



Office of Children's Services
Empowering communities to serve youth

FAPT and CPMT

Roles and Responsibilities

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Office of Children's Services

State Supervised, Locally Administered

State

Code of Virginia

CSA State Policy

**Provides majority of funding
for services**



Locality

Local Policy

**Local operations and
administration**

**Provides matching funds for
services**

State Structure of CSA

**State Executive Council on
Children's Services
(SEC)**

COV §2.2-2648

**State and Local
Advisory Team**

(SLAT)

COV § 2.2-5201

**Office of Children's
Services**

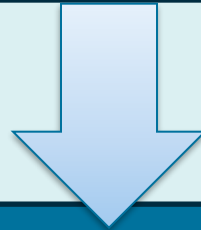
(OCS)

COV §2.2-2649

Local Structure of CSA

**Community Policy and
Management Team (CPMT)**

COV § 2.2-5204- 2.2-5206

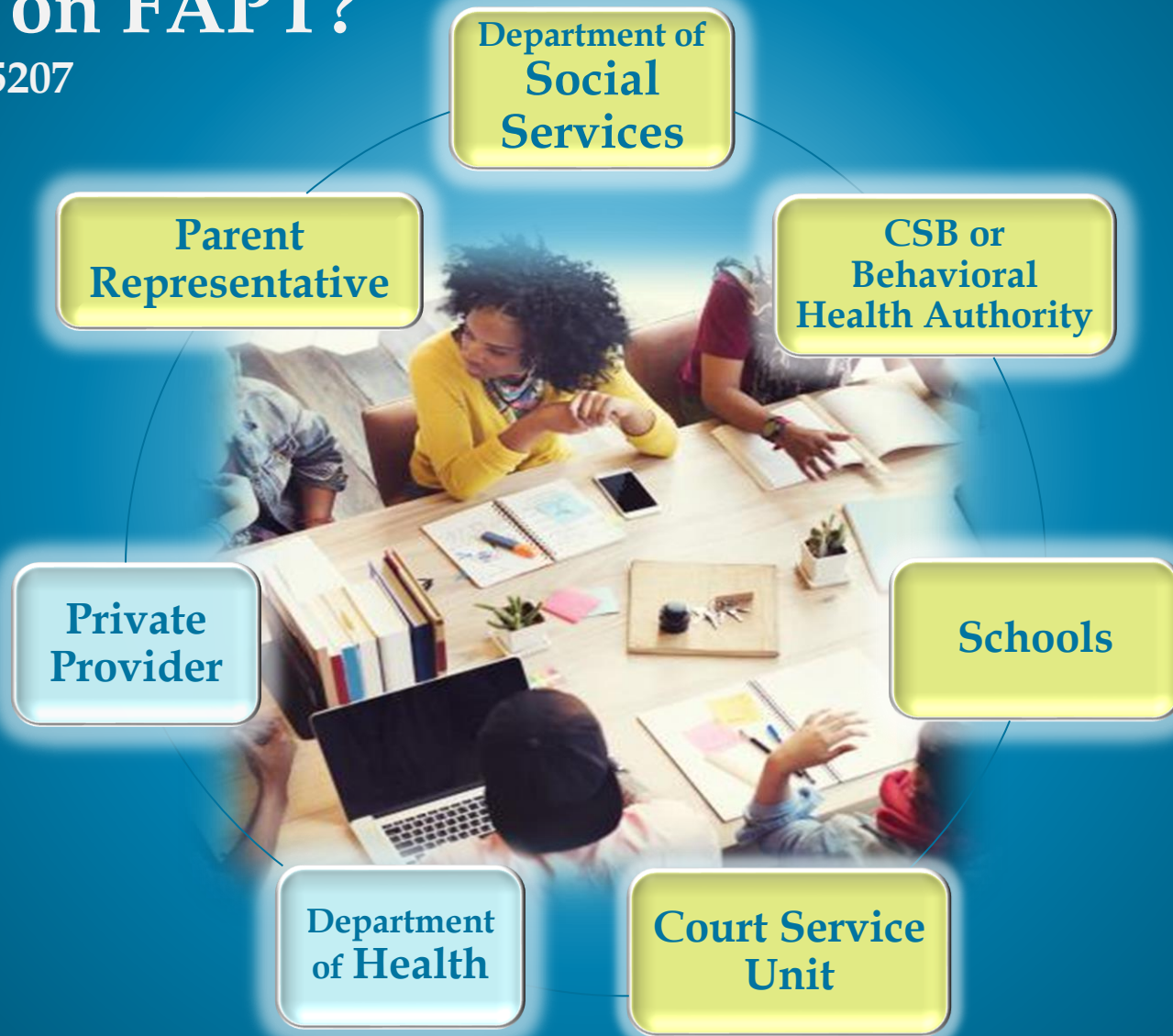


**Family Assessment and
Planning Team (FAPT)**

COV §2.2-5207-5209

Who's on FAPT?

COV §2.2-5207



Statement of Economic Interest

CONFLICT OF INTEREST DISCLOSURES-FILING RESOURCES
Effective July 1, 2016

Applicability	Frequency	Disclosure Due Date	Form
CPMT and FAPT Members representing a public agency (Where applicable)	Upon Appointment <i>and</i> Annually Thereafter	February 1	Statement of Economic Interest Form
Non-salaried CPMT and FAPT citizen members	Upon Appointment	Upon Appointment	Statement of Economic Interest Form

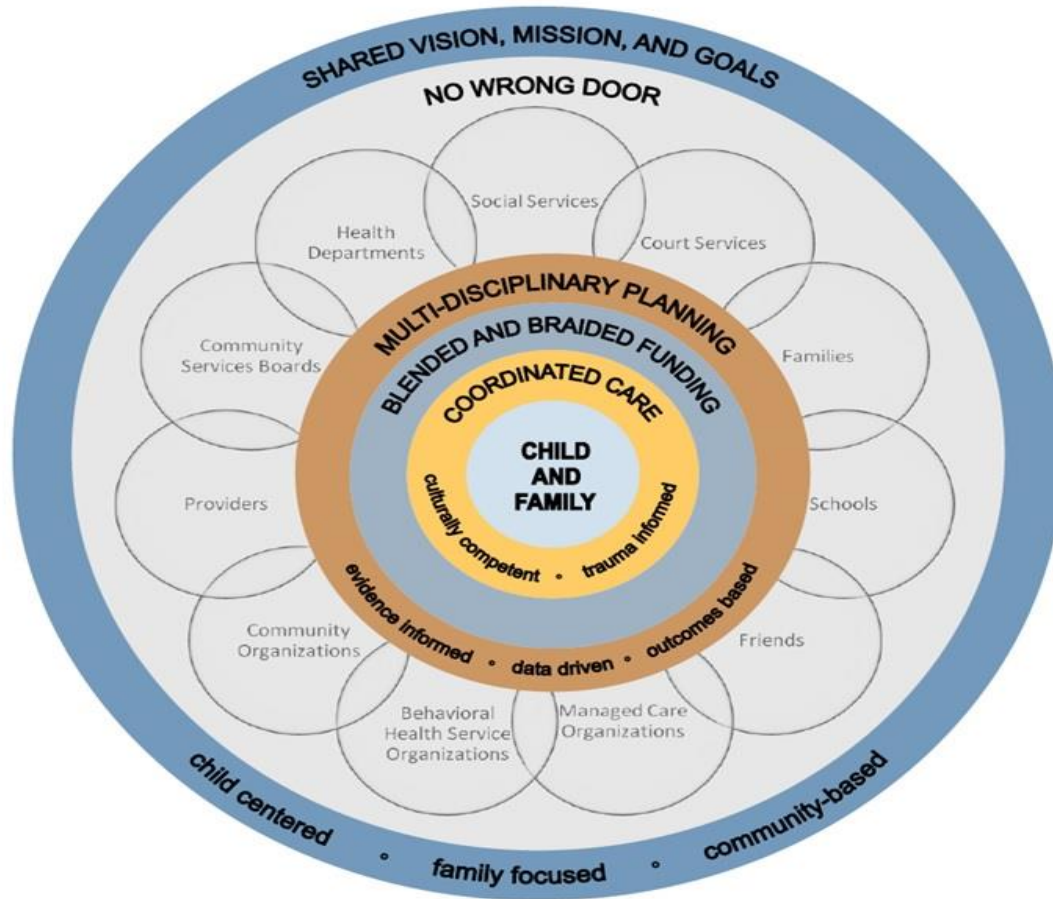
Family Assessment and Planning Team



What are the duties
of FAPT?

What do you think
makes a FAPT
successful?

Virginia's System of Care



FAPT Roles and Responsibilities

- ✓ Review referrals and determine eligibility
- ✓ Provide for family/youth participation in all aspects of assessment, planning and implementation of services
- ✓ Develop the IFSP
- ✓ Monitor services for efficacy
- ✓ ID children at-risk of entering residential treatment who may be effectively served in the community
- ✓ Assess for Parental Contribution (Copay)
- ✓ Refer youths and families to community agencies and resources, per the IFSP
- ✓ Recommend expenditures to the CPMT

Who are Parent Representatives?



Have Lived Experience



Equal Partners

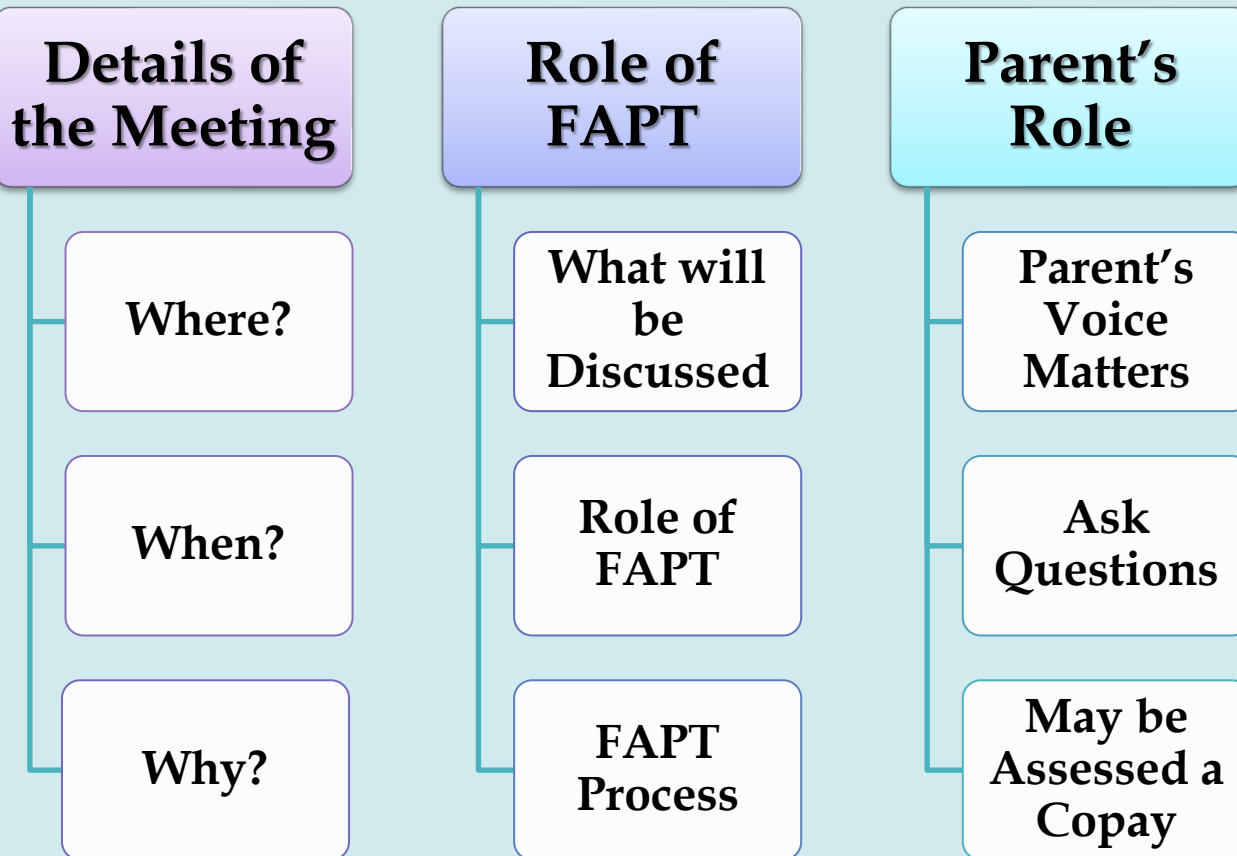


Contextual Experts



Key to Authentic Family Engagement

Preparing Families For FAPT



FAPT Core Competencies

Effective Communication Skills

- Clear and Succinct
- Engaged

Knowledge of CSA/FAPT

- State and Local Policy
- Eligibility Requirements

Ability to Function as Part of a Team

- Shares Information
- Builds Consensus

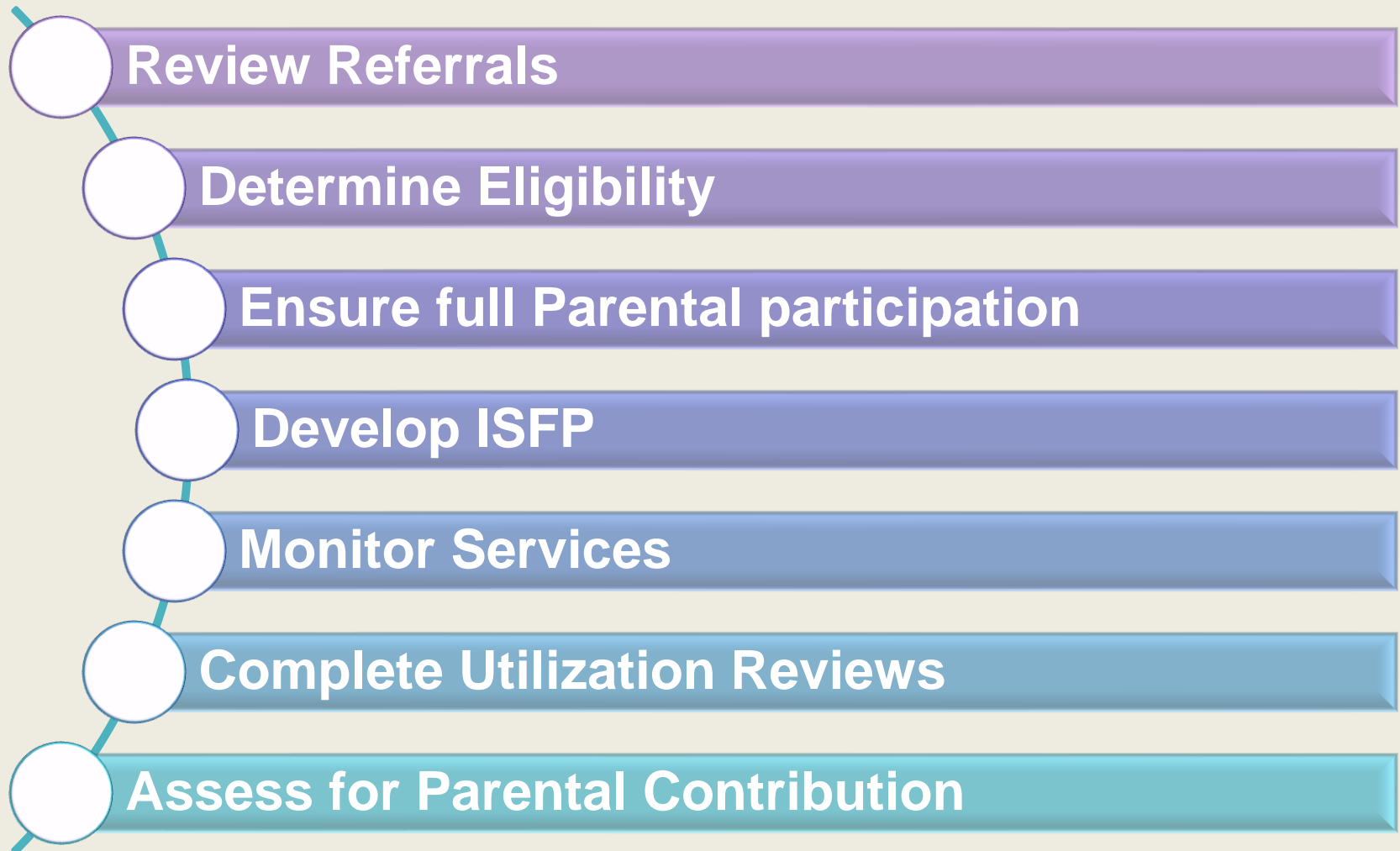
Solution-Focused Mindset

- Identify Problems and Possible Solutions
- Ability to Brainstorm with Others

Service Planning Skills

- Goal-Setting
- Knowledge of Services

Review: FAPT Roles & Responsibilities



Community Policy and Management Team (CPMT)



Who's on CPMT?

COV §2.2-5205



Role of the CSA Coordinator

- ✓ A liaison between CPMT and FAPT
- ✓ Has no voting power
- ✓ Should not be responsible for CPMT and FAPT duties
- ✓ Implements policies, procedures, and guidelines
- ✓ Planning, monitoring, and projecting CSA budget
- ✓ Provides training and technical assistance
- ✓ Provides administrative duties for CPMT and FAPT

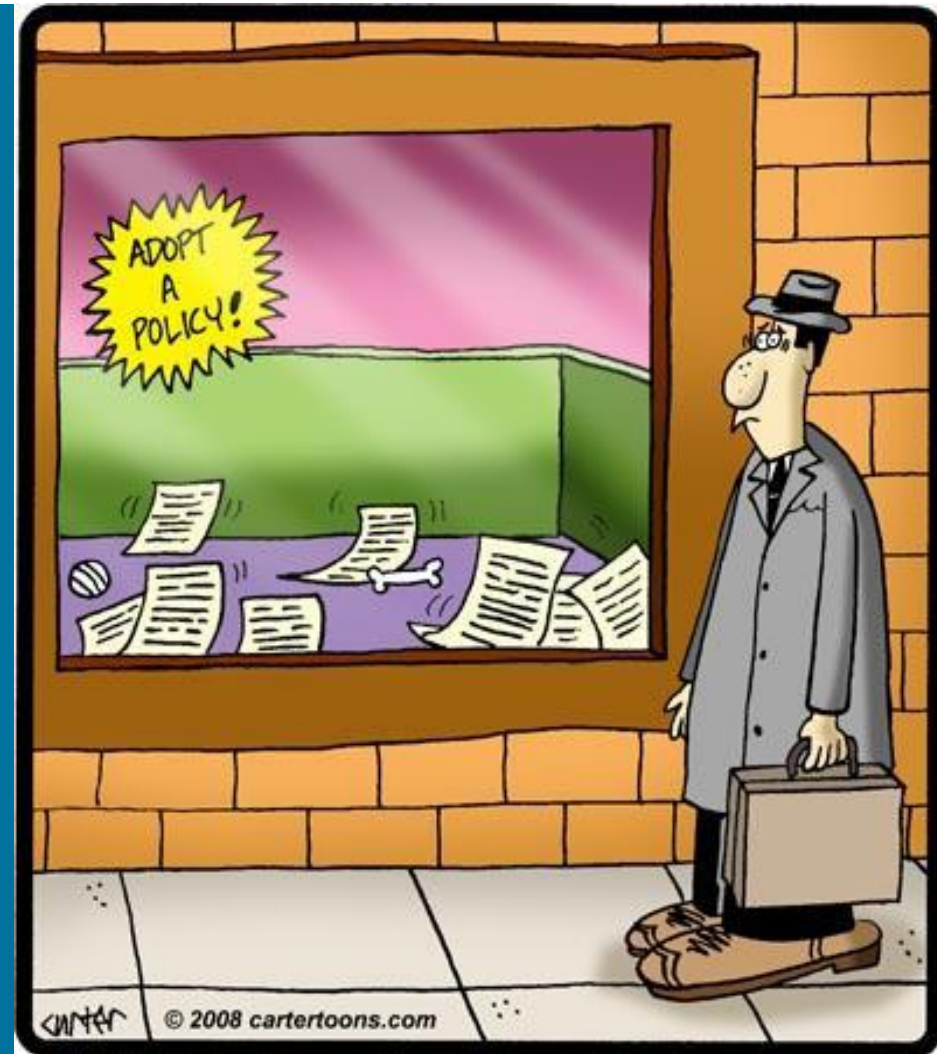


CPMT – Major Areas of Responsibility



CPMT Responsibility: Planning & Policy Development

- ✓ Develop local policy and procedures (i.e. referral process, accessing state pool of funds, etc.)
- ✓ Establish assessment of parental contribution (Parental Agreement)
- ✓ Establish contract process for services
- ✓ Create appeals process of FAPT decisions
- ✓ Manage process in securing CSA data



CPMT Responsibility: Fiscal & Programmatic Management

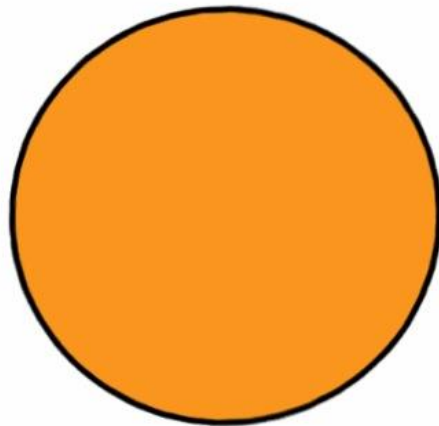



- ✓ Establish accountability procedures for program and funds management
- ✓ Review, authorize, and monitor FAPT's funding recommendations
- ✓ Support family preservation through services and funds
- ✓ Employ utilization management process (CQI)
- ✓ Ensure use of appropriate funding sources (Medicaid, IV-E, PSSF, etc.)
- ✓ Serve as community liaison to OCS

Data Collection and Reporting

Write "reports" using "data"

Figure 1. How awesome we are

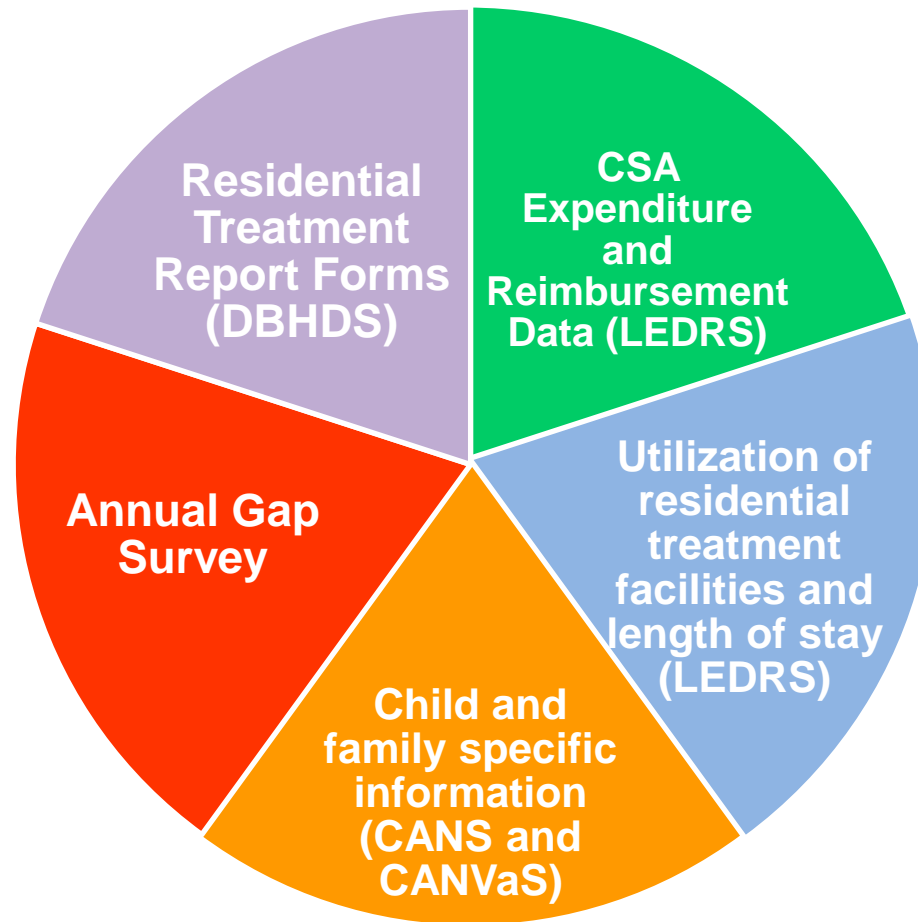


 Really awesome

SOURCE: Because we said so

freshspectrum.com

Data Collection and Reporting (cont'd)



CPMT Core Competencies

Leadership Authority

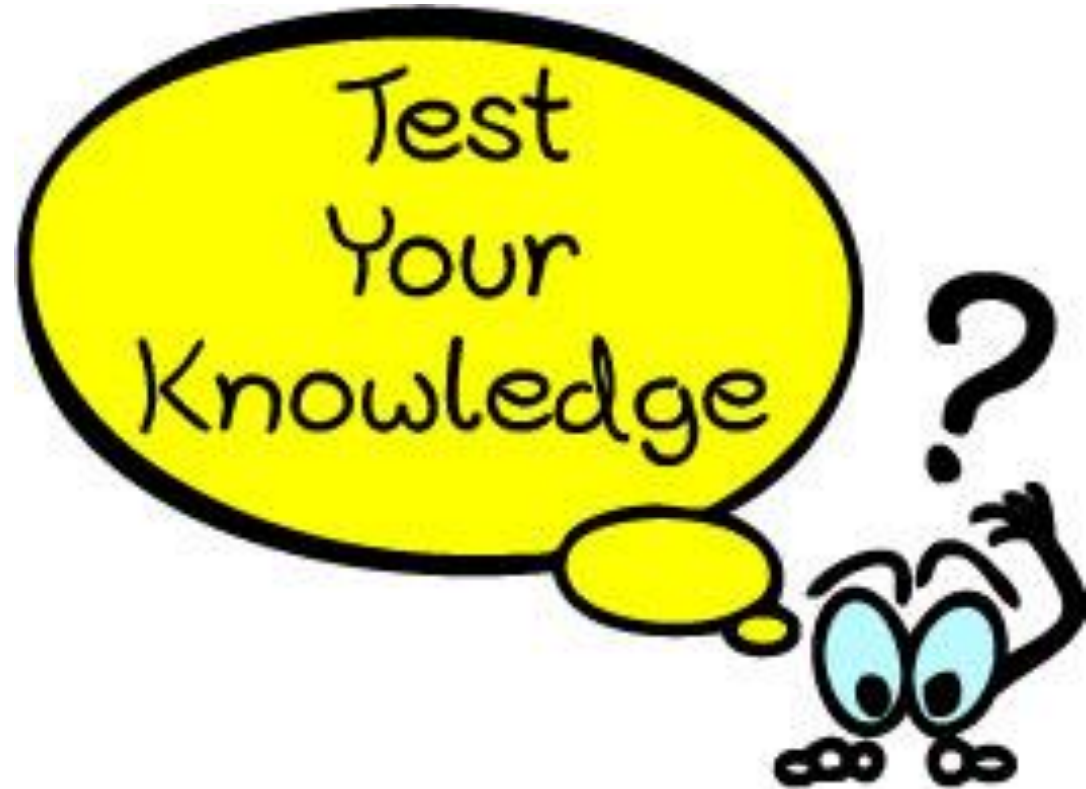
CSA Knowledge

Leadership Skills

Engagement



Activity







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