



Office of Children's Services
Empowering communities to serve youth

CSA IT Applications

New Coordinators Academy

Preetha Agrawal
Chief Information Officer
Office of Children's Services

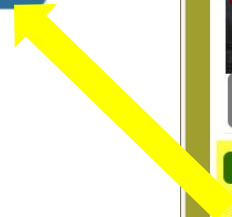


CSA Main Website

www.csa.virginia.gov

Applications

- Local Government Reporting
- OCS Helpdesk
- CANVaS 2.0
- Policy Public Comments Form
- Virginia Learning Center (CSA)
- Service Fee Directory
- Training Calendar
- CANS Training
- Account Management System
- Data and Outcomes Dashboard (CQI)



The screenshot shows the homepage of the Office of Children's Services website. At the top, there is a navigation bar with links for Home, About, Parents & Families, Resources, CSA Financial Reporting, and Contacts. A search bar is located on the right. Below the navigation is a large banner image of a diverse group of young people. Underneath the banner is a 'What's New' section with a link to an Administrative Memo. A central 'Applications' menu is highlighted in yellow, listing various services. To the right is a 'Welcome to OCS' section featuring a photo of Scott Rainer, Executive Director, and a welcome message. Below this are sections for 'What is CSA' and 'CSA Administration'. At the bottom, there are three boxes for 'Vision', 'Mission', and 'Values'. The footer contains a disclaimer, a 'View CSA Expenditures' button, and social media icons for Twitter and Facebook.

Account Management System (AMS)

What is the purpose?

- To create, manage and search existing user accounts in Local Government Reporting / Roster Reporting that is used by local government, agency staff and service fee directory.
- Depending on role, users are able to access various modules on Local Government Reporting, Account Management System and Service Fee Directory.

Account Management System (AMS)

What are the features?

AMS allows users to:

- Create new user or system accounts.
- Search for existing user or system accounts.
- Manage an existing user or system account.
- Reset passwords on existing accounts

Account Management System (AMS)

What are the benefits?

- Provides an organized way to create, manage, search or deactivate existing user or system accounts.
- Improves role assignment functionality.
- Consolidates actions on search results screen.

Account Management System (AMS)

CSA maintains an on-line directory, of individuals filling a variety of local CSA roles including:

- CPMT Chair
- Fiscal Agents
- CSA Coordinator
- Report Preparers
- CANS Super Users
- Title IV-E File Uploader

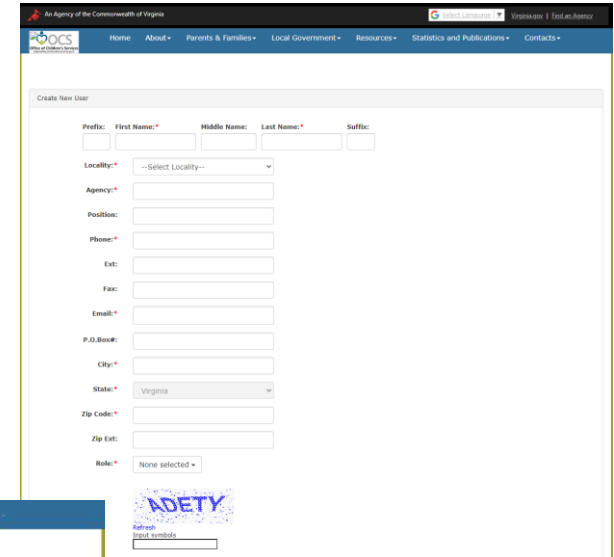
Account Management System (AMS)

Create New Account Button

When User clicks on the *Create New Account* button.

The following screen is displayed.

The User needs to enter all the required data. Click on *Register* button.



Account Management System (AMS)

By Login to AMS Button
(for users with existing
registered account)

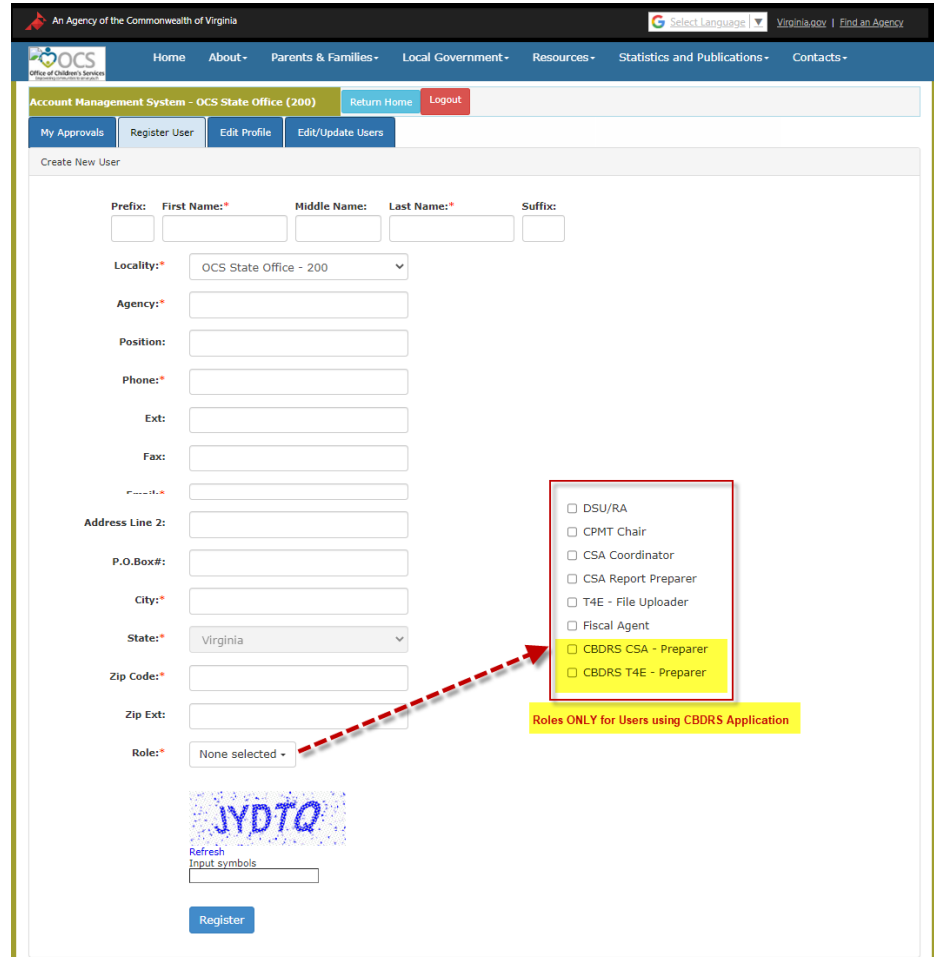
The User enters their
registered email and
password and clicks on
Login button to log into the
AMS account.

Clicking on *Register User*
tab

The Create New Account
page is displayed.

The User needs to enter all
the required data.

Click on *Register* button.



Account Management System - OCS State Office (200) [Return Home](#) [Logout](#)

My Approvals Register User Edit Profile Edit/Update Users

Create New User

Prefix: First Name:* Middle Name: Last Name:* Suffix:

Locality:* OCS State Office - 200

Agency:*

Position:

Phone:*

Ext:

Fax:

Email:*

Address Line 1:

Address Line 2:

P.O.Box#:

City:*

State:* Virginia

Zip Code:*

Zip Ext:

Role:* None selected

- DSU/RA
- CPMT Chair
- CSA Coordinator
- CSA Report Preparer
- T4E - File Uploader
- Fiscal Agent
- CBDRS CSA - Preparer
- CBDRS T4E - Preparer

Roles ONLY for Users using CBDRS Application


Refresh Input symbols

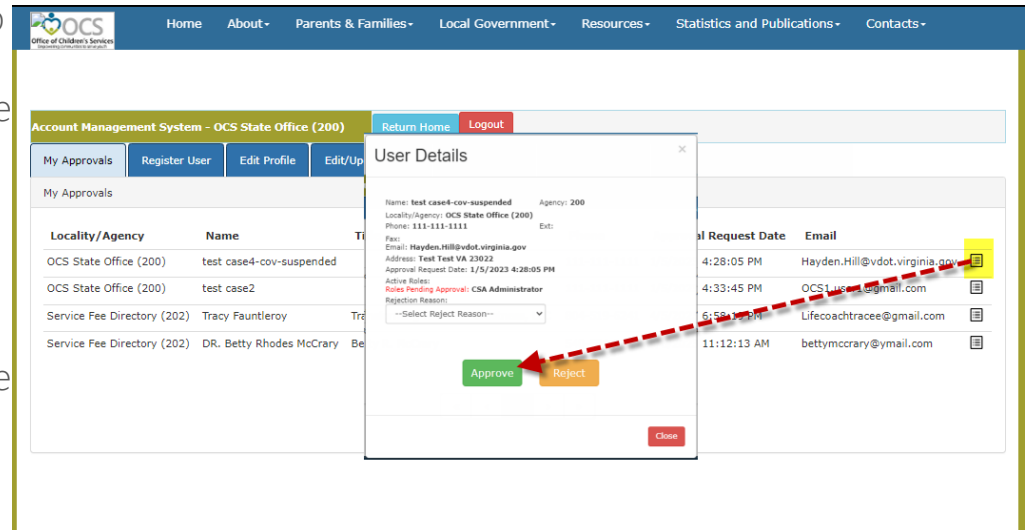
Register

Account Management System (AMS)





AMS – Local Approver Screen CSA Coordinator and CPMT Chair

My Approvals tab

- Displays a list of Users in their *My Approvals* tab
- Click on the review icon  (in the far-right column) to Approve or Reject a new User / Role requested
- A popup screen to Approve or Reject the User is displayed.
- Once the User is approved the User will no longer appear in the Approvals list
- After the State Approver approves the User (the next step in the process), then the User will be displayed in the Local Government Contacts screen for the Locality.
- Whenever the User is full approved, the User shall receive an email notification to create credentials to access the system.
- If the User is rejected by the Local Approved or State Approver. An email is sent to the User with the Reject reason stated.



The screenshot displays the 'My Approvals' tab in the AMS. The table lists users pending approval:

Locality/Agency	Name	Review Icon
OCS State Office (200)	test case4-cov-suspended	
OCS State Office (200)	test case2	
Service Fee Directory (202)	Tracy Faunterley	
Service Fee Directory (202)	DR. Betty Rhodes McCrary	

The 'User Details' popup window for 'test case4-cov-suspended' shows the following information:

- Name: test case4-cov-suspended
- Locality/Agency: OCS State Office (200)
- Phone: 111-111-1111
- Fax: 111-111-1111
- Email: Hayden.Hill@vdot.virginia.gov
- Address: Test Test VA 23022
- Approval Request Date: 1/5/2023 4:28:05 PM
- Active Roles: Roles Pending Approval: CSA Administrator
- Rejection Reason: --Select Reject Reason--

Buttons for 'Approve' (green) and 'Reject' (orange) are visible at the bottom of the popup. A red dashed arrow indicates the flow from the review icon in the table to the 'Approve' button.

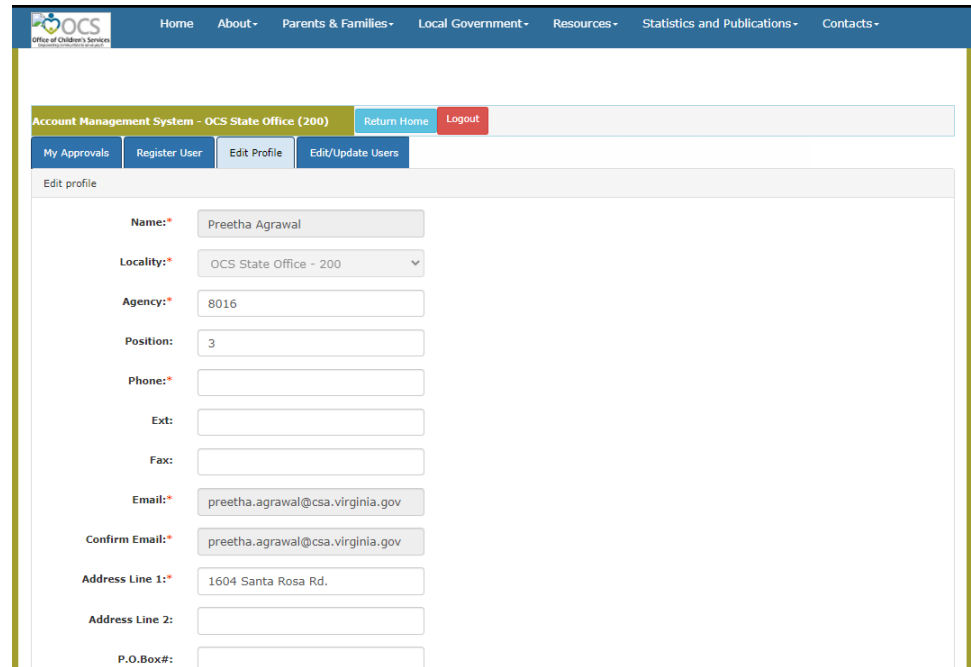
Account Management System (AMS)

Edit Profile tab

Local Approver's and established users have access to Edit their Profile.

The User can edit / modify the user's own profile details.

After needed changes are entered, click on the *Update* button



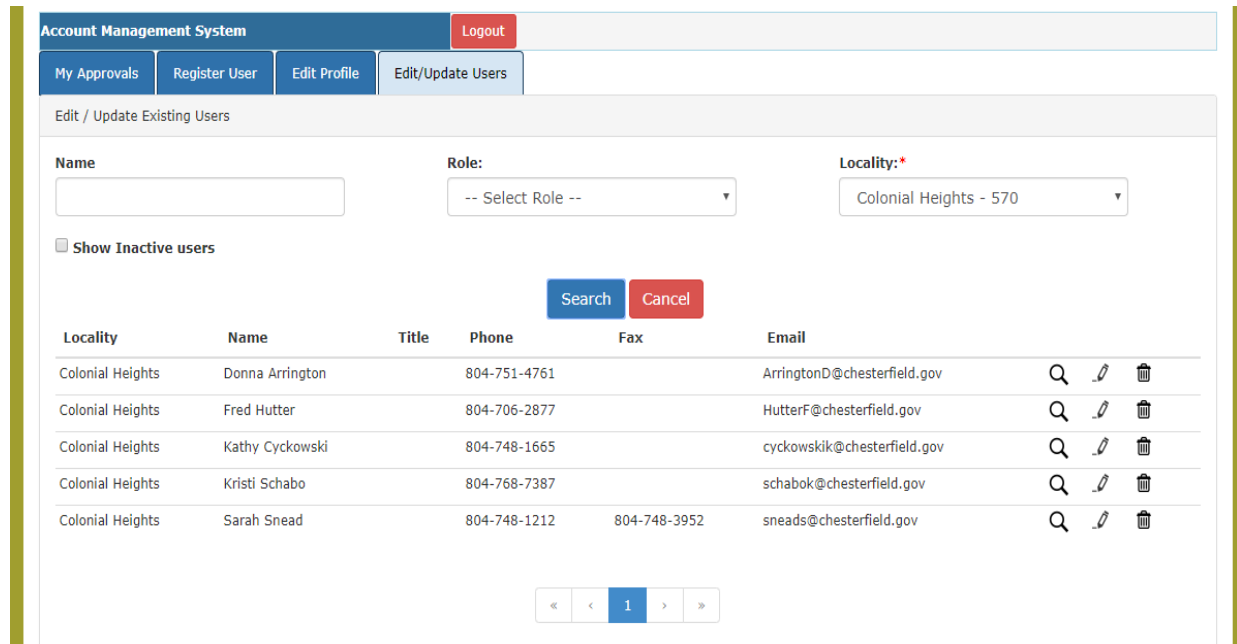
The screenshot shows the 'Edit Profile' interface within the Account Management System. The page title is 'Account Management System - OCS State Office (200)'. The navigation menu includes 'Home', 'About', 'Parents & Families', 'Local Government', 'Resources', 'Statistics and Publications', and 'Contacts'. The user is logged in as 'OCS State Office - 200'. The 'Edit Profile' tab is active, and the 'Logout' button is visible. The profile details form includes the following fields:

- Name:** Preetha Agrawal
- Locality:** OCS State Office - 200
- Agency:** 8016
- Position:** 3
- Phone:** (empty)
- Ext:** (empty)
- Fax:** (empty)
- Email:** preetha.agrawal@csa.virginia.gov
- Confirm Email:** preetha.agrawal@csa.virginia.gov
- Address Line 1:** 1604 Santa Rosa Rd.
- Address Line 2:** (empty)
- P.O.Box#:** (empty)

Account Management System (AMS)

Edit/Update Users tab

Local Approver's have the *Edit/Update Users* tab. This tab will display list of all Users in the locality. This tab has three important features.



Account Management System Logout

My Approvals | Register User | Edit Profile | **Edit/Update Users**

Edit / Update Existing Users

Name: Role: -- Select Role -- Locality: Colonial Heights - 570

Show Inactive users

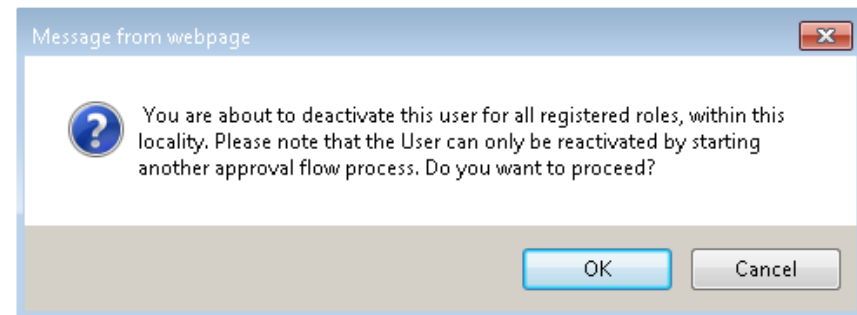
Search Cancel

Locality	Name	Title	Phone	Fax	Email	
Colonial Heights	Donna Arrington		804-751-4761		ArringtonD@chesterfield.gov	🔍 ✎ 🗑️
Colonial Heights	Fred Hutter		804-706-2877		HutterF@chesterfield.gov	🔍 ✎ 🗑️
Colonial Heights	Kathy Cyckowski		804-748-1665		cyckowskik@chesterfield.gov	🔍 ✎ 🗑️
Colonial Heights	Kristi Schabo		804-768-7387		schabok@chesterfield.gov	🔍 ✎ 🗑️
Colonial Heights	Sarah Snead		804-748-1212	804-748-3952	sneads@chesterfield.gov	🔍 ✎ 🗑️

« < 1 > »

Account Management System (AMS)

- The View (*Magnifying Glass icon*) is used to view the details of a User.
- The Edit (*Pencil icon*) is used to Edit the details of a User. It can be used to:
 - i. Edit User Information
 - ii. Add User roles
 - iii. Delete User roles
- The Delete (*Trash Can*) icon is used to Delete/Deactivate a User in the AMS. When the following message is displayed, the User will have to click on the OK button,. Once a User is



Account Management System (AMS)

Keeping the AMS Up to Date

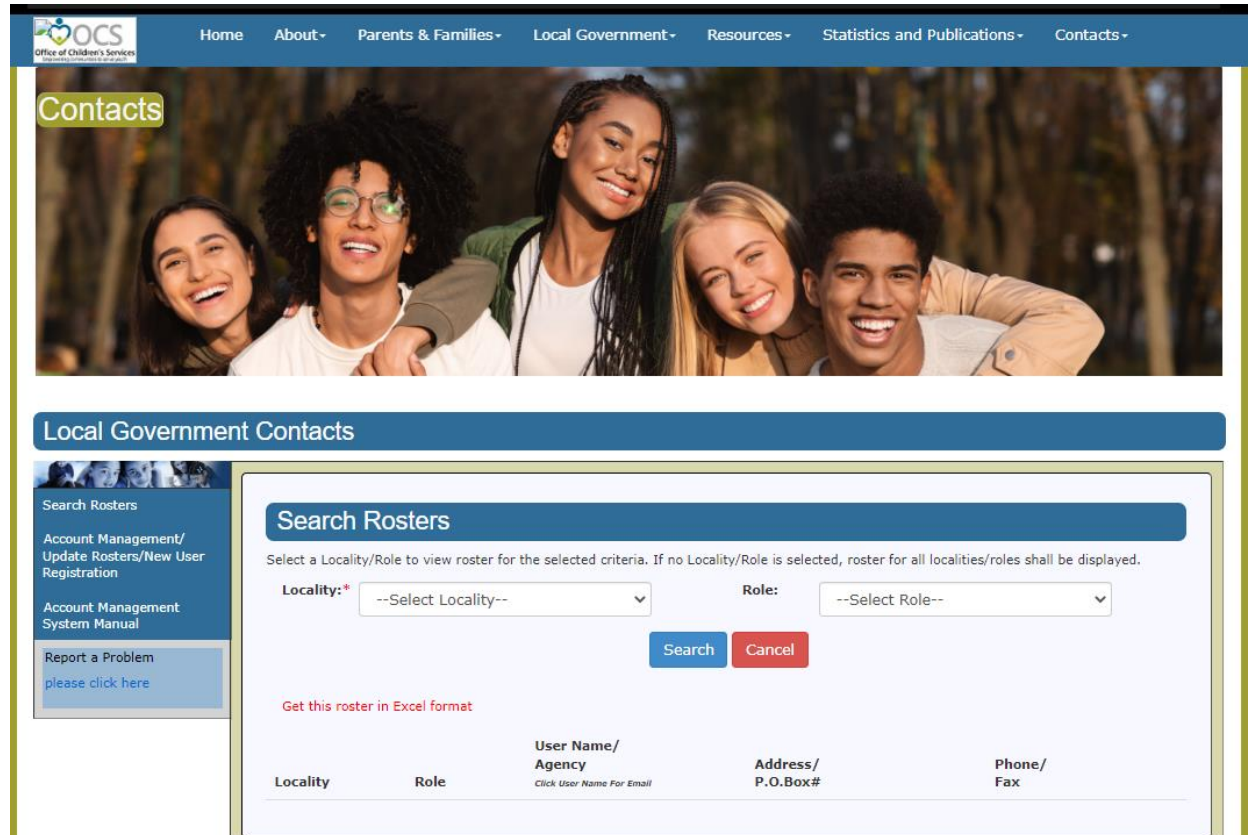
- It is the responsibility of the locality CSA Coordinator to keep these rosters current and accurate.
- Request to make additions/deletions/changes to the directories, can be done by any individual, but these changes go through an Approval flow in the Account Management System (AMS) where the data resides

Account Management System (AMS)

AMS – Search Roster

The Local Government Contact Screen is as shown below. The Rosters section has the following features:

1. Search by Locality and/or Role
2. Sort the data displayed on the screen
3. Export the searched data (to an Excel file)



The screenshot shows the 'Local Government Contacts' page in the AMS. At the top, there is a navigation bar with links for Home, About, Parents & Families, Local Government, Resources, Statistics and Publications, and Contacts. Below the navigation bar is a banner image of five diverse young people smiling. A 'Contacts' tab is visible in the top left corner of the main content area.

The main content area is titled 'Local Government Contacts' and features a 'Search Rosters' section. This section includes a search form with two dropdown menus: 'Locality' (with a red asterisk) and 'Role'. Below the dropdowns are 'Search' and 'Cancel' buttons. A link 'Get this roster in Excel format' is provided below the search form.

Below the search form is a table with the following headers:

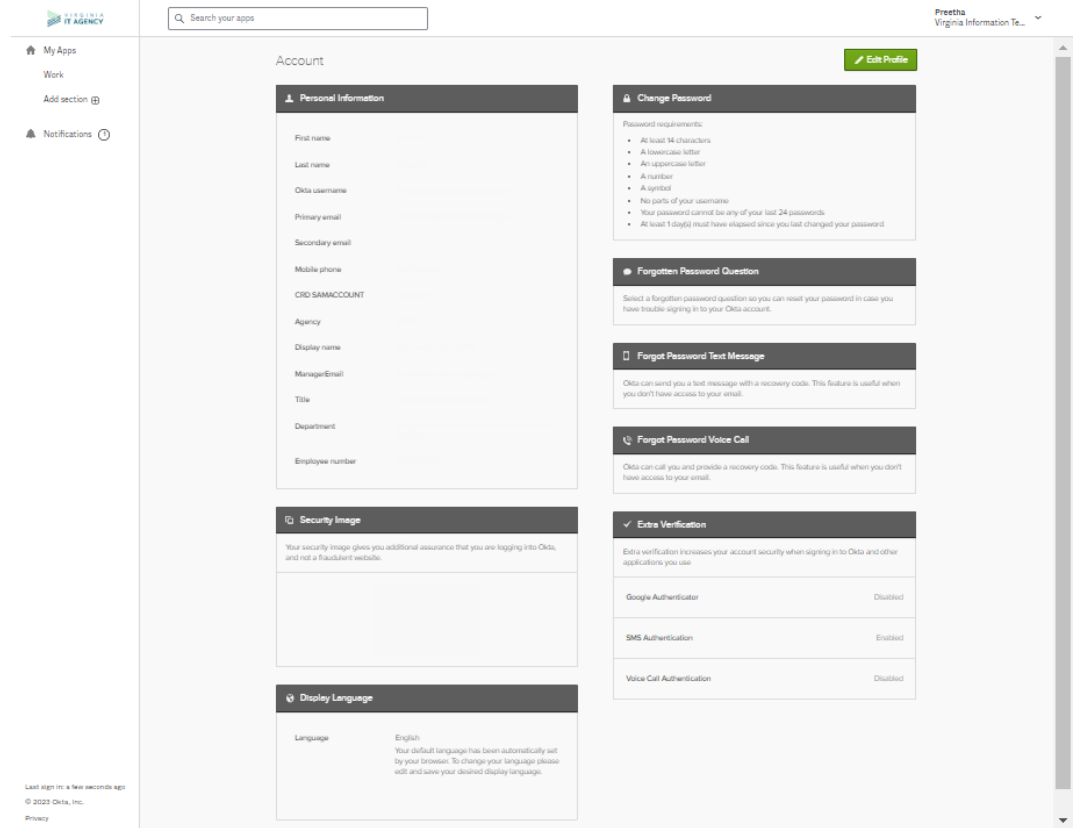
Locality	Role	User Name/ Agency <small>Click User Name For Email</small>	Address/ P.O.Box#	Phone/ Fax
----------	------	--	----------------------	---------------

A sidebar on the left contains links for 'Search Rosters', 'Account Management/Update Rosters/New User Registration', 'Account Management System Manual', and 'Report a Problem please click here'.

Account Management System (AMS)

OKTA

- To change password
- To change MFA
- <https://virginia.okta.com>



The screenshot displays the Okta Account Management System (AMS) interface. The user is logged in as Preetha Virginia Information Te... (Virginia Information Technologies Agency). The main content area is titled "Account" and includes an "Edit Profile" button. The interface is divided into several sections:

- Personal Information:** Fields for First name, Last name, Okta username, Primary email, Secondary email, Mobile phone, CID SAMACCOUNT, Agency, Display name, ManagerEmail, Title, Department, and Employee number.
- Change Password:** A section for updating the password, listing requirements: at least 14 characters, a lowercase letter, an uppercase letter, a number, a symbol, no parts of the username, and a password not used in the last 24 passwords. It also notes that at least 1 day(s) must have elapsed since the last password change.
- Forgotten Password Question:** A section for selecting a question to reset the password.
- Forgotten Password Text Message:** A section for enabling text messages with recovery codes.
- Forgotten Password Voice Call:** A section for enabling voice calls with recovery codes.
- Extra Verification:** A section for enabling additional security measures, including Google Authenticator (Disabled), SMS Authentication (Enabled), and Voice Call Authentication (Disabled).
- Security Image:** A section for enabling a security image for additional assurance.
- Display Language:** A section for selecting the default language (English).

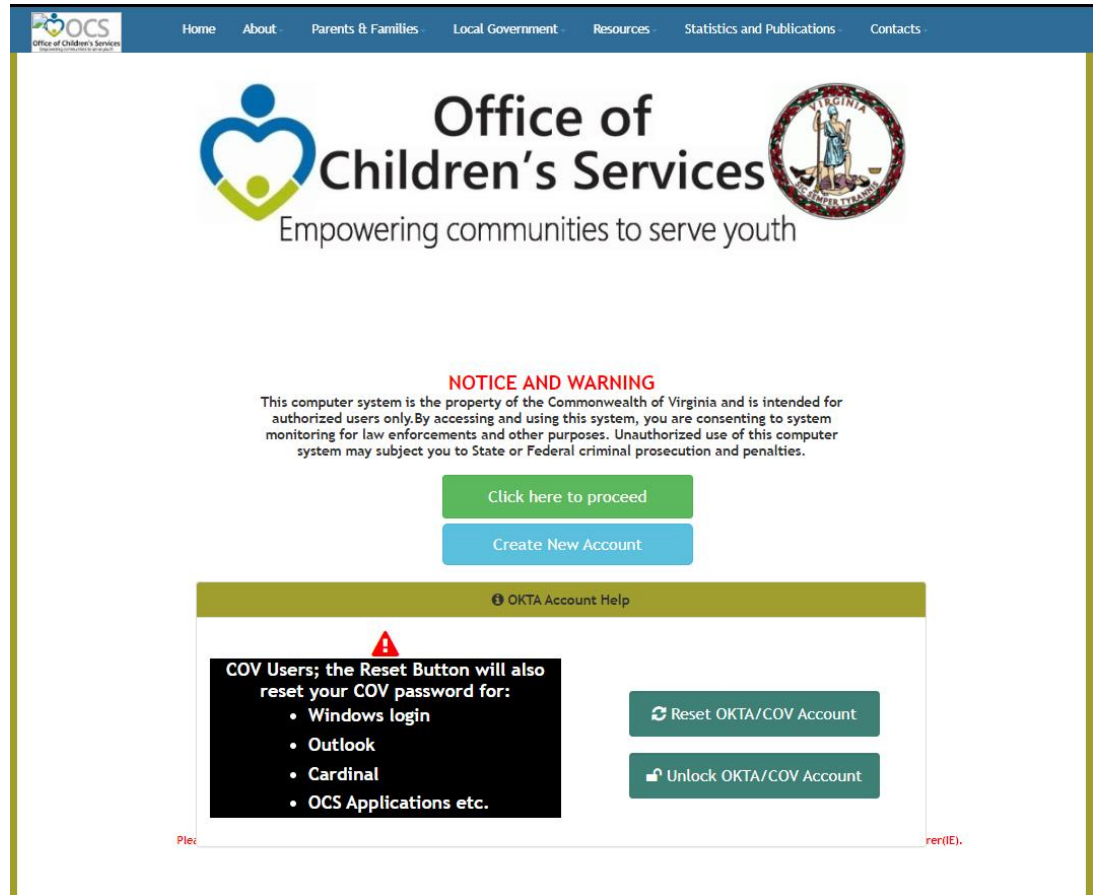
At the bottom left, there is a footer with the text: "Last sign in: 4 New seconds ago", "© 2023 Okta, Inc.", and "Privacy".

Account Management System (AMS)

Reset OKTA / COV Account

Please note: COV Users; the Reset Button will also reset your COV password for:

- Windows login
- Outlook
- Cardinal
- OCS Applications etc.

A screenshot of the OCS Account Management System (AMS) interface. The page has a blue header with navigation links: Home, About, Parents & Families, Local Government, Resources, Statistics and Publications, and Contacts. The main content area features the OCS logo and the Virginia state seal. Below the logo is the text "Office of Children's Services" and "Empowering communities to serve youth". A "NOTICE AND WARNING" section states that the system is the property of the Commonwealth of Virginia and is intended for authorized users only. Below the notice are two buttons: "Click here to proceed" (green) and "Create New Account" (blue). A "OKTA Account Help" section is visible, containing a warning message: "COV Users; the Reset Button will also reset your COV password for:" followed by a list of applications: Windows login, Outlook, Cardinal, and OCS Applications etc. To the right of this message are two buttons: "Reset OKTA/COV Account" (green) and "Unlock OKTA/COV Account" (green).

Account Management System (AMS)

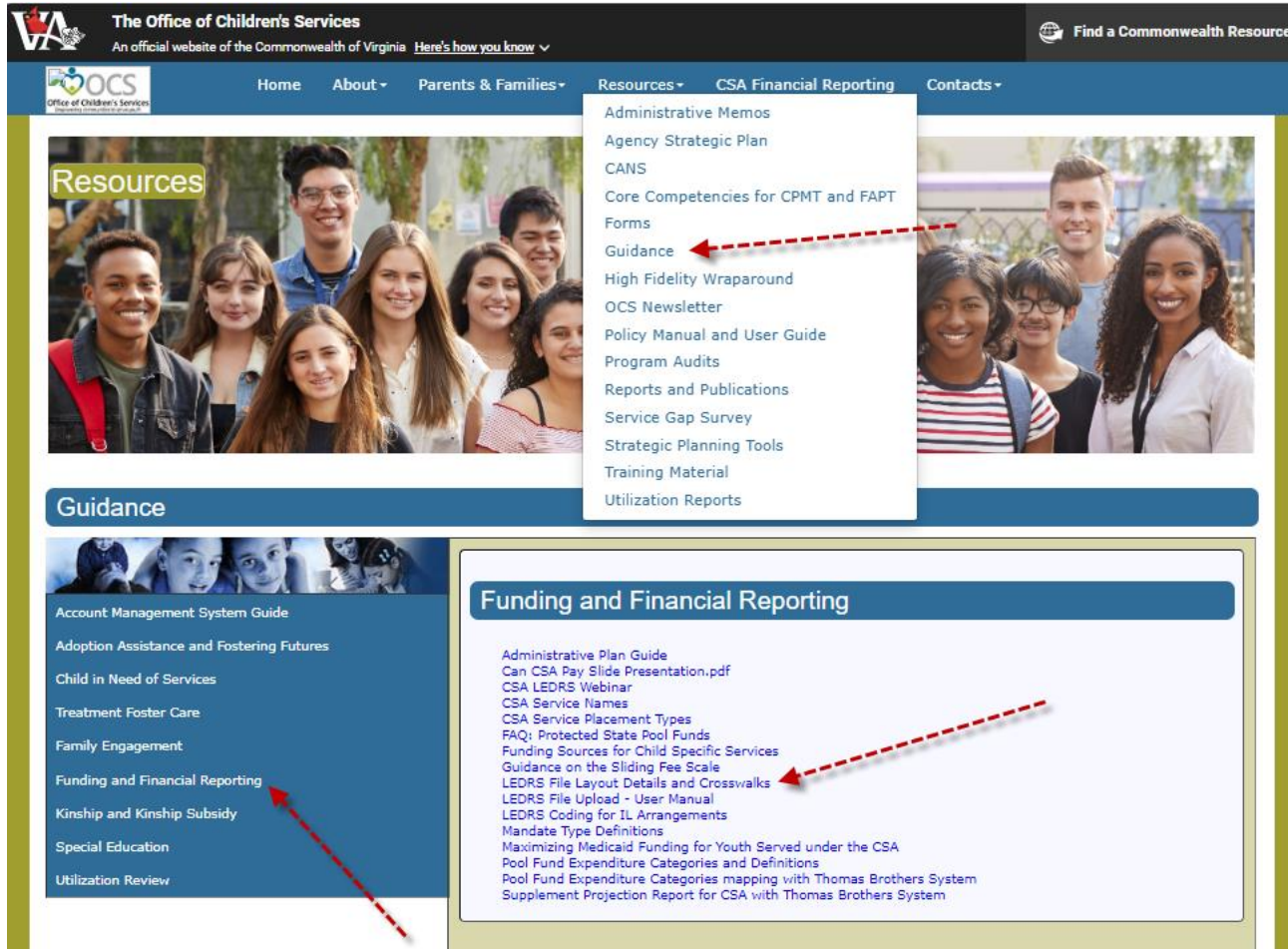
Depending on the Role requested an approval request notification is sent to either Locality's CPMT Chair or Locality's CSA Coordinator.

CPMT Chair – CSA Coordinator & Fiscal Agent

CSA Coordinator – All other roles

The Local Approver will need to login into the AMS system and approve the new User.

LEDRS - Crosswalk



The screenshot shows the OCS website interface. At the top, the navigation bar includes 'Home', 'About', 'Parents & Families', 'Resources', 'CSA Financial Reporting', and 'Contacts'. A dropdown menu for 'Resources' is open, listing various documents and reports. A red dashed arrow points from the 'Guidance' item in this menu to the 'Guidance' section below. The 'Guidance' section has a list of links, with a red dashed arrow pointing to 'Funding and Financial Reporting'. This link is further highlighted by a red dashed arrow pointing to the 'Funding and Financial Reporting' section on the right, which contains a detailed list of documents and reports, with a red dashed arrow pointing to 'Guidance on the Sliding Fee Scale'.

The Office of Children's Services
An official website of the Commonwealth of Virginia [Here's how you know](#) ▾

Find a Commonwealth Resource

Home About ▾ Parents & Families ▾ Resources ▾ CSA Financial Reporting Contacts ▾

Resources

- Administrative Memos
- Agency Strategic Plan
- CANS
- Core Competencies for CPMT and FAPT
- Forms
- Guidance
- High Fidelity Wraparound
- OCS Newsletter
- Policy Manual and User Guide
- Program Audits
- Reports and Publications
- Service Gap Survey
- Strategic Planning Tools
- Training Material
- Utilization Reports

Guidance

- Account Management System Guide
- Adoption Assistance and Fostering Futures
- Child in Need of Services
- Treatment Foster Care
- Family Engagement
- Funding and Financial Reporting
- Kinship and Kinship Subsidy
- Special Education
- Utilization Review

Funding and Financial Reporting

- Administrative Plan Guide
- Can CSA Pay Slide Presentation.pdf
- CSA LEDRS Webinar
- CSA Service Names
- CSA Service Placement Types
- FAQ: Protected State Pool Funds
- Funding Sources for Child Specific Services
- Guidance on the Sliding Fee Scale
- LEDRS File Layout Details and Crosswalks
- LEDRS File Upload - User Manual
- LEDRS Coding for IL Arrangements
- Mandate Type Definitions
- Maximizing Medicaid Funding for Youth Served under the CSA
- Pool Fund Expenditure Categories and Definitions
- Pool Fund Expenditure Categories mapping with Thomas Brothers System
- Supplement Projection Report for CSA with Thomas Brothers System

Local Expenditure, Data Reimbursement System (LEDRS)

File Naming Convention

File Type	text filetxt
File Delimiter	(pipe)	1 123456789 Anna Bell Thomas
File Naming Convention	<u>CSA</u>	
	CSA_Fips_Frequency_Year_Period_Report#.txt	File Name eg. ---> CSA_1_M_2016_10_1.txt
		Fips = County Fips Code (no padding of zeros)
		Frequency = M (Monthly)
		Year = Year of the file submission; calendar year
		Period = Month# of the calendar month; incase of Monthly submission
		Report# = Only ONE file submission is allowed for months 1, 2, 3, 4, 5, 6, 7, 8, 10, 11, 12.
		MULTIPLE File submissions are allowed in the month 9. Maximum of 3.
	<u>Title IV-E</u>	
	T4E_Fips_Frequency_Year_Period_Report#.txt	File Name eg. ---> T4E_1_Q_2016_1_1.txt
		Fips = County Fips Code (no padding of zeros)
		Frequency = Q (Quarterly)
		Year = Year of the file submission; calendar year
		Period = Quarter# of the reporting quarter in case of quarterly submission; Sept - 1; Dec - 2; Mar - 3; Jun - 4
		Report# = Only ONE file submission is allowed for a quarter

Crosswalk

Service Name

vs.

Service Placement Type

<http://csa.virginia.gov/content/pdf/LEDRS.xlsx>

Crosswalk

Expenditure Category
vs.
Service Placement Type

Crosswalk

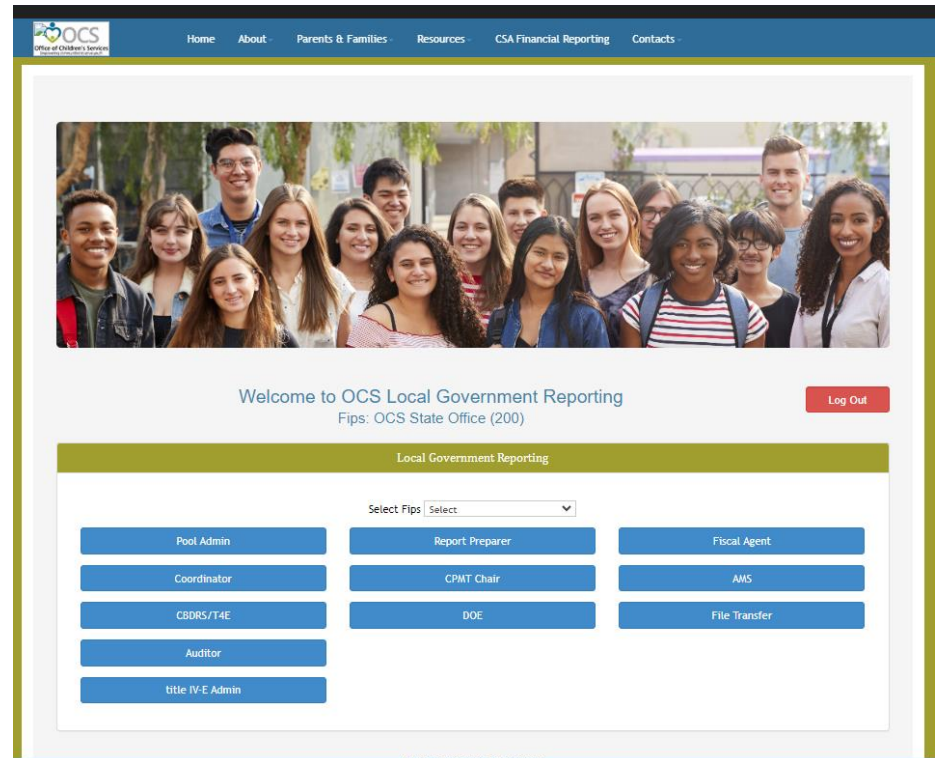
Expenditure Category

vs.

Mandate Type

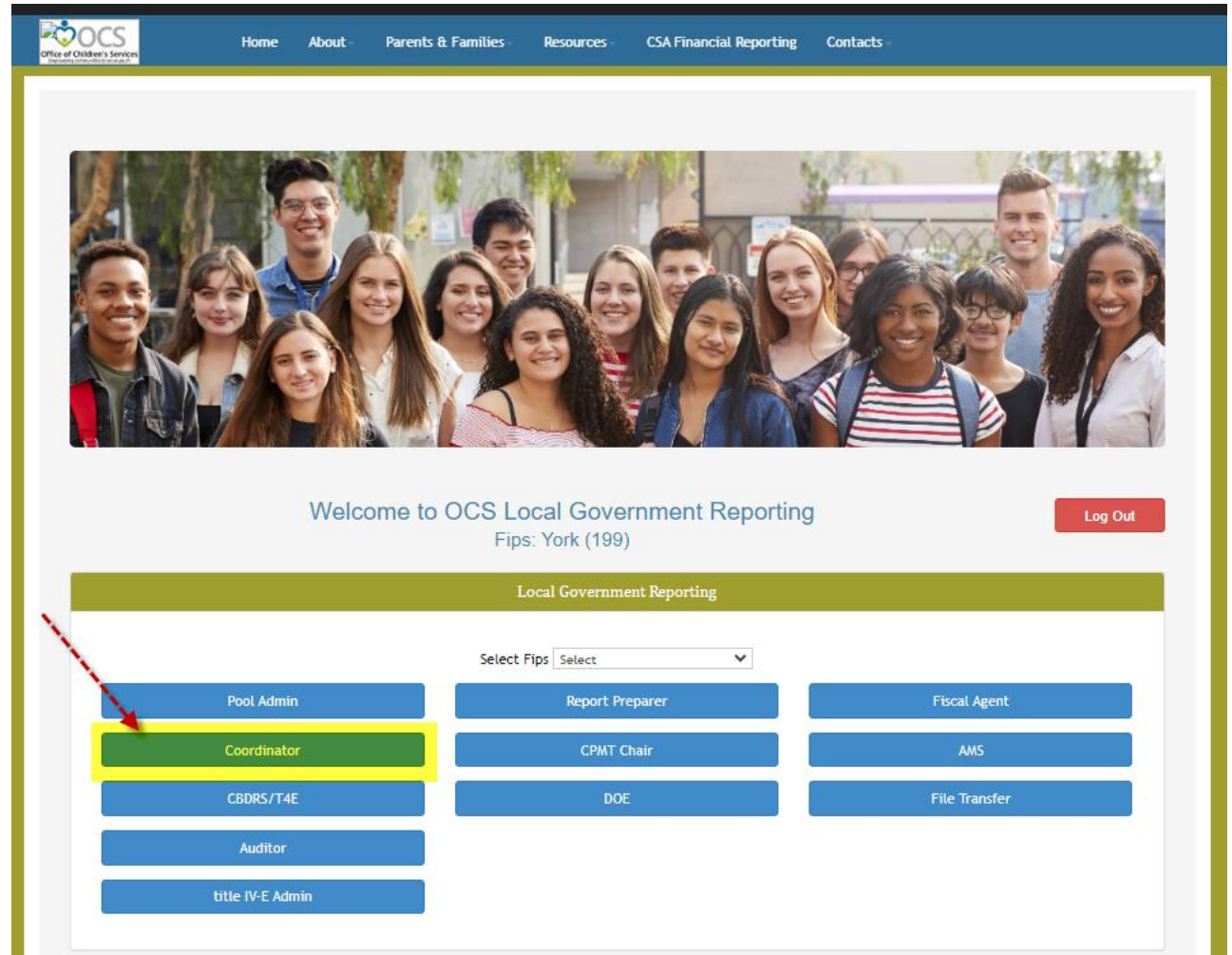
Local Government Reporting

- LEDRS submission
- Pool Reimbursement Approval
- Request Supplement
- Request Wrap
- Admin Plan
- Medicaid Reports
- Other Reports
- AMS
- T4E File Transfer



Local Government Reporting

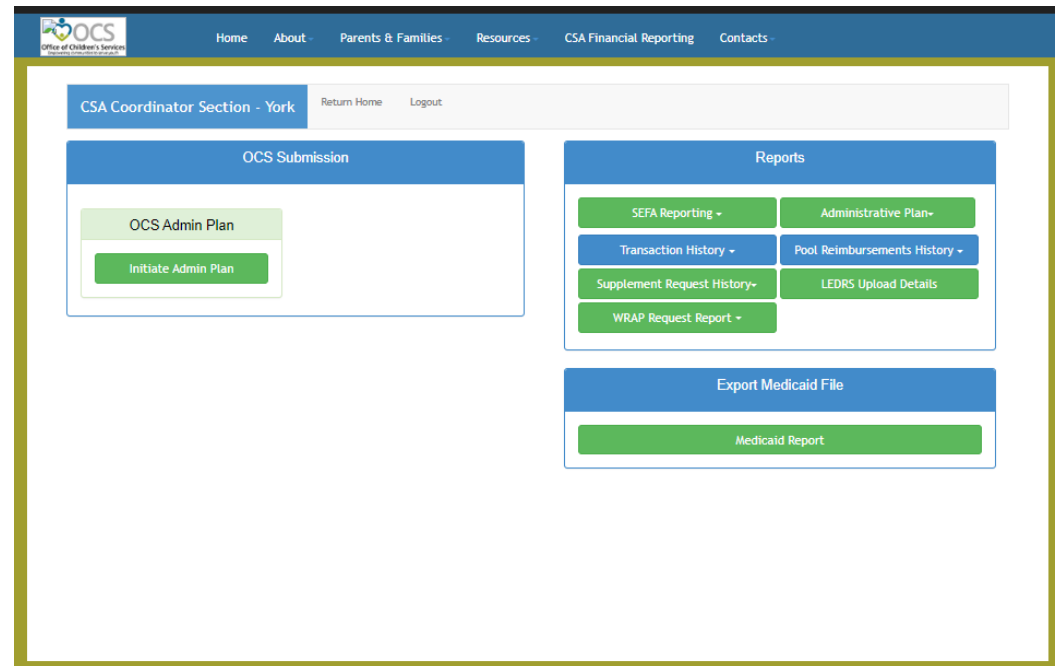
- Coordinator



The screenshot shows the OCS Local Government Reporting web application. At the top is a navigation bar with links for Home, About, Parents & Families, Resources, CSA Financial Reporting, and Contacts. Below the navigation bar is a large banner image of a diverse group of young people. Underneath the banner, the text reads "Welcome to OCS Local Government Reporting" followed by "Fips: York (199)". A red "Log Out" button is located in the top right corner. The main content area is titled "Local Government Reporting" and features a "Select Fips" dropdown menu set to "Select". Below this menu is a grid of buttons for various roles: Pool Admin, Report Preparer, Fiscal Agent, Coordinator (highlighted in green with a yellow border and a red dashed arrow pointing to it), CPMT Chair, AMS, CDRS/T4E, DOE, and File Transfer. At the bottom of the grid are buttons for Auditor and title IV-E Admin.

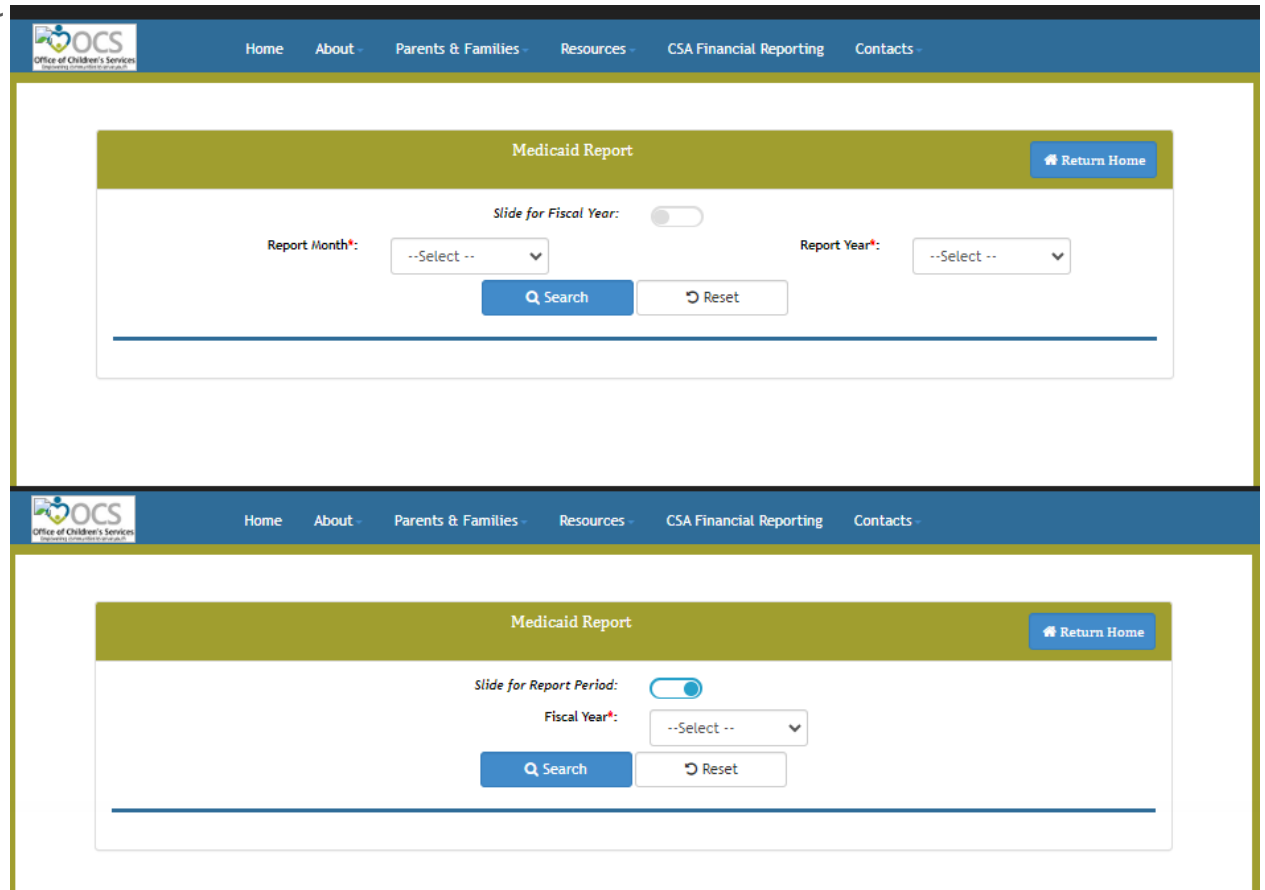
CSA Coordinator Section

- OCS Admin Plan
- Reports
- Export Medicaid File



CSA Coordinator Section

Medicaid Report



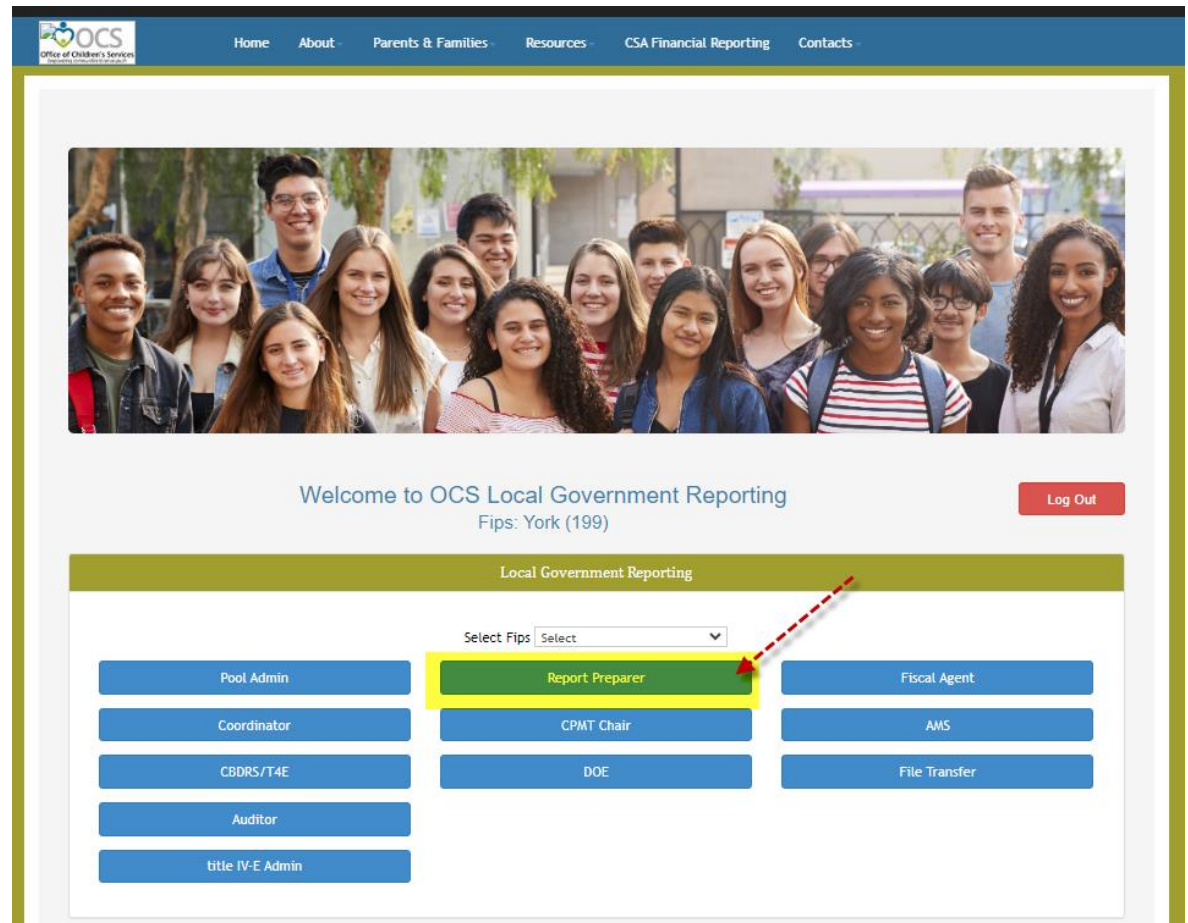
The image displays two screenshots of the Medicaid Report web application interface. Both screenshots show a navigation bar at the top with the OCS logo and menu items: Home, About, Parents & Families, Resources, CSA Financial Reporting, and Contacts. The main content area is titled "Medicaid Report" and includes a "Return Home" button.

Top Screenshot: The "Slide for Fiscal Year" toggle is turned off. The "Report Month*" dropdown menu is set to "--Select --". The "Report Year*" dropdown menu is also set to "--Select --". There are "Search" and "Reset" buttons below the dropdowns.

Bottom Screenshot: The "Slide for Report Period" toggle is turned on. The "Fiscal Year*" dropdown menu is set to "--Select --". There are "Search" and "Reset" buttons below the dropdown.

Local Government Reporting

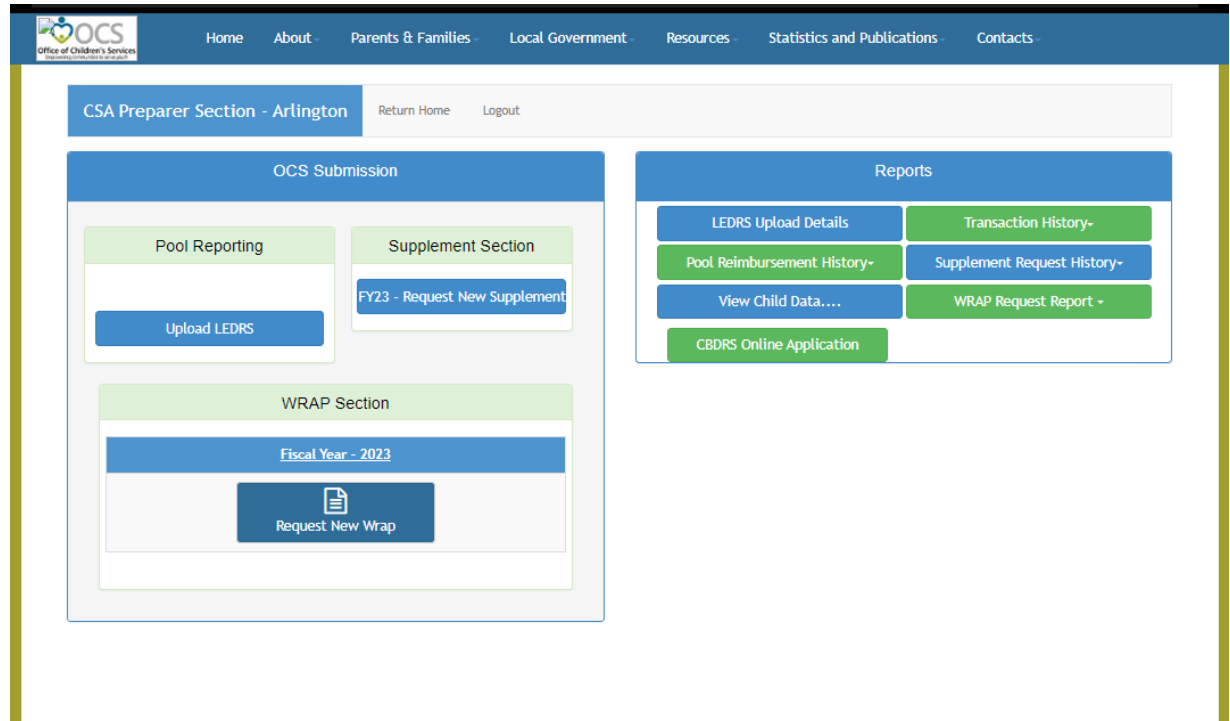
- Report Preparer



The screenshot shows the OCS Local Government Reporting web application. At the top is a navigation bar with links for Home, About, Parents & Families, Resources, CSA Financial Reporting, and Contacts. Below the navigation bar is a large banner image of a diverse group of young people. Underneath the banner, the text reads "Welcome to OCS Local Government Reporting" and "Fips: York (199)". A "Log Out" button is located in the top right corner. The main content area is titled "Local Government Reporting" and features a "Select Fips" dropdown menu. Below the dropdown is a grid of buttons representing different roles: Pool Admin, Report Preparer (highlighted with a yellow box and a red dashed arrow), Fiscal Agent, Coordinator, CPMT Chair, AMS, CBDRS/T4E, DOE, Auditor, and title IV-E Admin.

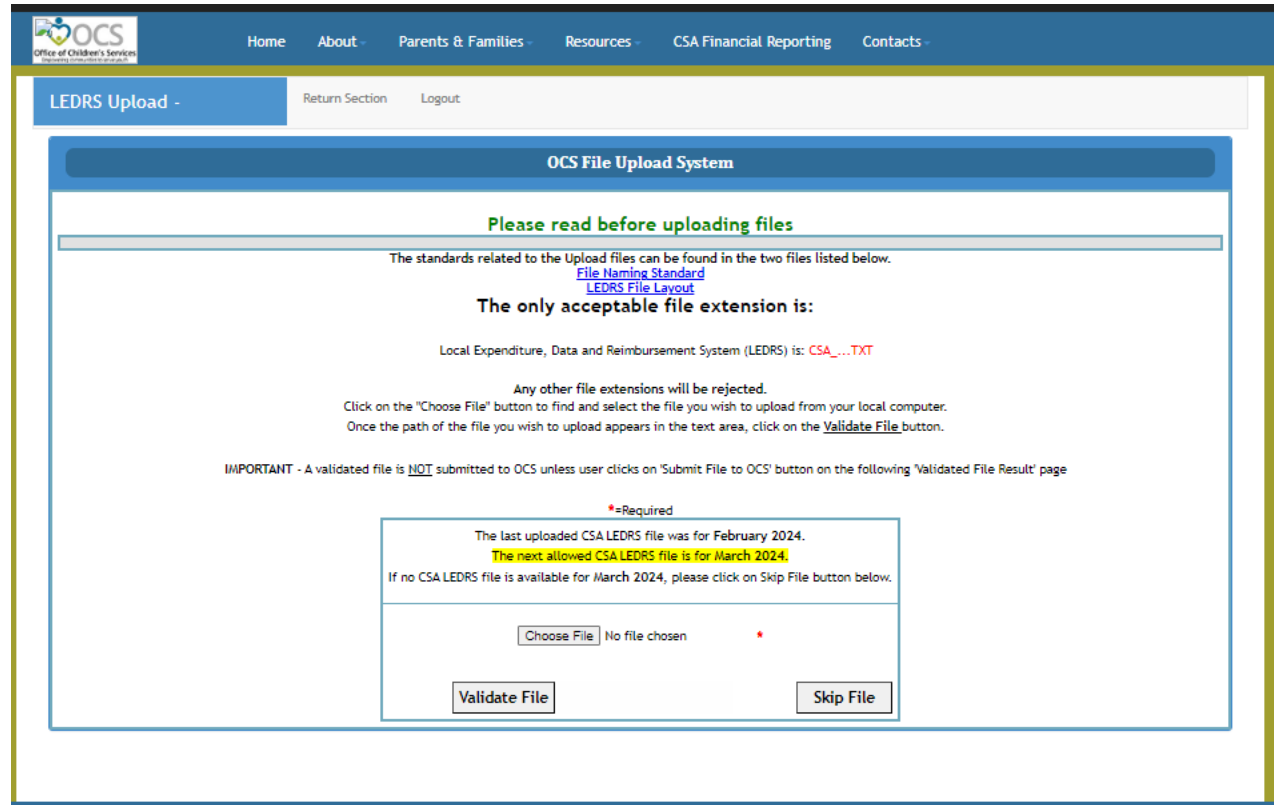
CSA Report Preparer Section

- Upload LEDRS
- Request Supplement
- Request Wrap
- Reports

A screenshot of the OCS Submission and Reports web interface. The page has a dark blue header with the OCS logo and navigation links: Home, About, Parents & Families, Local Government, Resources, Statistics and Publications, and Contacts. Below the header is a light blue navigation bar with the current page title 'CSA Preparer Section - Arlington' and links for 'Return Home' and 'Logout'. The main content area is divided into two columns. The left column is titled 'OCS Submission' and contains three sections: 'Pool Reporting' with an 'Upload LEDRS' button; 'Supplement Section' with an 'FY23 - Request New Supplement' button; and 'WRAP Section' with a 'Fiscal Year - 2023' dropdown and a 'Request New Wrap' button. The right column is titled 'Reports' and contains a grid of buttons: 'LEDRS Upload Details', 'Transaction History-', 'Pool Reimbursement History-', 'Supplement Request History-', 'View Child Data...', 'WRAP Request Report -', and 'CBDRS Online Application'.

CSA Report Preparer Section – Upload LEDRS

- Choose File
- Validate File
- Skip File



The screenshot shows the 'LEDRS Upload' section of the OCS File Upload System. The page includes a navigation bar with links for Home, About, Parents & Families, Resources, CSA Financial Reporting, and Contacts. Below the navigation bar, there are links for 'Return Section' and 'Logout'. The main content area is titled 'OCS File Upload System' and contains the following instructions:

Please read before uploading files

The standards related to the Upload files can be found in the two files listed below.
[File Naming Standard](#)
[LEDRS File Layout](#)

The only acceptable file extension is:

Local Expenditure, Data and Reimbursement System (LEDRS) is: **CSA_...TXT**

Any other file extensions will be rejected.

Click on the "Choose File" button to find and select the file you wish to upload from your local computer. Once the path of the file you wish to upload appears in the text area, click on the [Validate File](#) button.

IMPORTANT - A validated file is NOT submitted to OCS unless user clicks on 'Submit File to OCS' button on the following 'Validated File Result' page

*-Required

The last uploaded CSA LEDRS file was for February 2024.
The next allowed CSA LEDRS file is for March 2024.
 If no CSA LEDRS file is available for March 2024, please click on Skip File button below.

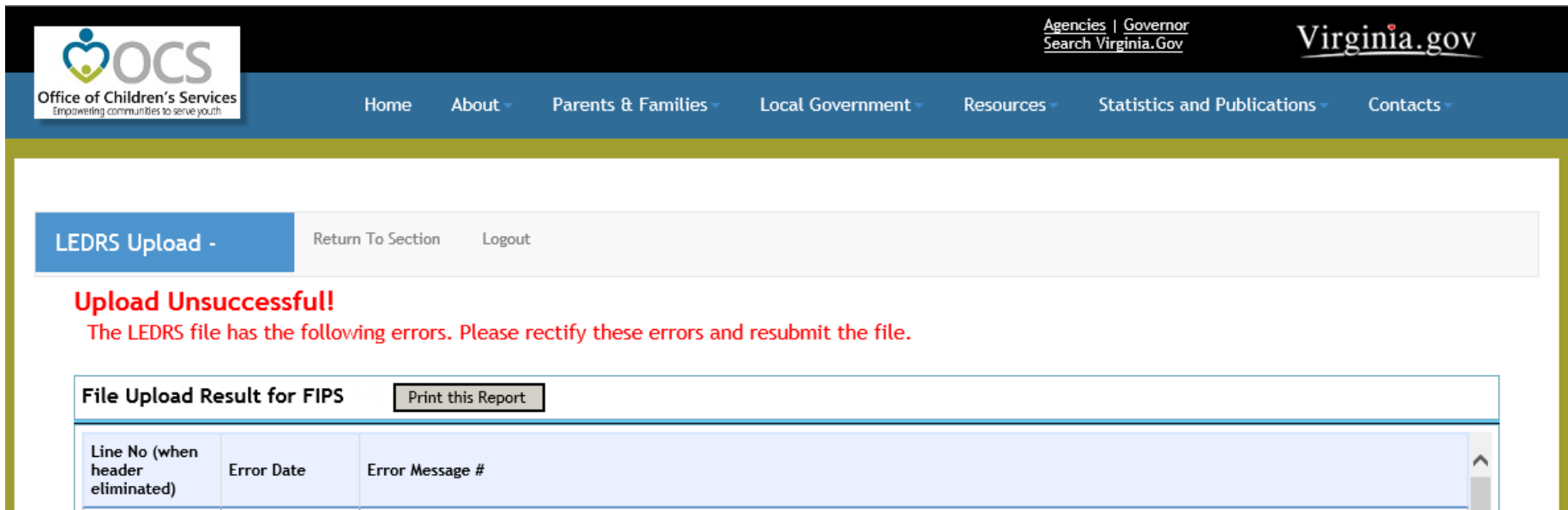
The interface includes a 'Choose File' button, a text area showing 'No file chosen', and 'Validate File' and 'Skip File' buttons.

CSA Report Preparer Section – Upload LEDRS

1. The CSA File Upload page now informs the Report Preparer of the next specific time period (month) that is expected by the system for the CSA LEDRS file. If there are no files that are to be submitted in a specific month, then the Report Preparer is required to click on the "Skip File" button.
2. For example, when the Report Preparer attempts a submission for November, the system will first check if OCS has received an October file. If the system is unable to find an October file, the system will require the Report Preparer to click on the "Skip File" button on the page. (Note: Since multiple reports can be submitted to cover the month of September, you may be asked to press the "Skip File"; in order to verify that all September expenditures have been uploaded (filed after September 30))
3. When clicked, the "Skip File" button generates an "empty" LEDRS file for the skipped month and a corresponding \$0 Pool reimbursement report. This \$0 Pool reimbursement report will need to be approved by your locality Fiscal Agent. The \$0 will appear in the transaction history report
4. If the locality tries to upload a LEDRS file out of chronological sequence, the system will NOT allow the file to be uploaded and the Report Preparer will be notified that they are submitting a file out of sequence and then is required to either submit the correct file mentioned in yellow highlight on the page or click on the "Skip File" button, which in turn will autogenerate an empty LEDRS file to be submitted to OCS.

CSA Report Preparer Section – Upload LEDRS

- Upload Error



The screenshot shows the OCS website interface. At the top right, there are links for "Agencies | Governor" and "Search Virginia.Gov", and the "Virginia.gov" logo. The main navigation bar includes "Home", "About", "Parents & Families", "Local Government", "Resources", "Statistics and Publications", and "Contacts". Below this, a blue button labeled "LEDRS Upload -" is followed by "Return To Section" and "Logout" links. A red error message reads: "Upload Unsuccessful! The LEDRS file has the following errors. Please rectify these errors and resubmit the file." Below the message is a "File Upload Result for FIPS" section with a "Print this Report" button. A table with three columns is visible: "Line No (when header eliminated)", "Error Date", and "Error Message #".

LEDRS Upload - Return To Section Logout

Upload Unsuccessful!
The LEDRS file has the following errors. Please rectify these errors and resubmit the file.

File Upload Result for FIPS Print this Report

Line No (when header eliminated)	Error Date	Error Message #
----------------------------------	------------	-----------------



CSA Report Preparer Section – Upload LEDRS

- Upload Success

Office of Children's Services
empowering communities to serve youth

[Home](#) | [About](#) | [Parents & Families](#) | [Local Government](#) | [Resources](#) | [Statistics and Publications](#) | [Contacts](#)

Virginia.gov

LEDRS Upload - [Return To Section](#) [Logout](#)

Action Requested: Submit File to OCS Cancel Upload Print Report

Results of LEDRS File validated on 2/15/2019

FIPS: -
#Rows in the File (CSA): 98

Payment/Adjustment date range within the File: 1/3/2019 - 1/31/2019

						Total State Allocation Balance(Non Wrap): 51,758,208.00
						Total Expenditure(Non Wrap) in this LEDRS file: 5126,639.90
						Total State Allocation Balance(Wrap only): 50.00
						Total Expenditure(Wrap only) in this LEDRS file: 50.00

Part 1 - Expenditure Description (FY 2019)

	EXPENDITURE CATEGORY DESCRIPTION	LOCAL MATCH RATE (a)	GROSS EXPENDITURE THIS PERIOD (b)	EXPENDITURE REFUNDS THIS PERIOD (c)	NET TOTAL EXPENDITURES (b minus c) (d)	LOCAL MATCH (a x d) (e)	STATE MATCH (d-e) (f)
1.	CONGREGATE CARE / MANDATED AND NON-MANDATED RESIDENTIAL SERVICES						
1a.	Foster Care - IV-E children in Licensed Residential Congregate Care; pool expenditures for costs not covered by IV-E (i.e., non room-and-board)	0.3256	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1b.	Foster Care - all others in Licensed Residential Congregate Care	0.3256	\$12,185.41	\$0.00	\$12,185.41	\$3,967.57	\$8,217.84
1c.	Residential Congregate Care-CSA Parental Agreements ; DSS Noncustodial Agreements	0.3256	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1d.	Non-Mandated Services/Residential/Congregate	0.3256	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1e.	Educational Services - Congregate Care	0.2605	\$4,835.00	\$0.00	\$4,835.00	\$1,259.52	\$3,575.48
2.	OTHER MANDATED SERVICES						
2a.	Treatment Foster Care - IV-E	0.2605	\$44,033.28	\$0.00	\$44,033.28	\$11,470.67	\$32,562.61
2a.1	Treatment Foster Care	0.2605	\$36,690.69	\$0.00	\$36,690.69	\$9,557.92	\$27,132.77
2a.2	Treatment Foster Care - CSA Parental Agreements ; DSS Noncustodial Agreements	0.2605	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2c.	Family Foster Care - IV-E ; Community Based Services	0.1302	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2e.	Family Foster Care - Children receiving maintenance and basic activities payments; independent living stipend/arrangements	0.2605	\$22,683.42	\$0.00	\$22,683.42	\$5,909.03	\$16,774.39
2f.	Community - Based Services	0.1302	\$2,889.30	\$0.00	\$2,889.30	\$376.19	\$2,513.11
2f.1	Community Transition Services - Direct Family Services to Transition from Residential to Community	0.1302	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2g.	Special Education Private Day Placement	0.2605	\$3,322.80	\$0.00	\$3,322.80	\$865.59	\$2,457.21
2h.	Wrap-Around Services for Students With Disabilities	0.2605	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2i.	Psychiatric Hospitals/Crisis Stabilization Units	0.2605	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3	Non-Mandated Services/Community-Based	0.1302	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4	Grand Totals: (Sum of categories 1 through 3)		\$126,639.90	\$0.00	\$126,639.90	\$33,406.49	\$93,233.41

PART 2 - EXPENDITURE REFUND DESCRIPTION

Information regarding total expenditure refunds reported in Part 1, Line 4(c).

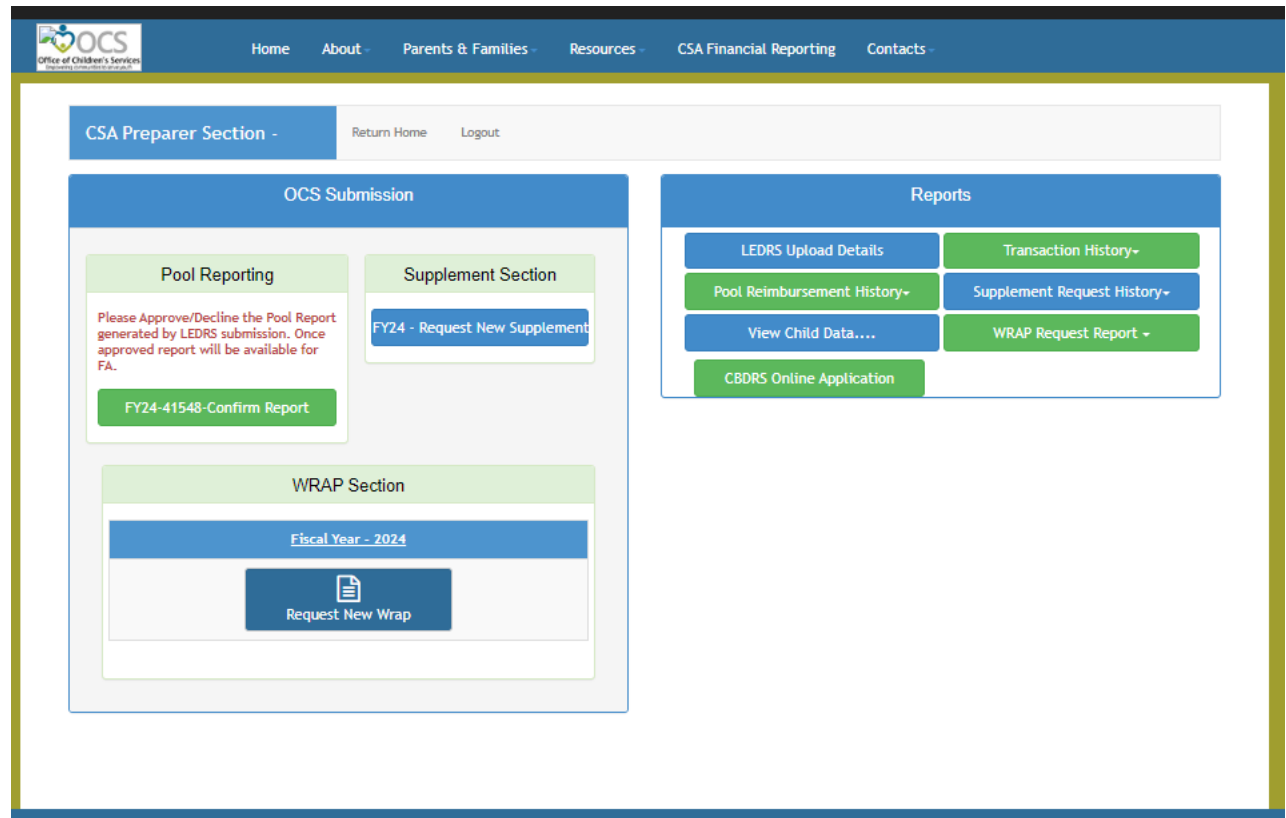
EXPENDITURE REFUND DESCRIPTION	CODE	AMOUNT
Vendor Refunds and Payment Cancellations	010	\$0.00
Parental Co-Payments	020	\$0.00
Payments made on behalf of the child (ex: SSA, SSI, VA benefits, ...)	030	\$0.00
Child Support Collections through DCSE	040	\$0.00
Pool prior-reported expenditures re-claimed under IV-E	050	\$0.00
Other:	090	\$0.00
Refund Total:		\$0.00

© 2019 - The Office of Children's Services
1604 Santa Rosa Road, Suite 137 Richmond, VA 23229
Phone (804) 662-9815 Fax (804) 662-9831

Please direct questions and comments concerning this website to [Child's Services Act, Commonwealth of Virginia Web Portal](#)

CSA Report Preparer Section – Upload LEDRS

- Submit File to OCS



The screenshot displays the OCS CSA Report Preparer Section interface. At the top, there is a navigation bar with the OCS logo and menu items: Home, About, Parents & Families, Resources, CSA Financial Reporting, and Contacts. Below the navigation bar, the main content area is titled "CSA Preparer Section" and includes "Return Home" and "Logout" links. The interface is divided into two main sections: "OCS Submission" and "Reports".

OCS Submission Section:

- Pool Reporting:** Contains a message: "Please Approve/Decline the Pool Report generated by LEDRS submission. Once approved report will be available for FA." and a button labeled "FY24-41548-Confirm Report".
- Supplement Section:** Contains a button labeled "FY24 - Request New Supplement".
- WRAP Section:** Contains a sub-section for "Fiscal Year - 2024" and a button labeled "Request New Wrap".

Reports Section:

- Buttons for "LEDRS Upload Details", "Transaction History", "Pool Reimbursement History", "Supplement Request History", "View Child Data...", "WRAP Request Report", and "CBDRS Online Application".



CSA Report Preparer Section – Upload LEDRS

- Confirm Pool Report

SEARCH REPORT
REPORT NUMBER
Virginia.gov

Home
About
Parents & Families
Local Government
Resources
Statistics and Publications
Contacts

CSA Child Information Section
[Back to Section](#) [Logout](#)

PREPARER'S POOL REIMBURSEMENT REPORT REVIEW

Payment/Adjustment Date From: 1/1/2019 To: 1/31/2019

Please review the report. If the information is correct then click the Approve button, if not click Delete button.
(The delete function will remove the uploaded file. You will be able to upload a new corrected file.)

CSA POOL REIMBURSEMENT REQUEST REPORT

ALL COSTS REPORTED IN COLUMN (b) PERTAIN TO SERVICES PROVIDED DURING THE FISCAL YEAR (19)
(NOTE: Expenditure refunds reported in Column (c) may pertain to any year)

DATE: 2/15/2019	FOR PERIOD ENDING: 1/31/2019
LOCALITY:	REPORT ID:

PART I: EXPENDITURE DESCRIPTION

EXPENDITURE DESCRIPTION	LOCAL MATCH RATE (X)	GROSS TOTAL EXPENDITURES THIS FISCAL YEAR (B)	EXPENDITURE REFUNDS THIS FISCAL YEAR (C)	NET TOTAL EXPENDITURES (D) (B)-(C)	LOCAL MATCH (E) (X)(D)	STATE MATCH (F) (F)
1. UNASSISTED SERVICES: RESIDENTIAL						
1a. Foster Care - F/E Children in Licensed Residential Congregate Care: pool expenditures for costs not covered by F & E (i.e., non-rate and board)	0.4644	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1b. Foster Care - all others in Licensed Residential Congregate Care	0.4644	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1c. Residential Congregate Care- CSA Parental Agreements / OSS Noncustodial Agreements	0.4644	\$43,115.20	\$0.00	\$43,115.20	\$0,000.79	\$7,024.00
1d. Non-Residential Services/ Residential/ Congregate	0.4644	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1e. Educational Services - Congregate Care	0.3715	\$30,911.00	\$0.00	\$30,911.00	\$11,403.44	\$19,427.56
2. UNASSISTED SERVICES: NON-RESIDENTIAL						
2a. Treatment Foster Care - F/E	0.3715	\$45,290.76	\$0.00	\$45,290.76	\$5,665.66	\$9,885.10
2a.1 Treatment Foster Care	0.3715	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2a.2 Treatment Foster Care - CSA Parental Agreements / OSS Noncustodial Agreements	0.3715	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2b. Specialized Foster Care - F/E - Community Based Services	0.3715	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2b.1 Specialized Foster Care	0.3715	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2c. Family Foster Care - F/E - Community Based Services	0.1858	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2d. Family Foster Care Maintenance only	0.3715	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2e. Family Foster Care - Children receiving maintenance and basic activities payments; independent living placement arrangements	0.3715	\$48,120.64	\$0.00	\$48,120.64	\$17,876.83	\$30,243.81
2f. Community - Based Services	0.1858	\$82,838.90	\$0.00	\$82,838.90	\$2,383.61	\$10,445.39
2f.1 Community Transition Services - Direct Family Services to Transition from Residential to Community	0.1858	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2g. Special Education Private Day Placement	0.3715	\$113,470.82	\$0.00	\$113,470.82	\$42,134.41	\$71,336.41
2h. Wrap-around Services for Students With Disabilities	0.3715	\$4,855.75	\$0.00	\$4,855.75	\$1,803.91	\$3,051.84
2i. Psychiatric Hospital/ Crisis Stabilization Units	0.3715	\$62,195.23	\$0.00	\$62,195.23	\$23,101.81	\$39,093.42
3. Non-Residential Services/Community-Based	0.1858	\$40,747.56	\$0.00	\$40,747.56	\$2,000.61	\$8,766.95
4. GRAND TOTAL (sum of columns 1 through 3)	0.3715	\$311,505.88	\$0.00	\$311,505.88	\$112,560.97	\$198,944.91

Current Match Rate: 0.3715

The expenditures and refunds reported herein were incurred in accordance with provisions of the Children's Services Act, and have not been reported on a previous claim. Documentation is maintained to support the expenditure and refund amounts reported, and to demonstrate that each expenditure and refund was made on behalf of a specific child for the specific children and complies with the CSA Manual, CCR and Appropriation Act requirements including utilization management and EAFI criteria.

FOR STATE USE ONLY:

TOTAL COST REPORTED:	\$
LOCAL SHARE:	\$
APPROVED STATE SHARE:	\$
METHOD OF ADJUSTMENT:	\$ []
STATE PAYMENT:	\$

STATE FISCAL AGENT: _____ DATE: _____
SIGNATURE: _____

PART II: EXPENDITURE REFUND SOURCES

THESE EXPENDITURE REFUNDS ARE BEING REPORTED IN FISCAL YEAR (19)

DATE: 2/15/2019	FOR PERIOD ENDING: 1/31/2019
LOCALITY: Chesapeake - FPS: 300	REPORT ID: 30973

Information regarding total expenditure refunds reported on Part I, Line 4(c).

EXPENDITURE REFUND DESCRIPTION	CODE	AMOUNT
Vendor Refunds and Payment Cancellations	010	\$0.00
Parental Co Payments	020	\$0.00
Payments made on behalf of the child (ex. SSA, SSA, VA benefits, ...)	030	\$0.00
Child Support Collections through DCSE	040	\$0.00
Pool prior reported expenditures re obtained under FF E	050	\$0.00
Other (Please specify): <small>(Please use tab to exit this field)</small>	090	\$0.00
TOTAL REFUNDS:		\$0.00

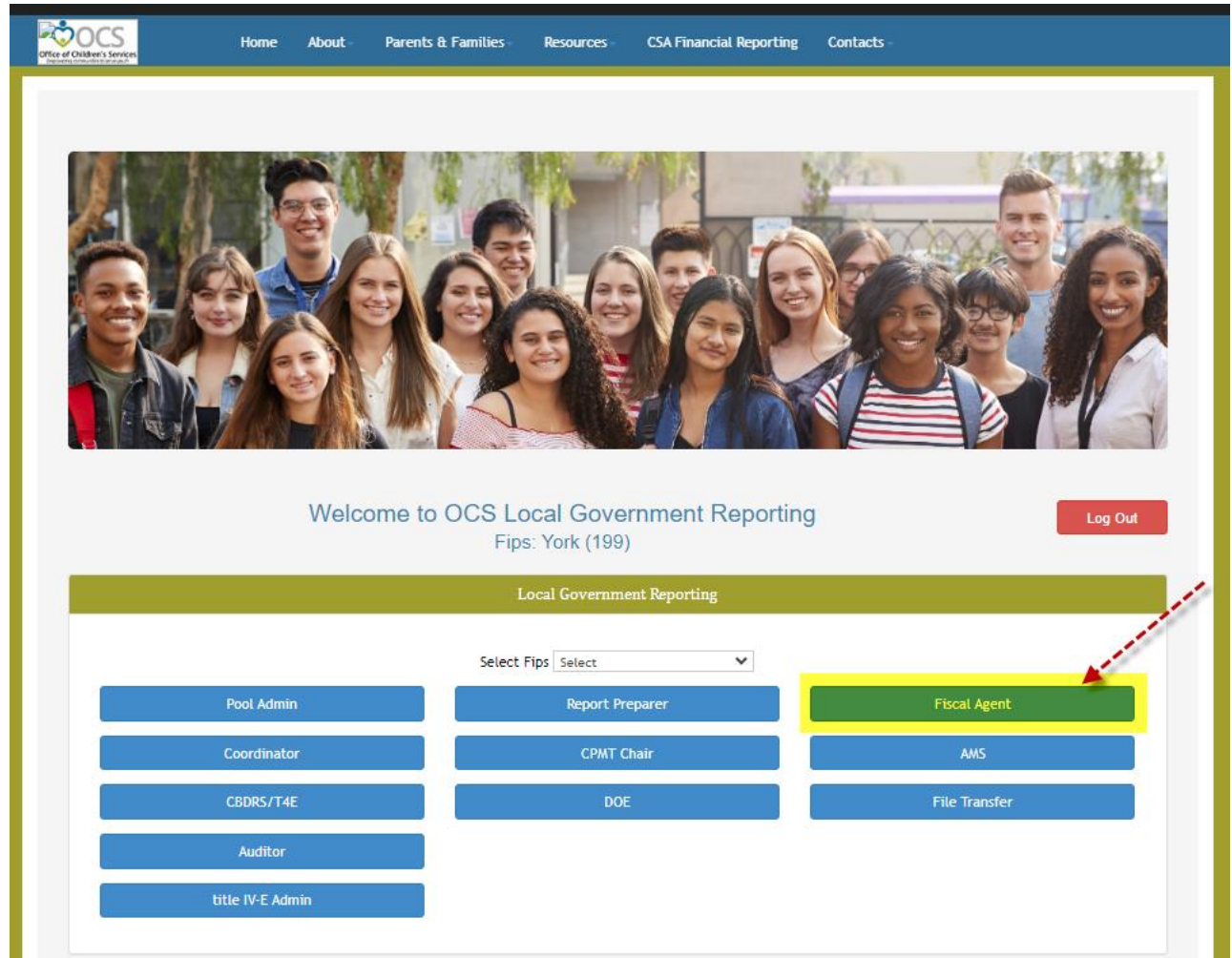
Note: This total must agree with the GRAND TOTAL of all expenditure refunds for the reporting period (Part I, Line 4, Col c).

Approve Delete

© 2017 The Office of Children's Services
1800 State Street, Suite 1200, Richmond, VA 23220
Phone: (804) 662-2815 Fax: (804) 662-2823
www.virginiachildservices.org

Local Government Reporting

- Fiscal Agent



The screenshot shows the OCS Local Government Reporting web application. At the top is a navigation bar with links for Home, About, Parents & Families, Resources, CSA Financial Reporting, and Contacts. Below the navigation bar is a large banner image of a diverse group of young people. Underneath the image, the text reads "Welcome to OCS Local Government Reporting" and "Fips: York (199)". A red "Log Out" button is located in the top right corner. Below this is a green header for "Local Government Reporting". A dropdown menu labeled "Select Fips" is set to "Select". Below the dropdown are several blue buttons for different roles: Pool Admin, Coordinator, CBDRS/T4E, Auditor, title IV-E Admin, Report Preparer, CPMT Chair, DOE, Fiscal Agent, AMS, and File Transfer. The "Fiscal Agent" button is highlighted with a yellow border and a red dashed arrow pointing to it from the right.

Fiscal Agent

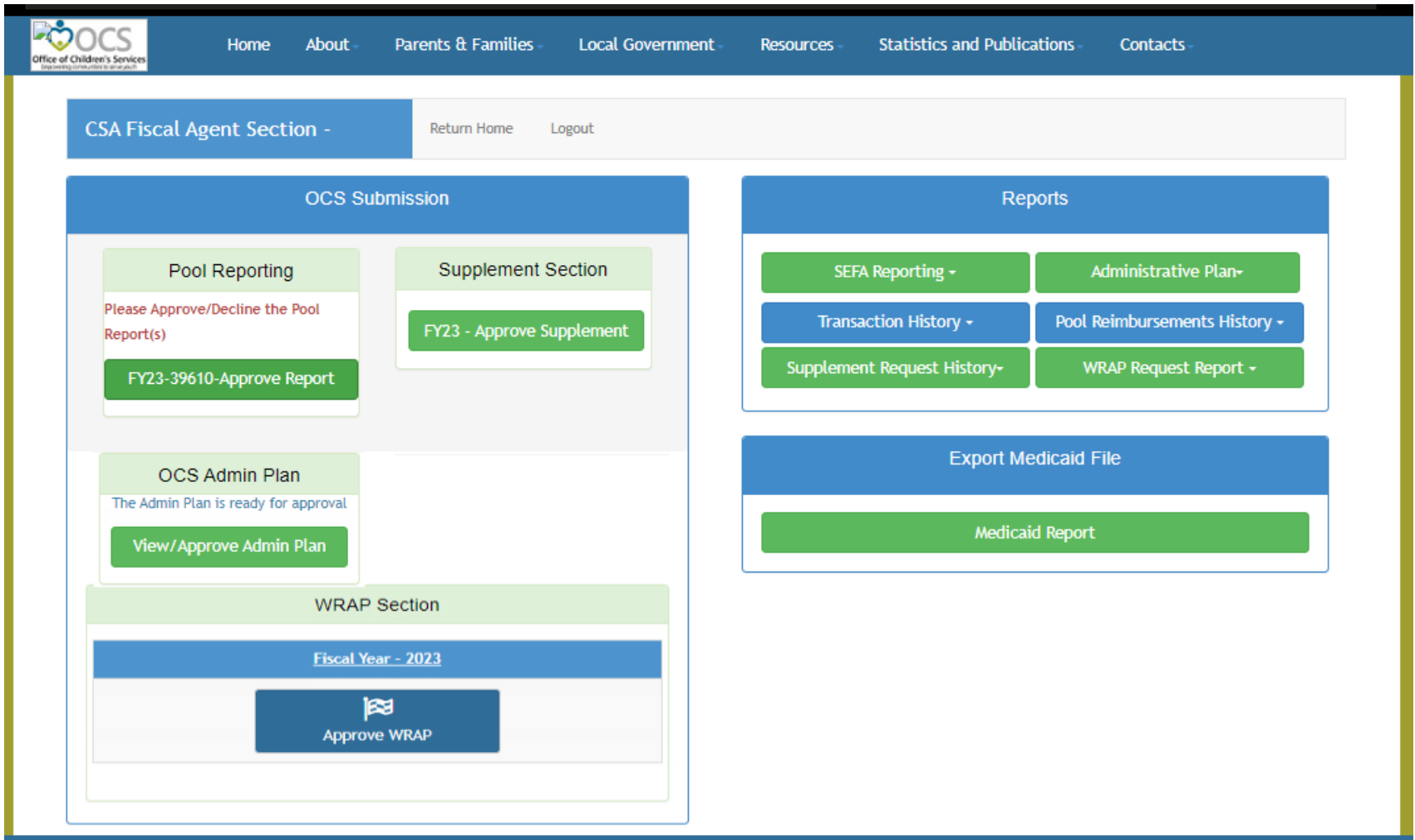
4 actions section

- Approve Pool Reimbursement Report
- Approve Admin Plan
- Approve Supplement request
- Approve WRAP request

Additional section

- Reports section
- Export Medicaid File

CSA Fiscal Agent Section



The screenshot displays the CSA Fiscal Agent Section web application. At the top, there is a navigation bar with the OCS logo and menu items: Home, About, Parents & Families, Local Government, Resources, Statistics and Publications, and Contacts. Below the navigation bar, the main content area is titled "CSA Fiscal Agent Section" and includes "Return Home" and "Logout" links. The interface is divided into two main columns. The left column, titled "OCS Submission", contains three sections: "Pool Reporting" with a "FY23-39610-Approve Report" button and a note to "Please Approve/Decline the Pool Report(s)"; "OCS Admin Plan" with a "View/Approve Admin Plan" button and a note that "The Admin Plan is ready for approval"; and "WRAP Section" for "Fiscal Year - 2023" with an "Approve WRAP" button. The right column, titled "Reports", contains a "Reports" section with buttons for "SEFA Reporting", "Administrative Plan", "Transaction History", "Pool Reimbursements History", "Supplement Request History", and "WRAP Request Report". Below this is an "Export Medicaid File" section with a "Medicaid Report" button.

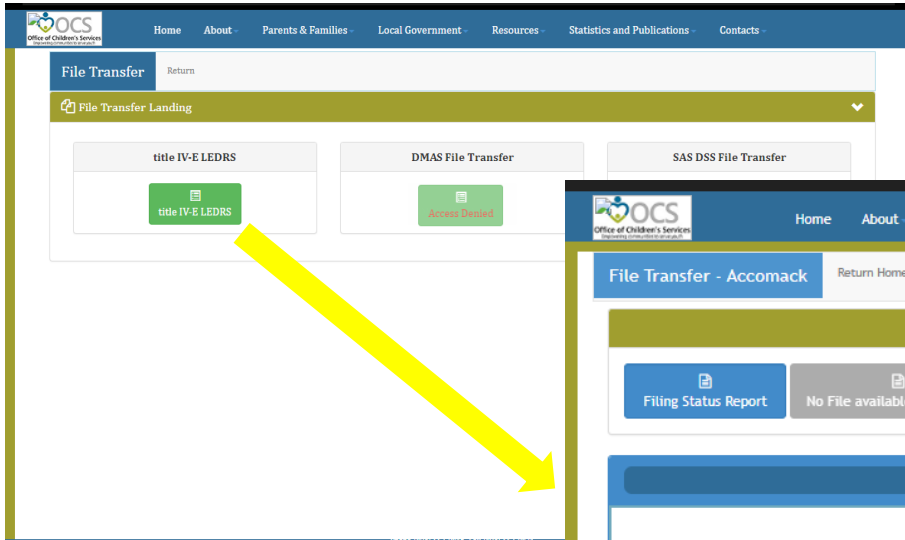
Local Government Reporting

- File Transfer

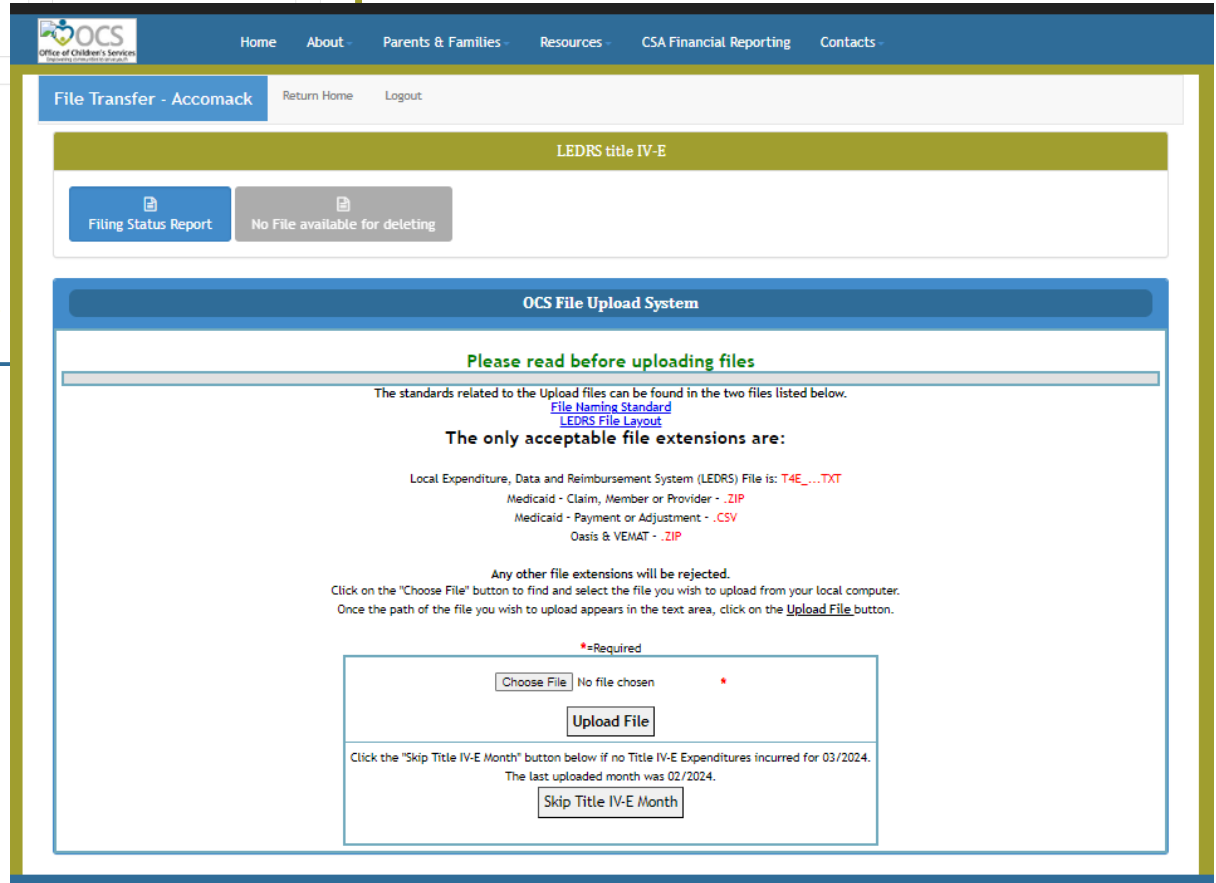


The screenshot shows the OCS Local Government Reporting web application. At the top is a navigation bar with links for Home, About, Parents & Families, Local Government, Resources, Statistics and Publications, and Contacts. Below the navigation bar is a large banner image of five diverse young people smiling. Underneath the banner, the text reads "Welcome to OCS Local Government Reporting" and "Fips: OCS State Office (200)". A "Log Out" button is located in the top right corner. The main content area is titled "Local Government Reporting" and features a "Select Fips" dropdown menu set to "Select". Below this are several blue buttons for different roles: Pool Admin, Coordinator, CBDRS/T4E, Auditor, title IV-E Admin, Report Preparer, CPMT Chair, DOE, Fiscal Agent, and AMS. The "File Transfer" button is highlighted with a yellow border, and a red dashed arrow points to it from the right side of the screen.

CSA File Transfer

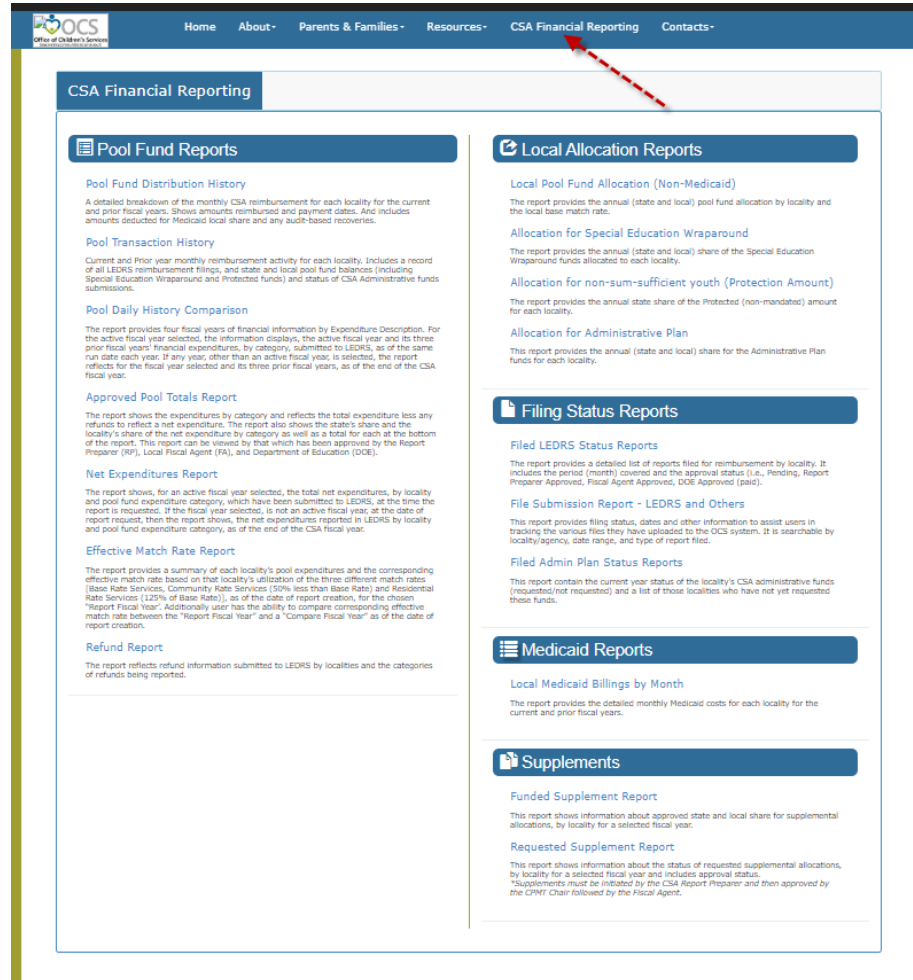


This screenshot shows the 'File Transfer Landing' page. It features a navigation bar with links for Home, About, Parents & Families, Local Government, Resources, Statistics and Publications, and Contacts. Below the navigation bar, there are three main sections: 'title IV-E LEDRS', 'DMAS File Transfer', and 'SAS DSS File Transfer'. Each section contains a button with a document icon. A yellow arrow points from the 'title IV-E LEDRS' button in this screenshot to the 'File Transfer - Accomack' screenshot on the right.



This screenshot shows the 'File Transfer - Accomack' page. It has a navigation bar with links for Home, About, Parents & Families, Resources, CSA Financial Reporting, and Contacts. The page title is 'File Transfer - Accomack'. Below the navigation bar, there are two buttons: 'Filing Status Report' and 'No File available for deleting'. The main content area is titled 'LEDRS title IV-E' and contains the 'OCS File Upload System' section. This section includes instructions for uploading files, such as 'Please read before uploading files' and 'The standards related to the Upload files can be found in the two files listed below.' It also lists acceptable file extensions: Local Expenditure, Data and Reimbursement System (LEDRS) File is: T4E_...TXT; Medicaid - Claim, Member or Provider - .ZIP; Medicaid - Payment or Adjustment - .CSV; and Oasis & VEMAT - .ZIP. A 'Choose File' button is shown with 'No file chosen' and a red asterisk. Below it is an 'Upload File' button. At the bottom, there is a 'Skip Title IV-E Month' button with instructions: 'Click the "Skip Title IV-E Month" button below if no Title IV-E Expenditures incurred for 03/2024. The last uploaded month was 02/2024.'

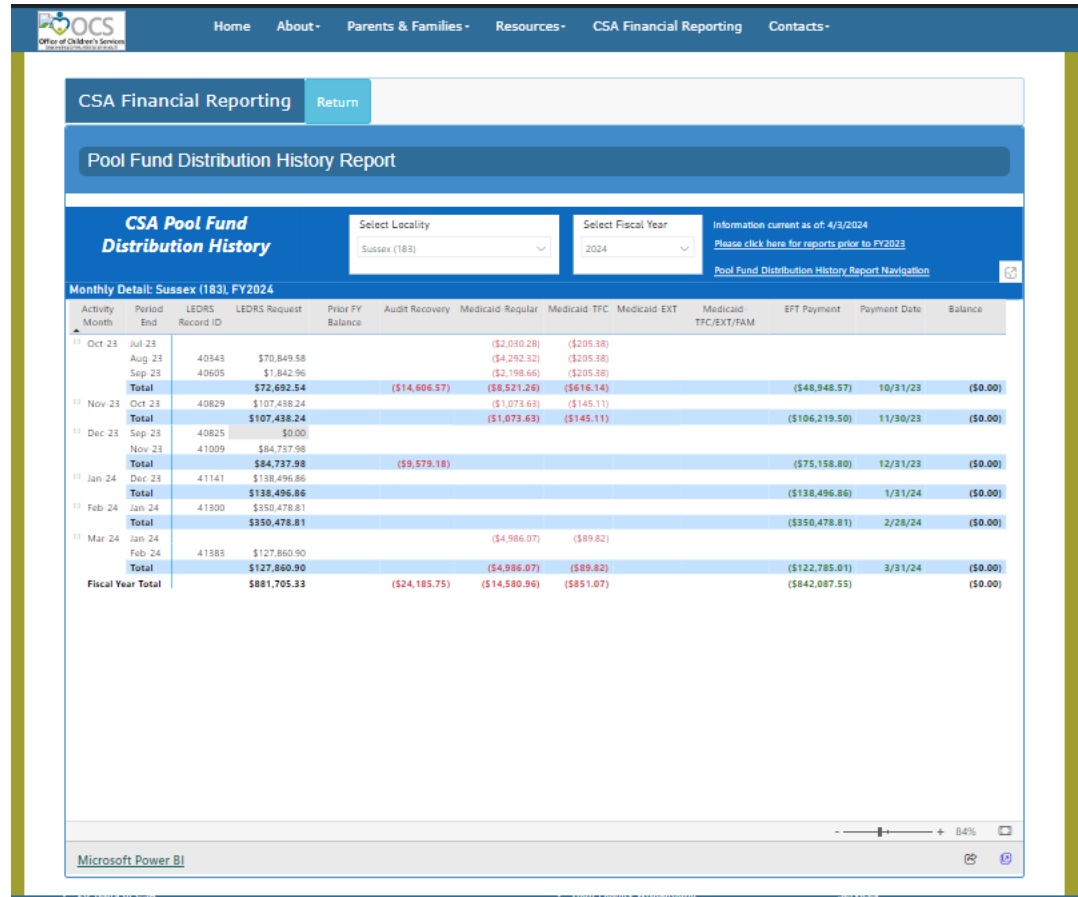
CSA Financial Reporting



The screenshot shows the OCS website's navigation bar with the following links: Home, About, Parents & Families, Resources, **CSA Financial Reporting**, and Contacts. A red dashed arrow points to the 'CSA Financial Reporting' link. Below the navigation bar, the page title is 'CSA Financial Reporting'. The main content area is divided into two columns. The left column contains several report categories: Pool Fund Reports (with sub-sections: Pool Fund Distribution History, Pool Transaction History, Pool Daily History Comparison, Approved Pool Totals Report, Net Expenditures Report, Effective Match Rate Report, and Refund Report), Local Allocation Reports (with sub-sections: Local Pool Fund Allocation (Non-Medicaid), Allocation for Special Education Wraparound, Allocation for non-sum-sufficient youth (Protection Amount), and Allocation for Administrative Plan), Filing Status Reports (with sub-sections: Filed LEDRS Status Reports, File Submission Report - LEDRS and Others, and Filed Admin Plan Status Reports), Medicaid Reports (with sub-section: Local Medicaid Billings by Month), and Supplements (with sub-sections: Funded Supplement Report and Requested Supplement Report).

CSA Financial Reporting

- Pool Fund Distribution History Report



The screenshot shows the 'Pool Fund Distribution History Report' interface. It includes a navigation bar with 'Home', 'About', 'Parents & Families', 'Resources', 'CSA Financial Reporting', and 'Contacts'. The main content area has a 'Return' button and a title 'Pool Fund Distribution History Report'. Below this, there are filters for 'Select Locality' (Sussex (183)) and 'Select Fiscal Year' (2024). A note indicates the information is current as of 4/3/2024. The report title is 'CSA Pool Fund Distribution History'.

The table below shows the 'Monthly Detail: Sussex (183), FY2024' with columns for Activity Month, Period End, LEDRS Record ID, LEDRS Request, Prior FY Balance, Audit Recovery, Medicaid Regular, Medicaid TFC, Medicaid EXT, Medicaid TFC/EXT/FAM, EFT Payment, Payment Date, and Balance.

Activity Month	Period End	LEDRS Record ID	LEDRS Request	Prior FY Balance	Audit Recovery	Medicaid Regular	Medicaid TFC	Medicaid EXT	Medicaid TFC/EXT/FAM	EFT Payment	Payment Date	Balance
Oct 23	Jul 23						(\$2,030.28)	(\$205.38)				
	Aug 23	40545	\$70,849.58			(\$4,292.52)	(\$205.38)					
	Sep 23	40605	\$1,842.96			(\$2,198.66)	(\$205.38)					
	Total		\$72,692.54		(\$14,606.57)	(\$8,521.26)	(\$616.14)			(\$48,948.57)	10/31/23	(\$0.00)
Nov 23	Oct 23	40829	\$107,438.24			(\$1,073.63)	(\$145.11)					
	Total		\$107,438.24			(\$1,073.63)	(\$145.11)			(\$106,219.50)	11/30/23	(\$0.00)
Dec 23	Sep 23	40825	\$0.00									
	Nov 23	41009	\$84,737.98									
	Total		\$84,737.98		(\$9,579.18)					(\$75,158.80)	12/31/23	(\$0.00)
Jan 24	Dec 23	41141	\$138,496.86									
	Total		\$138,496.86							(\$138,496.86)	1/31/24	(\$0.00)
Feb 24	Jan 24	41300	\$350,478.81									
	Total		\$350,478.81							(\$350,478.81)	2/28/24	(\$0.00)
Mar 24	Jan 24					(\$4,986.07)	(\$89.82)					
	Feb 24	41383	\$127,860.90									
	Total		\$127,860.90			(\$4,986.07)	(\$89.82)			(\$122,785.01)	3/31/24	(\$0.00)
	Fiscal Year Total		\$881,705.33		(\$24,185.75)	(\$14,580.96)	(\$851.07)			(\$842,087.55)		(\$0.00)

CSA Financial Reporting

- Transaction History Report

Home
About
Parents & Families
Resources
CSA Financial Reporting
Contacts

CSA Financial Reporting
Return
Main Menu
Print

FY 24 Transaction History for York (199)

Transaction History Summary Base Match Rate: 0.3888

Pended Pool Reports are NOT displayed in the Transaction History Section !!!

Active Pool Report Preparers

Tedra Collins 757-890-3932
Carol Y Burk 757-890-3938

Admin Plan

Locality has NOT filed the Administrative Plan for current Fiscal Year.The Administrative Plan needs to be filed and approved fully by Locality by 6/14/2024

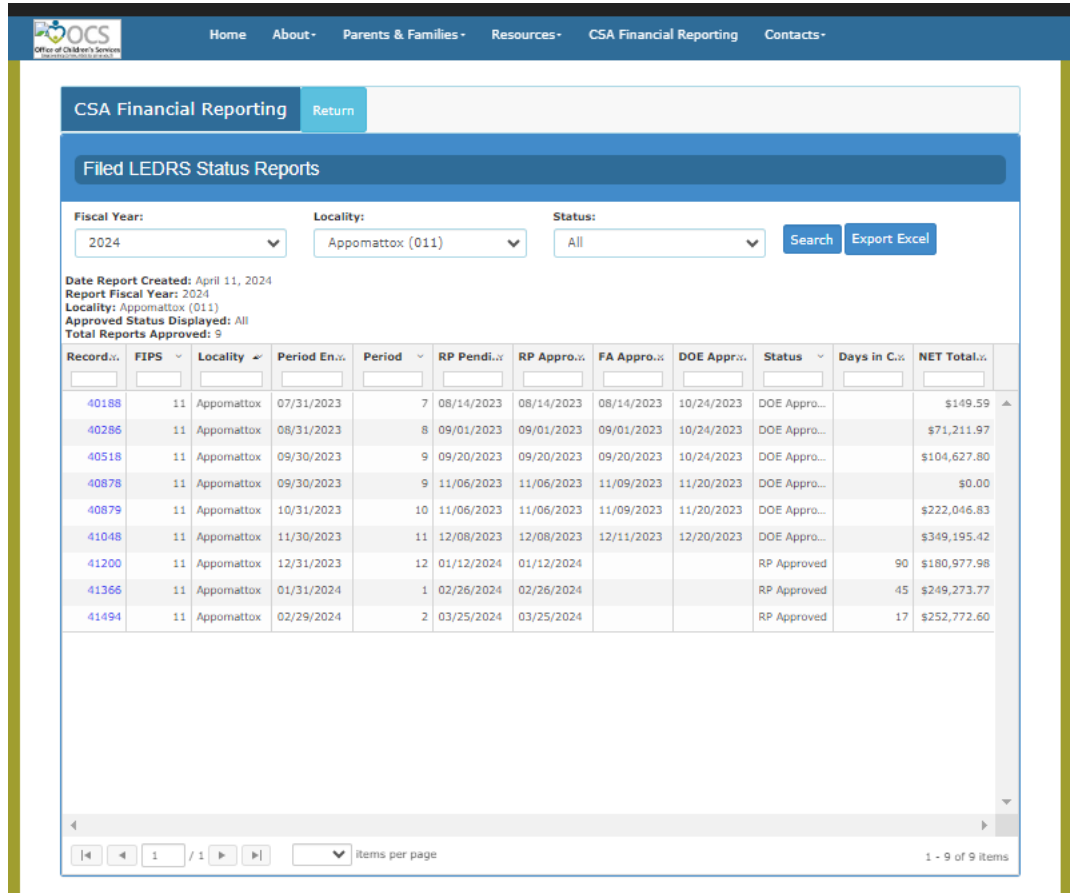
		Total Amount	Local	State
Administrative Allocation		\$21,932.00		\$13,405.00
Status	Date Filed	Date CPMT Approved	Date FA Approved	Date DOE Approved
Locality has NOT filed the Administrative Plan for current Fiscal Year.The Administrative Plan needs to be filed and approved fully by Locality by 6/14/2024				

Transaction History(With WRAP)

		Total Amount	Local	State	
Beginning Balance		\$1,070,268.00	\$240,275.00	\$829,993.00	
Supplement - 2412	1/24/2024	\$231,185.86		\$210,547.54	
Supplement - 2419	2/21/2024	\$1,596,500.00		\$1,273,666.02	
Status	Period End Date	Date Filed	Total Amount	Local	State
🔍	7/31/2023	8/7/2023	\$1,914.29	\$214.78	\$1,699.51
🔍	8/31/2023	9/1/2023	\$111,982.11	\$21,455.95	\$90,526.16
🔍	9/30/2023	9/29/2023	\$115,714.96	\$24,284.37	\$91,430.59
🔍	9/30/2023	11/2/2023	\$0.00	\$0.00	\$0.00
🔍	10/31/2023	11/2/2023	\$101,766.20	\$23,615.48	\$78,150.72
🔍	11/30/2023	12/4/2023	\$121,181.74	\$15,689.61	\$105,492.13
🔍	12/31/2023	1/2/2024	\$345,394.56	\$69,083.90	\$276,310.66
🔍	1/31/2024	2/14/2024	\$412,654.49	\$96,713.54	\$315,940.95
🔍	2/29/2024	3/1/2024	\$250,867.84	\$52,268.82	\$198,599.02
🔍	3/31/2024	4/5/2024	\$15,959.02	\$3,809.93	\$12,149.09
Pool Reimbursement Expenditure Totals(With WRAP)		\$1,477,435.21	\$307,136.38	\$1,170,298.83	
Remaining CSA Balance (With WRAP)		\$1,420,518.65	\$276,610.92	\$1,143,907.73	

CSA Financial Reporting

- Filed LEDRS Status Reports



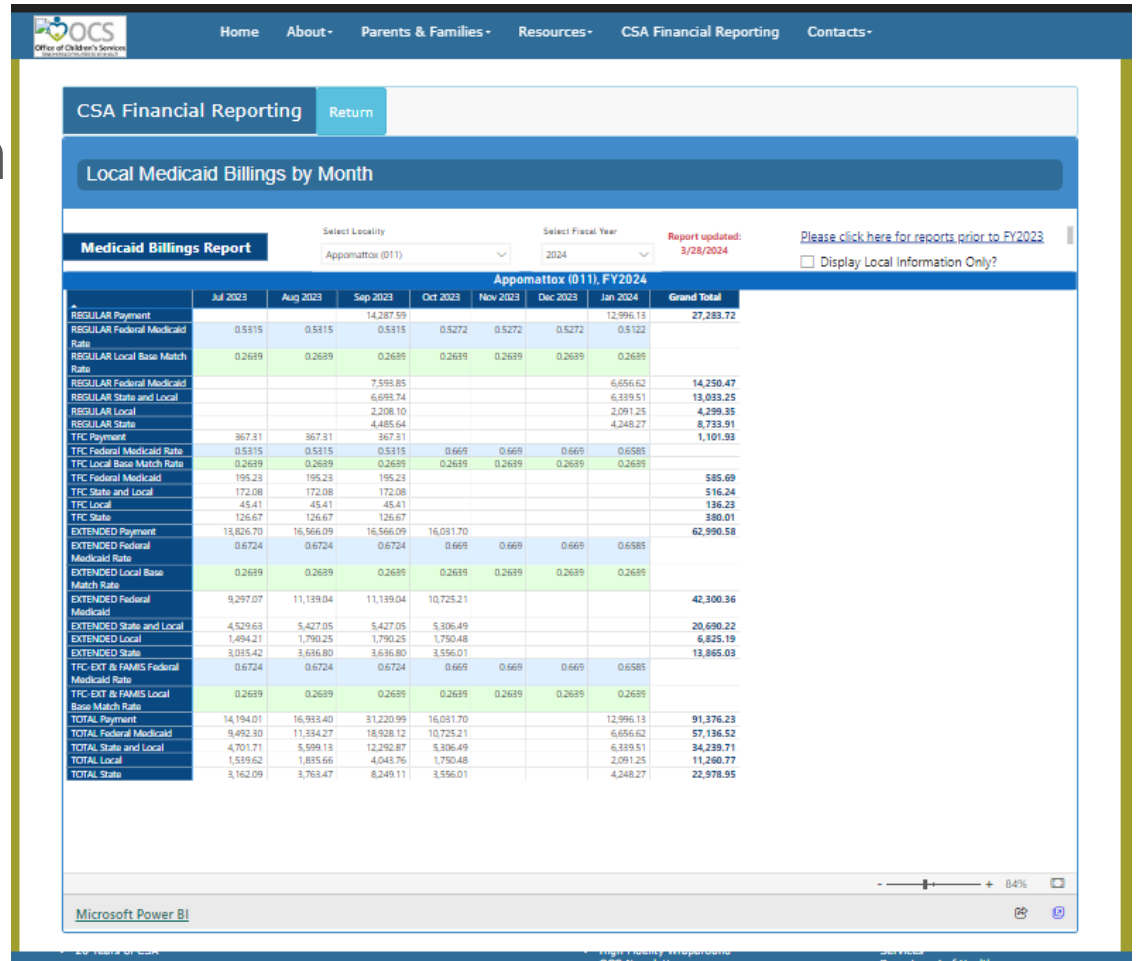
The screenshot displays the 'CSA Financial Reporting' web application interface. At the top, there is a navigation bar with links for Home, About, Parents & Families, Resources, CSA Financial Reporting, and Contacts. Below this, the main content area is titled 'Filed LEDRS Status Reports'. It includes a search filter section with dropdown menus for 'Fiscal Year' (set to 2024), 'Locality' (set to Appomattox (011)), and 'Status' (set to All). There are 'Search' and 'Export Excel' buttons. Below the filters, a summary line indicates: 'Date Report Created: April 11, 2024', 'Report Fiscal Year: 2024', 'Locality: Appomattox (011)', 'Approved Status Displayed: All', and 'Total Reports Approved: 9'. The main data is presented in a table with the following columns: Record #, FIPS, Locality, Period End, Period, RP Pending, RP Approved, FA Approved, DOE Approved, Status, Days in Cycle, and NET Total. The table contains 9 rows of data, with the last three rows (records 41200, 41366, and 41494) showing 'RP Approved' status and specific cycle days and net totals.

Record #	FIPS	Locality	Period End	Period	RP Pending	RP Approved	FA Approved	DOE Approved	Status	Days in Cycle	NET Total
40188	11	Appomattox	07/31/2023		7	08/14/2023	08/14/2023	08/14/2023	DOE Appro...		\$149.59
40286	11	Appomattox	08/31/2023		8	09/01/2023	09/01/2023	09/01/2023	DOE Appro...		\$71,211.97
40518	11	Appomattox	09/30/2023		9	09/20/2023	09/20/2023	09/20/2023	DOE Appro...		\$104,627.80
40878	11	Appomattox	09/30/2023		9	11/06/2023	11/06/2023	11/09/2023	DOE Appro...		\$0.00
40879	11	Appomattox	10/31/2023		10	11/06/2023	11/06/2023	11/09/2023	DOE Appro...		\$222,046.83
41048	11	Appomattox	11/30/2023		11	12/08/2023	12/08/2023	12/11/2023	DOE Appro...		\$349,195.42
41200	11	Appomattox	12/31/2023		12	01/12/2024	01/12/2024		RP Approved	90	\$180,977.98
41366	11	Appomattox	01/31/2024		1	02/26/2024	02/26/2024		RP Approved	45	\$249,273.77
41494	11	Appomattox	02/29/2024		2	03/25/2024	03/25/2024		RP Approved	17	\$252,772.60

At the bottom of the page, there is a pagination control showing '1 - 9 of 9 items' and a dropdown for 'Items per page'.

CSA Financial Reporting

- Local Medicaid Billings by Month

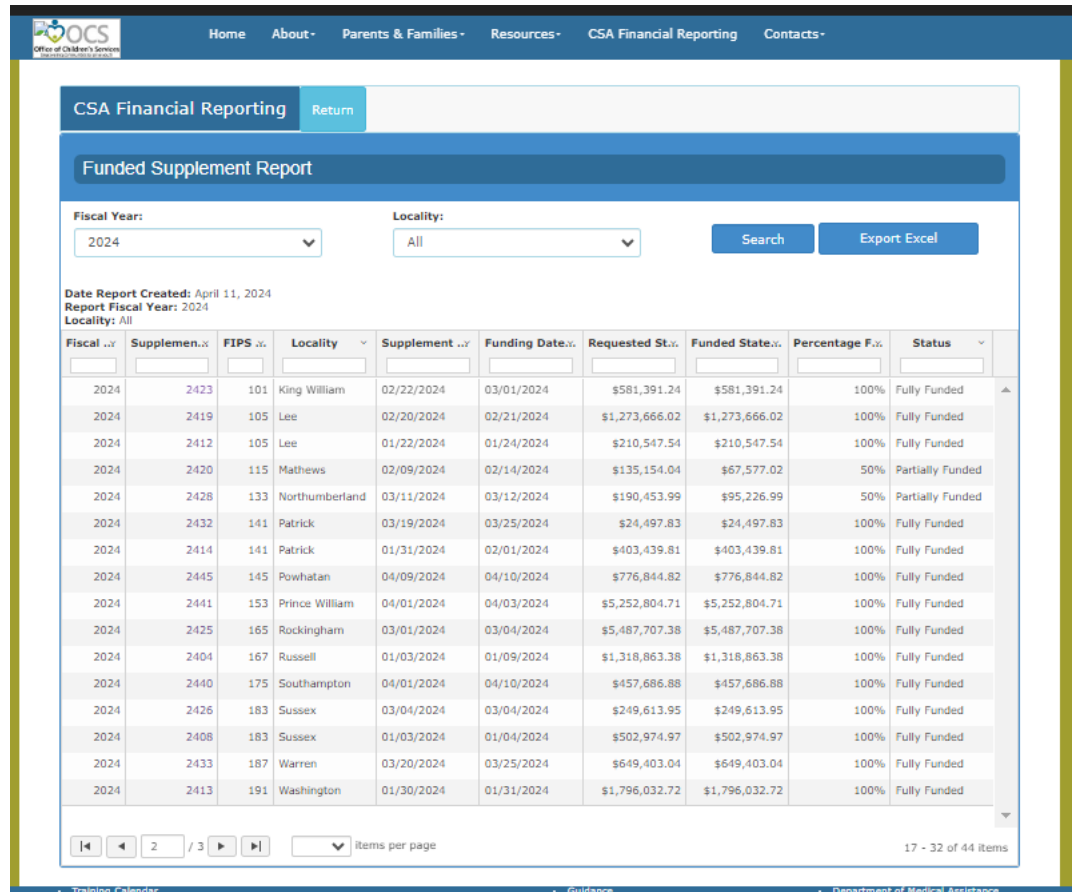


The screenshot shows the OCS CSA Financial Reporting interface. The main heading is 'Local Medicaid Billings by Month'. The report is for 'Appomattox (011)' for the fiscal year '2024'. The report was updated on 3/28/2024. The table below shows the billings by month from July 2023 to January 2024, with a Grand Total column.

	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Grand Total
REGULAR Payment			14,287.59				12,996.13	27,283.72
REGULAR Federal Medicaid Rate	0.5315	0.5315	0.5315	0.5272	0.5272	0.5272	0.5122	
REGULAR Local Base Match Rate	0.2639	0.2639	0.2639	0.2639	0.2639	0.2639	0.2639	
REGULAR Federal Medicaid			7,593.85				6,656.62	14,250.47
REGULAR State and Local			6,693.74				6,339.51	13,033.25
REGULAR Local			2,208.10				2,091.25	4,299.35
REGULAR State			4,485.64				4,248.27	8,733.91
TFC Payment	367.31	367.31	367.31					1,101.93
TFC Federal Medicaid Rate	0.5315	0.5315	0.5315	0.669	0.669	0.669	0.6585	
TFC Local Base Match Rate	0.2639	0.2639	0.2639	0.2639	0.2639	0.2639	0.2639	
TFC Federal Medicaid	195.23	195.23	195.23					585.69
TFC State and Local	172.08	172.08	172.08					516.24
TFC Local	45.41	45.41	45.41					136.23
TFC State	126.67	126.67	126.67					380.01
EXTENDED Payment	13,826.70	16,566.09	16,566.09	16,031.70				62,990.58
EXTENDED Federal Medicaid Rate	0.6724	0.6724	0.6724	0.669	0.669	0.669	0.6585	
EXTENDED Local Base Match Rate	0.2639	0.2639	0.2639	0.2639	0.2639	0.2639	0.2639	
EXTENDED Federal Medicaid	9,297.07	11,139.04	11,139.04	10,725.21				42,300.36
EXTENDED State and Local	4,529.63	5,427.05	5,427.05	5,306.49				20,690.22
EXTENDED Local	1,494.21	1,790.25	1,790.25	1,750.48				6,825.19
EXTENDED State	3,035.42	3,636.80	3,636.80	3,556.01				13,865.03
TFC-EXT B FAMIS Federal Medicaid Rate	0.6724	0.6724	0.6724	0.669	0.669	0.669	0.6585	
TFC-EXT B FAMIS Local Base Match Rate	0.2639	0.2639	0.2639	0.2639	0.2639	0.2639	0.2639	
TOTAL Payment	14,194.01	16,933.40	31,220.99	16,031.70			12,996.13	91,376.23
TOTAL Federal Medicaid	9,492.30	11,334.27	18,928.12	10,725.21			6,656.62	57,136.52
TOTAL State and Local	4,701.71	5,599.13	12,292.87	5,306.49			6,339.51	34,239.71
TOTAL Local	1,539.62	1,835.95	4,048.76	1,750.48			2,091.25	11,290.77
TOTAL State	3,162.09	3,763.47	8,249.11	3,556.01			4,248.27	23,978.95

CSA Financial Reporting

- Funded Supplement Report



The screenshot displays the 'CSA Financial Reporting' web application interface. At the top, there is a navigation bar with links for Home, About, Parents & Families, Resources, CSA Financial Reporting, and Contacts. Below this, the main content area is titled 'CSA Financial Reporting' and 'Funded Supplement Report'. There are filters for 'Fiscal Year' (set to 2024) and 'Locality' (set to All). A 'Search' button and an 'Export Excel' button are also present. Below the filters, the report was created on April 11, 2024, and is for the fiscal year 2024, covering all localities. The main data is presented in a table with the following columns: Fiscal Year, Supplement ID, FIPS, Locality, Supplement Date, Funding Date, Requested State, Funded State, Percentage Funded, and Status. The table contains 17 rows of data, all showing 100% funding status. At the bottom, there is a pagination control showing '2 / 3' items per page and a total of 17 - 32 of 44 items.

Fiscal Year	Supplement ID	FIPS	Locality	Supplement Date	Funding Date	Requested State	Funded State	Percentage Funded	Status
2024	2423	101	King William	02/22/2024	03/01/2024	\$581,391.24	\$581,391.24	100%	Fully Funded
2024	2419	105	Lee	02/20/2024	02/21/2024	\$1,273,666.02	\$1,273,666.02	100%	Fully Funded
2024	2412	105	Lee	01/22/2024	01/24/2024	\$210,547.54	\$210,547.54	100%	Fully Funded
2024	2420	115	Mathews	02/09/2024	02/14/2024	\$135,154.04	\$67,577.02	50%	Partially Funded
2024	2428	133	Northumberland	03/11/2024	03/12/2024	\$190,453.99	\$95,226.99	50%	Partially Funded
2024	2432	141	Patrick	03/19/2024	03/25/2024	\$24,497.83	\$24,497.83	100%	Fully Funded
2024	2414	141	Patrick	01/31/2024	02/01/2024	\$403,439.81	\$403,439.81	100%	Fully Funded
2024	2445	145	Powhatan	04/09/2024	04/10/2024	\$776,844.82	\$776,844.82	100%	Fully Funded
2024	2441	153	Prince William	04/01/2024	04/03/2024	\$5,252,804.71	\$5,252,804.71	100%	Fully Funded
2024	2425	165	Rockingham	03/01/2024	03/04/2024	\$5,487,707.38	\$5,487,707.38	100%	Fully Funded
2024	2404	167	Russell	01/03/2024	01/09/2024	\$1,318,863.38	\$1,318,863.38	100%	Fully Funded
2024	2440	175	Southampton	04/01/2024	04/10/2024	\$457,686.88	\$457,686.88	100%	Fully Funded
2024	2426	183	Sussex	03/04/2024	03/04/2024	\$249,613.95	\$249,613.95	100%	Fully Funded
2024	2408	183	Sussex	01/03/2024	01/04/2024	\$502,974.97	\$502,974.97	100%	Fully Funded
2024	2433	187	Warren	03/20/2024	03/25/2024	\$649,403.04	\$649,403.04	100%	Fully Funded
2024	2413	191	Washington	01/30/2024	01/31/2024	\$1,796,032.72	\$1,796,032.72	100%	Fully Funded

Data Security

- CSA is NOT on a private network. All communications to and from state and local is transmitted through the Commonwealth's enterprise network along with communications to and from many other state agencies.
- In order to protect the confidentiality of sensitive information (e.g. Personally Identifiable Information (PII) : Name, Address, SSN, DOB, Phone#, OASIS Id etc.) transmitted in electronic communications, it is necessary to encrypt the sensitive information prior to transmission.
- Use Microsoft File Encryption to encrypt sensitive information that will be sent over the Internet.

For more information:

Preetha Agrawal

Chief Information Officer

Office of Children's Services

preetha.agrawal@csa.virginia.gov

804-662-9814

www.csa.virginia.gov