



# COMMONWEALTH of VIRGINIA

Scott Reiner, M.S.  
Executive Director

OFFICE OF CHILDREN'S SERVICES  
*Administering the Children's Services Act*

June 6, 2018

Ms. Phyllis Savides, CPMT Chair  
Albemarle County CSA Program  
P. O. Box 297  
Charlottesville, VA 22902

RE: Albemarle County Children's Services Act (CSA) Program  
Audit Self-Assessment Validation, File No. 43-2018

Dear Ms. Savides,

In accordance with the Office of Children's Service's (OCS) Audit Plan for Fiscal Year 2018, the Albemarle County Community Policy and Management Team (CPMT) has completed and submitted the results of the self-assessment audit of your local CSA Program. An on-site visit was scheduled and conducted by OCS Program Auditors on February 20, 2018 to perform the independent validation phase of the process.

Based on the review and examination of the self-assessment workbook and supporting documentation provided by the Albemarle County CSA program, our independent validation:

Concurs

Partially Concurs

Does Not Concur

with the conclusion reported by the Albemarle County CPMT that no significant observations of non-compliance and/or internal control weaknesses were identified in the design or operation of the processes or services conducted on behalf of Albemarle County CSA. The Albemarle County CPMT also shared information pertaining to additional enhancement actions that are currently in progress, further ensuring continued quality improvement in overall program evaluation activities.

## CLIENT COMMENT

*"Stephanie, thank you for your feedback and the positive report. I am pleased that both Cheryl's and Jennifer's hard work was recognized. Our system is sound not only due to their valiant efforts to keep us on the straight and narrow, but also, if not most importantly, due to the collaboration and commitment of our community partners."*

Ms. Phyllis Savides, CPMT Chair

June 6, 2018

Page 2

We would like to thank the Albemarle County CPMT and related CSA staff for their contributions in completing the CSA Self-Assessment Workbook. We also would like to acknowledge the excellent assistance and cooperation provided by Cheryl Lewis and Jennifer Wells, CSA Coordinator during our on-site visit. Their efforts enabled the audit staff to resolve any questions/concerns that we observed during the validation process. Please feel free to contact us should you have any questions.

Sincerely,



Stephanie S. Bacote, CIGA  
Program Audit Manager

cc: Scott Reiner, Executive Director  
Jeff Richardson, Albemarle County Executive  
Lisa Breeden, CPMT Fiscal Agent  
Director of Finance, Albemarle County  
Cheryl Lewis, CSA Coordinator  
Jennifer Wells, CSA Coordinator