

***CHILDREN'S SERVICES ACT  
PROGRAM AUDIT***

***Isle of Wight County  
Self-Assessment Validation***

***Final Audit Report No. 11-2022***

**August 25, 2022**



**Office of Children's Services**  
Empowering communities to serve youth

## **Report Disclaimer**

Due to the COVID-19 pandemic, onsite visits to validate management's conclusions have been suspended until further notice. In lieu of onsite visits, self-assessment validation activities were conducted remotely.



## COMMONWEALTH of VIRGINIA

Scott Reiner, M.S.  
Executive Director

OFFICE OF CHILDREN'S SERVICES  
*Administering the Children's Services Act*

August 25, 2022

Marli Laudun, CPMT Chair  
Western Tidewater Health  
919 S. Church Street  
Smithfield, VA 23430

RE: Isle of Wight County CSA Program Self-Assessment Validation  
Final Report, File No. 11-2022

Dear Ms. Laudun:

In accordance with the Office of Children's Services (OCS) Audit Plan for Fiscal Year 2022, the Isle of Wight County Community Policy and Management Team (CPMT) has completed and submitted the results of the self-assessment audit of your local Children's Service Act (CSA) Program. Based on the review and examination of the self-assessment workbook and supporting documentation provided by the Isle of Wight County CSA program completed January 26, 2022 and covering the period January 1, 2021 through December 31, 2021, our independent validation:

Concurs

Partially Concurs

Does Not Concur

with the conclusion reported by the Isle of Wight County CPMT that no significant observations of non-compliance or internal control weaknesses were found in the design or operation of the processes or services conducted on behalf of the Isle of Wight County CSA Program. A summary of non-compliance and/or internal control weaknesses reported by the CPMT are included as Attachment A to this report.

Marli Laudun CPMT Chair  
Isle of Wight County CSA Program Self-Assessment Validation  
August 25, 2022  
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We would like to thank the Isle of Wight County Community Policy and Management Teams and related CSA staff for their contributions in completing the CSA Self-Assessment Workbook. We also would like to acknowledge the excellent assistance and cooperation that was provided by Rachel Lewis, CSA Coordinator during our review. Ms. Lewis' efforts enabled the audit staff to resolve any questions/concerns observed during the validation process. Please feel free to contact us should you have any questions.

Sincerely,



Stephanie S. Bacote, CIGA  
Program Audit Manager

cc: Scott Reiner, Executive Director  
Randy R. Keaton, Isle of Wight County Administrator  
Nancy Mayo, CPMT Fiscal Agent  
Rachel Lewis, CSA Coordinator

Attachment



CSA Self-Assessment Validation

Isle of Wight County CSA Program Audit- SAV

Summary of Self-Reported Non-Compliance and/or (Non-significant) Internal Control Weakness

Observations	Criteria	Prior Audit Repeat Observation	Quality Improvement Plan Submitted	Quality Improvement Plan Action Date/Status
<p>Frequency of Child and Adolescent Needs and Strengths (CANS) assessment. The CANS was not completed timely related to a transfer case. The last CANS by Suffolk was dated 11/2020. Transfer to Isle of Wight occurred 02/2021. Isle of Wight completed the CANS 07/2021</p>	<p>CSA Policy Manual Section 3.5 Records Management  CSA Policy 3.6 Mandatory Uniform Assessment Instrument</p>	<p><input type="checkbox"/></p>	<p><input checked="" type="checkbox"/></p>	<p>1/25/22 Completed</p>