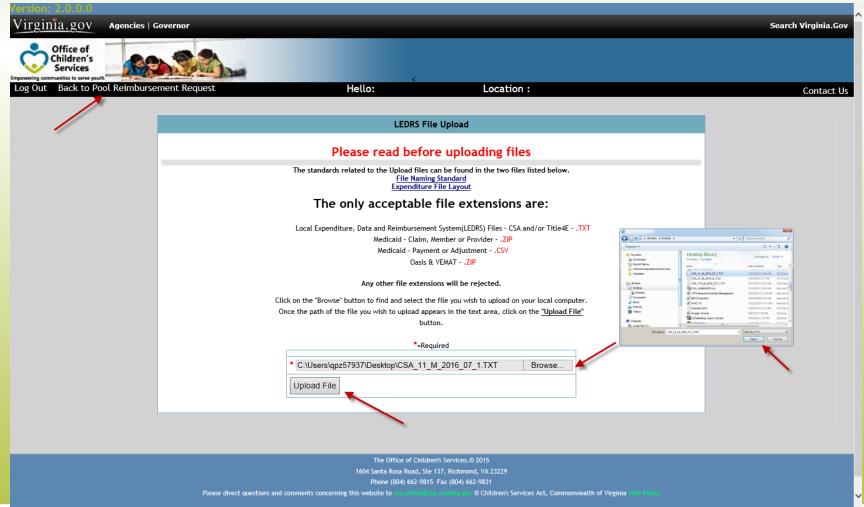


CSA Report Preparer – Pool Reimbursement Request Screen



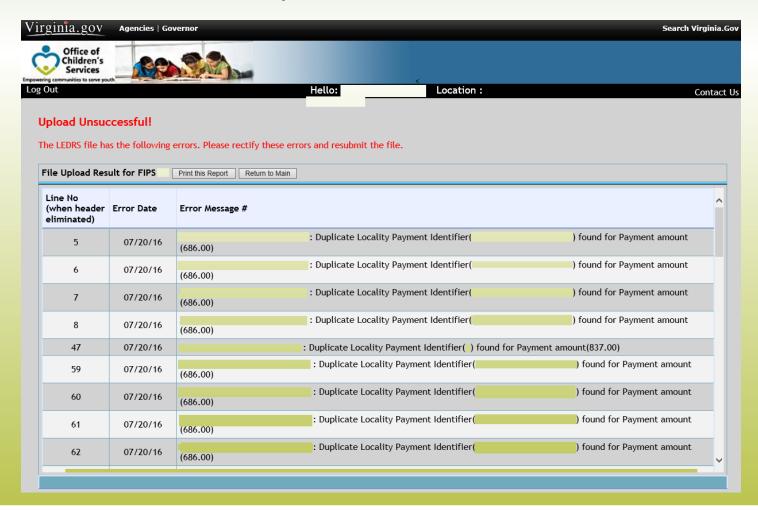


CSA Report Preparer – LEDRS Upload Screen



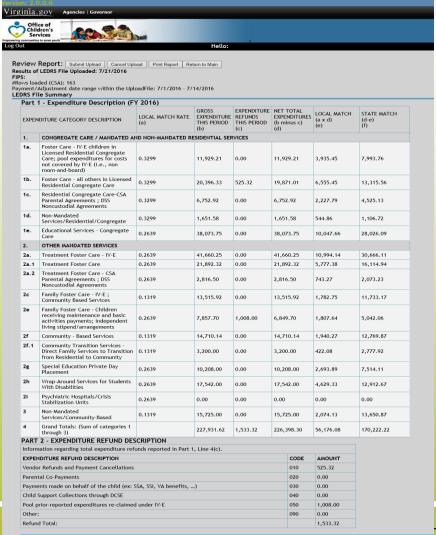


CSA LEDRS Upload – Unsuccessful Screen





CSA Report Preparer – LEDRS Success Screen





CSA LEDRS Upload – Print Report Button



LEDRS Upload Success Print

Results of LEDRS File Uploaded: 7/21/2016 FIPS: #Rows loaded (CSA): 163 Payment/Adjustment date range within the UploadFile: 7/1/2016 - 7/14/2016 LEDRS File Summary

Part 1 - Expenditure Description (FY 2016)

ait	i - Experialcare Description (F1	2010)						
EXPEN	DITURE CATEGORY DESCRIPTION	LOCAL MATCH RATE (a)	GROSS EXPENDITURE THIS PERIOD (b)	EXPENDITURE REFUNDS THIS PERIOD (c)	NET TOTAL EXPENDITURES (b minus c) (d)	LOCAL MATCH (a x d) (e)	STATE MATCH (d-e) (f)	
1.	CONGREGATE CARE / MANDATED AND NON-MANDATED RESIDENTIAL SERVICES							
1a.	Foster Care - IV-E children in Licensed Residential Congregate Care; pool expenditures for costs not covered by IV-E (i.e., non room-and- board)	0.3299	11,929.21	0.00	11,929.21	3,935.45	7,993.76	
1Ь.	Foster Care - all others in Licensed Residential Congregate Care	0.3299	20,396.33	525.32	19,871.01	6,555.45	13,315.56	
1c.	Residential Congregate Care-CSA Parental Agreements ; DSS Noncustodial Agreements	0.3299	6,752.92	0.00	6,752.92	2,227.79	4,525.13	
1d.	Non-Mandated Services/Residential/Congregate	0.3299	1,651.58	0.00	1,651.58	544.86	1,106.72	
1e.	Educational Services - Congregate Care	0.2639	38,073.75	0.00	38,073.75	10,047.66	28,026.09	
2.	OTHER MANDATED SERVICES							
2a.	Treatment Foster Care - IV-E	0.2639	41,660.25	0.00	41,660.25	10,994.14	30,666.11	
2a.1	Treatment Foster Care	0.2639	21,892.32	0.00	21,892.32	5,777.38	16,114.94	
2a.2	Treatment Foster Care - CSA Parental Agreements ; DSS Noncustodial Agreements	0.2639	2,816.50	0.00	2,816.50	743.27	2,073.23	
2Ь	Specialized Foster Care - IV-E ; Community Based Services	0.2639	0.00	0.00	0.00	0.00	0.00	
2b.1	Specialized Foster Care	0.2639	0.00	0.00	0.00	0.00	0.00	
2c	Family Foster Care - IV-E ; Community Based Services	0.1319	13,515.92	0.00	13,515.92	1,782.75	11,733.17	
2d	Family Foster Care Maintenance only	0.2639	0.00	0.00	0.00	0.00	0.00	
2 e	Family Foster Care - Children receiving maintenance and basic activities payments; independent living stipend/arrangements	0.2639	7,857.70	1,008.00	6,849.70	1,807.64	5,042.06	
2f	Community - Based Services	0.1319	14,710.14	0.00	14,710.14	1,940.27	12,769.87	
2f. 1	Community Transition Services - Direct Family Services to Transition from Residential to Community	0.1319	3,200.00	0.00	3,200.00	422.08	2,777.92	
2g	Special Education Private Day Placement	0.2639	10,208.00	0.00	10,208.00	2,693.89	7,514.11	
2h	Wrap-Around Services for Students With Disabilities	0.2639	17,542.00	0.00	17,542.00	4,629.33	12,912.67	
2i	Psychiatric Hospitals/Crisis Stabilization Units	0.2639	0.00	0.00	0.00	0.00	0.00	
3	Non-Mandated Services/Community- Based	0.1319	15,725.00	0.00	15,725.00	2,074.13	13,650.87	
4	Grand Totals: (Sum of categories 1 through 3)		227,931.62	1,533.32	226,398.30	56,176.08	170,222.22	

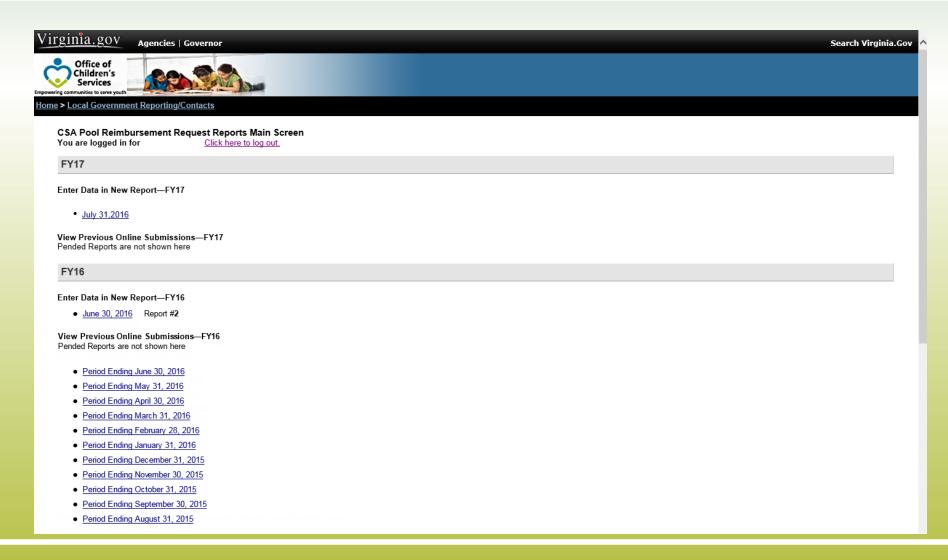
PART 2 - EXPENDITURE REFUND DESCRIPTION

Information regarding total expenditure refunds reported in Part 1, Line 4(c).						
EXPENDITURE REFUND DESCRIPTION	CODE	ТИПОМА				
Vendor Refunds and Payment Cancellations	010	525.32				
Parental Co-Payments	020	0.00				
Payments made on behalf of the child (ex: SSA, SSI, VA benefits,)	030	0.00				
Child Support Collections through DCSE	040	0.00				
Pool prior-reported expenditures re-claimed under IV-E	050	1,008.00				
Other:	090	0.00				
Refund Total:		1.533.32				



CSA Report Preparer Screen

Pool Reimbursement Section after successful LEDRS File submission





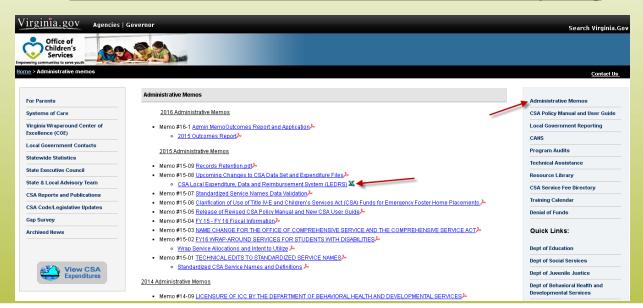
LEDRS File layout, Business Rules

Administrative Memos

2015 Administrative Memos

Memo #15-08 Upcoming Changes to CSA Data Set and Expenditure Files

- CSA Local Expenditure, Data and Reimbursement System (LEDRS)
- Presentation Slides LEDRS: The future of CSA Data Reporting





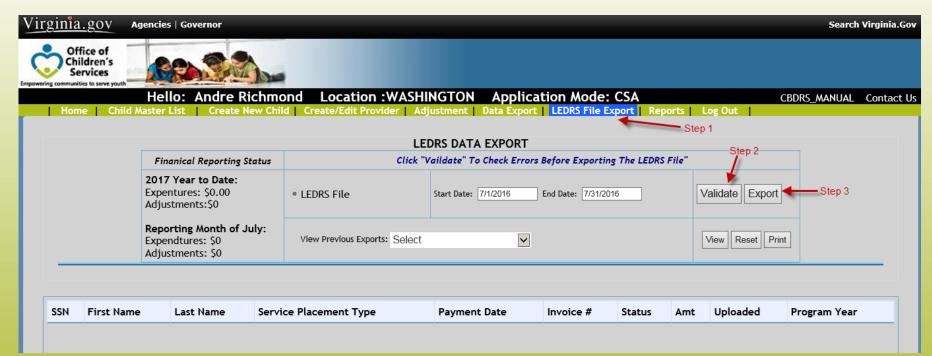
LEDRS - CBDRS

 All the validation shall be implemented in the CSA in-house Child Based Data Reporting System (CBDRS)



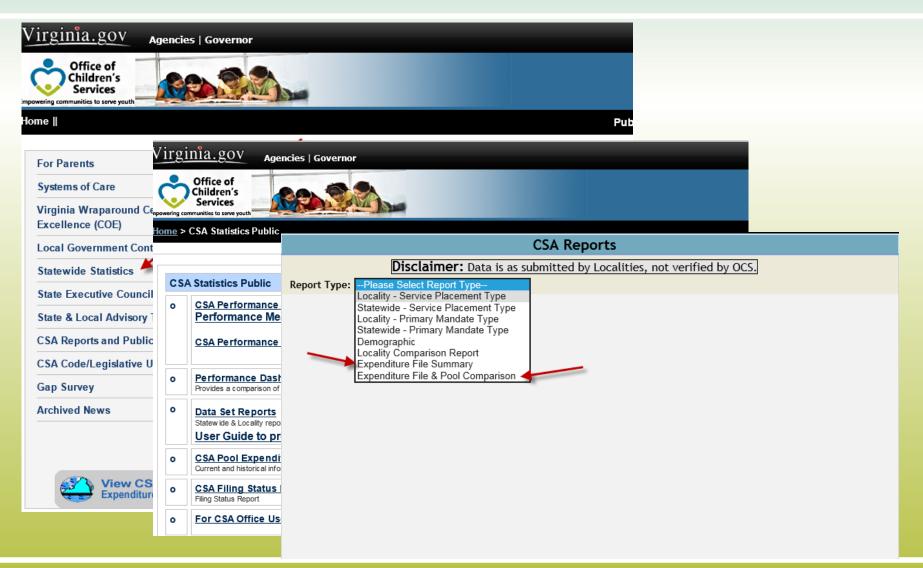
Navigation for LEDRS File submission

- CBDRS Users
 - 1. Login to CBDRS System





Verify Upload Reports



Expenditure File Summary

Part 1 - Expenditure Description

	Expenditure Description	Local Match Rate (a)	Gross Total Expenditure this Period (b)	Expenditure Refunds this Period (c)	Net Total Expenditures (b minus c) (d)	Local Match (a x d) (e)	State Match (d-e) (f)
1a	Foster Care - IV-E children in Licensed Residential Congregate Care; pool expenditures for costs not covered by IV-E (i.e., non room-and-board)	0.2916	0.00	0.00	0.00	0.00	0.00
1b	Foster Care - all others in Licensed Residential Congregate Care	0.2916	74,270.62	0.00	74,270.62	21,657.31	52,613.31
1c	Residential Congregate Care—CSA Parental Agreements; DSS Noncustodial Agreements	0.2916	65,868.74	0.00	65,868.74	19,207.32	46,661.42
1d	Non-Mandated Services/Residential/Congregate	0.2916	0.00	0.00	0.00	0.00	0.00
1e	Educational Services - Congregate Care	0.2332	11,346.15	0.00	11,346.15	2,645.92	8,700.23
2a	Treatment Foster Care - IV-E	0.2332	61,903.00	0.00	61,903.00	14,435.78	47,467.22
2a1	Treatment Foster Care	0.2332	438.09	0.00	438.09	102.16	335.93
2a2	Treatment Foster Care – CSA Parental Agreements ; DSS Noncustodial Agreements	0.2332	0.00	0.00	0.00	0.00	0.00
2b	Specialized Foster Care – IV-E ; Community Based Services	0.2332	0.00	0.00	0.00	0.00	0.00
2b1	Specialized Foster Care	0.2332	0.00	0.00	0.00	0.00	0.00
2c	Family Foster Care – IV-E ; Community Based Services	0.1166	875.00	0.00	875.00	102.02	772.98
2d	Family Foster Care Maintenance only	0.2332	0.00	0.00	0.00	0.00	0.00
2e	Family Foster Care – Children receiving maintenance and basic activities payments; independent living Stipend/Arrangements	0.2332	14,578.58	0.00	14,578.58	3,399.72	11,178.86
2f	Community - Based Services	0.1166	8,147.86	0.00	8,147.86	950.04	7,197.82
2f1	Community Transition Services – Direct Family Services to Transition from Residential to Community	0.1166	0.00	0.00	0.00	0.00	0.00
2g	Special Education Private Day Placement	0.2332	10,296.00	0.00	10,296.00	2,401.03	7,894.97
2h	Wrap-Around Services for Students With Disabilities	0.2332	480.00	0.00	480.00	111.94	368.06
2i	Psychiatric Hospitals/Crisis Stabilization Units	0.2332	0.00	0.00	0.00	0.00	0.00
3	Non-Mandated Services/Community-Based	0.1166	0.00	0.00	0.00	0.00	0.00
	GRAND TOTALS	4.198	248,204.04	0.00	248,204.04	65,013.24	183,190.80

Part 2 - Expenditure Refund Description

Expenditure Refund Description	CODE	Amount
Vendor Refunds and Payment Cancellations	10	0.00
Parental Co-Payments	20	0.00
Payments made on behalf of the child (SSA, SSI, VA benefits)	30	0.00
Child Support Collections through DCSE	40	0.00
Pool prior-reported expenditures re-claimed under IV-E	50	0.00
Other (Please specify):	90	0.00
TOTAL REFUNDS: Note: This total must agree with the GRAND TOTAL of all expenditure refunds Part 1, Col (c).		0.00



Comparison Expenditure File – Pool Report

Expenditure File - Last Payment Date: 3/16/2016

Pool Reimbursement - Last Period FA Approved: 12/31/2015

		Expenditure File			Pool Reimbursement				
Expenditure Description ‡		Gross Total Expenditure this Period (b)	Expenditur e Refunds this Period (c)	Net Total Expenditures (b minus c) (d)	Gross Total Expenditure this Period (e)	Expenditure Refunds this Period (f)	Net Total Expenditures (e minus f)	Net Expenditure Difference (g-d)	
1a	Foster Care - IV-E children in Licensed Residential Congregate Care; pool expenditures for costs not covered by IV-E (i.e., non room-and-board)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
1b	Foster Care - all others in Licensed Residential Congregate Care	74,270.62	0.00	74,270.62	38,416.46	0.00	38,416.46	-35,854.16	
1c	Residential Congregate Care–CSA Parental Agreements ; DSS Noncustodial Agreements	65,868.74	0.00	65,868.74	13,822.74	0.00	13,822.74	-52,046.00	
1d	Non-Mandated Services/Residential/Congregate	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
1e	Educational Services - Congregate Care	11,346.15	0.00	11,346.15	33,216.15	0.00	33,216.15	21,870.00	
2a	Treatment Foster Care – IV-E	61,903.00	0.00	61,903.00	39,363.00	0.00	39,363.00	-22,540.00	
2a1	Treatment Foster Care	438.09	0.00	438.09	0.00	0.00	0.00	-438.09	
2a2	Treatment Foster Care – CSA Parental Agreements ; DSS Noncustodial Agreements	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
2b	Specialized Foster Care – IV-E ; Community Based Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
2b1	Specialized Foster Care	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
2c	Family Foster Care – IV-E ; Community Based Services	875.00	0.00	875.00	0.00	0.00	0.00	-875.00	
2d	Family Foster Care Maintenance only	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
2e	Family Foster Care – Children receiving maintenance and basic activities payments; independent living Stipend/Arrangements	14,578.58	0.00	14,578.58	6,574.58	4,866.64	1,707.94	-12,870.64	
2f	Community - Based Services	8,147.86	0.00	8,147.86	3,540.00	0.00	3,540.00	-4,607.86	
2f1	Community Transition Services – Direct Family Services to Transition from Residential to Community	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
2g	Special Education Private Day Placement	10,296.00	0.00	10,296.00	8,316.00	0.00	8,316.00	-1,980.00	
2h	Wrap-Around Services for Students With Disabilities	480.00	0.00	480.00	0.00	0.00	0.00	-480.00	
2i	Psychiatric Hospitals/Crisis Stabilization Units	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
3	Non-Mandated Services/Community-Based	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	GRAND TOTALS	248,204.04	0.00	248,204.04	143,248.93	4,866.64	138,382.29	-109,821.75	



LEDRS file submission period

Payment Dates	Submission M
July	August
July, August	September
September	October
October	November
November	December
December	January
January	February
February	March
March	April
April	May
May	June
June	July
June, July	August
June, July, August	September



Questions?



For more information:

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