



# COMMONWEALTH of VIRGINIA

Scott Reiner, M.S.  
Executive Director

OFFICE OF CHILDREN'S SERVICES  
*Administering the Children's Services Act*

March 10, 2017

Ms. Jennifer Blodgett, CPMT Chair  
Amherst County CSA Program  
PO Box 1178  
Amherst, VA 24521

RE: Amherst County Children's Services Act (CSA) Program  
Audit Self-Assessment Validation, File No. 22-2014

Dear Ms. Blodgett,

In accordance with the Office of Children's Service's (OCS) Audit Plan for Fiscal Years 2013-2015, the Amherst County Community Policy and Management Team (CPMT) has completed and submitted the results of the self-assessment audit of your local CSA Program. An on-site visit was scheduled and conducted by OCS Program Auditors on June 16, 2016 to perform the independent validation phase of the process.

Based on the review and examination of the self-assessment workbook and supporting documentation provided by the Amherst County CSA program, our independent validation:

Concurs

Partially Concurs


Does Not Concur

with the conclusion reported by the Amherst County CPMT that no significant observations of non-compliance and/or internal control weaknesses were identified in the design or operation of the processes or services conducted on behalf of Amherst County CSA. The Amherst County CPMT has submitted a quality improvement plan addressing non-significant observations that were identified. OCS Program Auditors conducted a follow-up of the quality improvement plan and determined that tasks identified have been implemented and/or are currently in progress. We respectfully request that you periodically update our office once quality improvement tasks have been fully completed.

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We would like to thank the Amherst County CPMT and related CSA staff for their contributions in completing the CSA Self-Assessment Workbook. We also would like to acknowledge the assistance and cooperation that was provided by Joni Tables, CSA Coordinator during our on-site visit. Ms. Table's efforts enabled the audit staff to resolve any questions/concerns that we observed during the validation process. Please feel free to contact us should you have any questions.

Sincerely,

  
Stephanie S. Bacote, CIGA  
Program Audit Manager

cc: Scott Reiner, Executive Director  
Dean C. Rogers, Amherst County Administrator  
Stacey Wilkes, CPMT Fiscal Agent  
Joni Tables, CSA Coordinator  
SEC Finance and Audit Committee