



**Office of Children's Services**  
Empowering communities to serve youth

# Welcome

## Kristy Wharton

### Chief Financial Officer

Office of  
Children's Services



**Office of Children's Services**  
Empowering communities to serve youth

# **CSA Finance:**

## **Overview of the CSA funding and reimbursement process**

**October 2024**

# Learning Objectives:

- Provide overview of CSA financial processes
- Provide information about the financial reports available on the CSA web site
- Discuss tools and reports available to assist with reviewing CSA financial information
- Discuss the Medicaid Reporting and Funding

# CSA is funded through the Virginia State Budget Process

- \$385,591.773 in General Funds (GF) - used to reimburse localities for the state share of their CSA costs
  - The state funds support four reimbursement funding streams
    - Base State Pool Allocation funds
    - Supplemental State Pool funds
    - Special Education Wraparound funds
    - Local Administrative Plan funds
- \$31,214,350 GF - used pay the state share of Medicaid claims related to CSA clients

# All CSA Funds Require a Local Match

- Every locality has a base match rate which was established by Legislative action in 1997.
- The 2008 General Assembly approved CSA to begin using a three "tiered" match rate system to reimburse localities for their incurred CSA Expenditures

Pool Fund Expenditure Category	Pool Fund Expenditure Category Description
1a	Foster Care - IV-E children in Licensed Residential Congregate Care; pool expenditures for costs not covered by IV-E (i.e., non room-and-board)
1b	Foster Care - all others in Licensed Residential Congregate Care
1c	Residential Congregate Care—CSA Parental Agreements ; DSS non-custodial Agreements
1d	Non-Mandated Services/Residential/Congregate
1e	Educational Services - Congregate Care
2a	Therapeutic Foster Care – IV-E
2a1	Therapeutic Foster Care
2a2	Therapeutic Foster Care – CSA Parental Agreements ; DSS noncustodial Agreements
2c	Family Foster Care – IV-E ; Community Based Services
2e	Family Foster Care – Children receiving maintenance and basic activities payments; independent living stipend/arrangements
2f	Community - Based Services
2f1	Community Transition Services – Direct Family Services to Transition from Residential to Community
2g	Special Education Private Day Placement
2h	Wrap-Around Services for Students With Disabilities
2i	Psychiatric Hospitals/Crisis Stabilization Units
3	Non-Mandated Services/Community-Based

**Residential Rate**  
125% of Base

**Community - Based Rate**  
50% of Base

**Base Match Rate**

**Base Match Rate**

**Base Match Rate**

# The CSA Reimbursement Process

- The locality must incur the expenditure before requesting reimbursement from the State.
- All CSA expenditures are maintained, reviewed, and approved at the local level.
- Localities must submit their expenditure data into the OCS Local Expenditure and Data Reimbursement System (LEDERS) in order to be reimbursed for the state share of the local CSA cost.
- LEDERS does a validation check of the expenditure data submitted. If there are no error a Pool Reimbursement Request is generated showing the state share of allowable CSA costs.
- If there are insufficient funds LEDERS will provide an error and stop the request. This will require the locality to submit a request for additional funds.

## Supplemental Funds

- Once a locality's base allocation has been expended, the locality must request a supplemental fund allocation
- Supplemental funds are to cover local expenditures for mandated expenditures that exceed the initial Base Pool Allocation for the fiscal year.
- Funds are made available as needed upon request.



# Supplemental Request Process

- The supplemental request form is in the Report Preparer area on the CSA Account Management System
- When the form opens the locality's current year reimbursements, submitted to LEDRS are shown by category
- The locality needs to estimate their total expenditures for the program year based on service type commitments
- Once the form is filled out the Report Preparer will click submit.



THIS REQUEST IS FOR FISCAL YEAR FY19

		Case Count per Category (a)	Actual FY19 Expenditures (b)	Projected Additional FY19 Expenditures (c)	Total Actual+Projected FY19 Expenditures (b + c = d)
<b>1. MANDATED SERVICES / RESIDENTIAL</b>					
1a.	Foster Care - IV-E children in Licensed Residential Congregate Care ; pool expenditures for costs not covered by IV-E (i.e., non room-and-board)	0	\$ 0	\$ 0	\$ 0
1b.	Foster Care - all others in Licensed Residential Congregate Care	0	\$ 0	\$ 0	\$ 0
1c.	Residential Congregate Care - CSA Parental Agreements ; DSS Noncustodial Agreements	0	\$ 0	\$ 0	\$ 0
1e.	Educational Services - Congregate Care	1	\$ 6384	\$ 0	\$ 6384
I.	<b>MANDATED SERVICES/RESIDENTIAL SUBTOTAL "unduplicated child count"</b>	1	\$ 6384.00	\$ 0.00	\$ 6384.00
<b>2. OTHER MANDATED SERVICES</b>					
2a.	Treatment Foster Care - IV-E	0	\$ 0	\$ 0	\$ 0
2a.1	Treatment Foster Care	0	\$ 0	\$ 0	\$ 0
2a.2	Treatment Foster Care - CSA Parental Agreements ; DSS Noncustodial Agreements	0	\$ 0	\$ 0	\$ 0
2b.	Specialized Foster Care - IV-E ; Community Based Services	0	\$ 0	\$ 0	\$ 0
2b.1	Specialized Foster Care	0	\$ 0	\$ 0	\$ 0
2c.	Family Foster Care - IV-E ; Community Based Services	1	\$ 855.14	\$ 0	\$ 855.14
2d.	Family Foster Care Maintenance only	0	\$ 0	\$ 0	\$ 0
2e.	Family Foster Care - Children receiving maintenance and basic activities payments; independent living Stipend/Arrangements	0	\$ 0	\$ 0	\$ 0
2f.	Community - Based Services	3	\$ 18997.84	\$ 0	\$ 18997.84
2f.1	Community Transition Services - Direct Family Services to Transition from Residential to Community	0	\$ 0	\$ 0	\$ 0
2g.	Special Education Private Day Placement	5	\$ 94384.36	\$ 0	\$ 94384.36
2h.	Wrap-Around Services for Students With Disabilities	0	\$ 0	\$ 0	\$ 0
2i.	Psychiatric Hospitals/Crisis Stabilization Units	0	\$ 0	\$ 0	\$ 0
II.	<b>SUBTOTAL *unduplicated child count* (Sum of lines 1+2a+2a1+2a2+2b+2b1+2c+2d+2e+2f+2f1+2g+2h+2i)</b>	7	\$ 120621.34	\$ 0.00	\$ 120621.34
III.	<b>Less Projected Refunds for the Fiscal Year:</b>				\$ 0
IV.	<b>Net Projected Mandated Expenditures for the Fiscal Year:</b>				\$ 120621.34



# Completing the Supplemental Request Form

- The last column, needs to reflect the total projected expenditures to be submitted to OCS for the program year. (column b + column c = last column)
- Take the total by Service Type shown in your local system and subtract the totals shown in column B of the OCS Report
- The difference between these two numbers should be input into column C of the OCS Supplement Report
- The final numbers at the bottom of the OCS Supplement request must be highlighted in **Green before submitting**. If it is **Red** then the projected expenditures do not exceed the current available allocation

# Special Education Wraparound Funding

- \$2.2 million from the state pool is set aside for serving students with educational disabilities in a community-based (non-school) settings per policy 4.1.3 of the SEC
- Students are considered to be eligible under the special education mandate
- Localities are allocated funds at the beginning of each year by OCS.
  - The allocation is based on the locality's prior 3 years of utilization.
  - Localities may request funds beyond their initial allocation by completing a SPEDWRAP form located on the CSA website under "Resources / Forms" (<https://www.csa.virginia.gov/Resources/Forms>)

# SPEDWRAP Request Form



## SPED - WRAP Funds Requests

Name of Preparer or requester :

Date Requested:

FIPS:

REQUEST IS FOR FISCAL YEAR: 2019

		Actual FY19 Expenditures (b)	Projected Additional FY19 Expenditures (c)	Total Actual Projected FY19 Expenditures (b + c = d)
2h.	Wrap-Around Services for Students with Disabilities	\$ 10,000.00	\$ 12,000.00	\$ 22,000.00

In column (b) input current SPED - WRAP expenditures  
In column (c) input the projected SPED - WRAP expenditures  
In column (d) calculated (the sum total of the amount of SPED-WRAP needed)

### Short Description of Services to be supported by SPED-WRAP funds:

Improve academic performance.  
Increase better communication between child, parent and school.

CPMT Chair Approval: \_\_\_\_\_

Fiscal Agent Approval: \_\_\_\_\_

**Note:**

- The total above is inclusive of the State shared cost and Locality required match.
- The required match is at the Locality's base rate.

Scan a signed copy and email it to [maris\\_adcock@osa.virginia.gov](mailto:maris_adcock@osa.virginia.gov)

# Local Administrative Funding

- \$2,560,000 of the State Pool is allocated to support the administrative costs to operating a local CSA program
- To receive administrative funds, each locality must provide a local match per the local base match rate
- To receive these funds the CSA coordinator must complete an Administrative Budget Plan found in their Local Government Reporting area.
  - Once complete select submit, the Account Management System will notify the CSA Chair requesting their approval,
  - Once submitted by the CSA Coordinator the Administrative Funds Request will be sent through the approval process.
  - It is important that each locally maintain a copy of the final approved form which can be obtained from the LEDRS system.
- Administrative Plan funds must be request in the Account Management System by June 15 of each fiscal year.

# Administrative Plan

CSA Coordinator Section - Allegheny

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## OCS Submission

### File Transfer

IACCT  
Private Day Rate

[Other File Upload](#)

### OCS Admin Plan

[Initiate Admin Plan](#)



## Reports

[FY 19 SEFA Reporting](#)

[Administrative Plan](#)

[Transaction History](#) ▾

[Pool Reimbursements History](#) ▾

[Supplement Request History](#) ▾

[LEDRS Upload Details](#)

## Export Medicaid File

[Select Year:](#) ▾

[Select Month:](#) ▾

[Download File](#)

# View of a Administrative Plan

OFFICE OF CHILDREN'S SERVICES  
ADMINISTRATIVE BUDGET PLAN  
FY 2025

DATE	10/1/2024
LOCALITY/CPMT	King & Queen (097)

LOCAL MATCH RATE	31.44 %
STATE SHARE	\$13,405.00
LOCAL SHARE	\$6,147.00
TOTAL ADMINISTRATIVE ALLOCATION	\$19,552.00

By approving these CSA Administrative Funds, I certify that they will be budgeted and utilized for allowable expenditures including Personnel, Non-Personnel and Equipment costs for the operation of the **King & Queen (097)** CSA Program for FY 2025.

I understand that the Department of Education as fiscal agent for the Children's Services Act will make payment of the state's share of this budget allocation according to my locality match rate for the pool funds under the Children's Services Act.

I acknowledge the above statement

FISCAL AGENT	
DATE FISCAL AGENT APPROVED	
DOE	
DATE DOE APPROVED	

Approve & Submit





# CSA Public Facing Reports Often Used

- Detailed Pool Fund Reimbursement History
  - This is a cash distribution report showing the actual reimbursement by DOE and any adjustments for things like local Medicaid share. (Only available on Public facing site)
- Pool Transaction History
  - This is a report showing the status of reimbursement and a breakdown between state and local month reimbursement request. (Available in the AMS and the Public site)
- Approved Pool Totals Report
  - Often used by localities to report they expenditures by expenditure category at meeting.



Virginia [Here's how you know](#) ▾

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**What's New:**  
The Summer 2024 CSA Newsletter is now available [here](#).

**Applications**

- Local Government Reporting
- OCS Helpdesk
- CANVaS 2.0
- Policy Public Comments Form
- Virginia Learning Center (CSA)
- Service Fee Directory
- Training Calendar
- CANS Training
- Account Management System
- Data and Outcomes Dashboard (CQI)

**Welcome to OCS**



Welcome to the website for the Children's Services Act (CSA) and the Office of Children's Services (OCS). This website is one part of our effort here at OCS to provide the highest quality information and support to the public, our state government partners, and local CSA programs in the spirit of "empowering communities to serve youth." The site contains a wealth of materials and I am confident it is a valuable resource.

In the 2023 fiscal year, CSA served over 15,000 children and families in the 133 cities and counties in the Commonwealth. With a combined state and local budget of over \$473 million, CSA is a major contributor to supporting the system of care in Virginia. We are proud partners with state agencies, local government, public and private service providers, and parents and families in improving lives and communities. Thank you for visiting the CSA website.

Scott Reiner, Executive Director

**What is CSA**

The Children's Services Act (CSA) is a law enacted in 1993 that establishes a single state pool of funds to support services for eligible youth and their families. State funds, combined with local community funds, are managed by local interagency teams who plan and oversee services to youth.

**CSA Administration**

The State Executive Council for Children's Services (SEC) is the supervisory body responsible for the establishment of programmatic and fiscal policies that support the purposes of the CSA. The Office of Children's Services (OCS) is the administrative entity responsible for implementation of the decisions of the SEC.

**Vision**

A collaborative, child-centered, family-focused, community-based system of care that effectively meets the needs of youth and their families in the Commonwealth.

**Mission**

Empowering Communities to Serve Youth

**Values**

- Support a system of care
- Child centered and family focused
- Provide a continuum of care
- Integrate services across agencies
- Foster collaboration

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CSA Financial Reporting

☰ Pool Fund Reports

**Pool Fund Distribution History**

A detailed breakdown of the monthly CSA reimbursement for each locality for the current and prior fiscal years. Shows amounts reimbursed and payment dates. And includes amounts deducted for Medicaid local share and any audit-based recoveries.

**Pool Transaction History**

Current and Prior year monthly reimbursement activity for each locality. Includes a record of all LEDRS reimbursement filings, and state and local pool fund balances (including Special Education Wraparound and Protected funds) and status of CSA Administrative funds submissions.

**Pool Daily History Comparison**

The report provides four fiscal years of financial information by Expenditure Description. For the active fiscal year selected, the information displays, the active fiscal year and its three prior fiscal years' financial expenditures, by category, submitted to LEDRS, as of the same run date each year. If any year, other than an active fiscal year, is selected, the report reflects for the fiscal year selected and its three prior fiscal years, as of the end of the CSA fiscal year.

**Approved Pool Totals Report**

The report shows the expenditures by category and reflects the total expenditure less any refunds to reflect a net expenditure. The report also shows the state's share and the locality's share of the net expenditure by category as well as a total for each at the bottom of the report. This report can be viewed by that which has been approved by the Report Preparer (RP), Local Fiscal Agent (FA), and Department of Education (DOE).

**Net Expenditures Report**

The report shows, for an active fiscal year selected, the total net expenditures, by locality and pool fund expenditure category, which have been submitted to LEDRS, at the time the report is requested. If the fiscal year selected, is not an active fiscal year, as of the date of report request, then the report shows, the net expenditures reported in LEDRS by locality and pool fund expenditure category, as of the end of the CSA fiscal year.

**Effective Match Rate Report**

The report provides a summary of each locality's pool expenditures and the corresponding effective match rate based on that locality's utilization of the three different match rates (Base Rate Services, Community Rate Services (50% less than Base Rate) and Residential Rate Services (125% of Base Rate)), as of the date of report creation, for the chosen "Report Fiscal Year". Additionally user has the ability to compare corresponding effective match rate between the "Report Fiscal Year" and a "Compare Fiscal Year" as of the date of report creation.

**Refund Report**

The report reflects refund information submitted to LEDRS by localities and the categories of refunds being reported.

☰ Local Allocation Reports

**Local Pool Fund Allocation (Non-Medicaid)**

The report provides the annual (state and local) pool fund allocation by locality and the local base match rate.

**Allocation for Special Education Wraparound**

The report provides the annual (state and local) share of the Special Education Wraparound funds allocated to each locality.

**Allocation for non-sum-sufficient youth (Protection Amount)**

The report provides the annual state share of the Protected (non-mandated) amount for each locality.

**Allocation for Administrative Plan**

This report provides the annual (state and local) share for the Administrative Plan funds for each locality.

📄 Filing Status Reports

**Filed LEDRS Status Reports**

The report provides a detailed list of reports filed for reimbursement by locality. It includes the period (month) covered and the approval status (i.e., Pending, Report Preparer Approved, Fiscal Agent Approved, DOE Approved (paid)).

**Filing Submission Report - LEDRS and Others**

This report provides filing status, dates and other information to assist users in tracking the various files they have uploaded to the OCS system. It is searchable by locality/agency, date range, and type of report filed.

**Filed Admin Plan Status Reports**

This report contain the current year status of the locality's CSA administrative funds (requested/not requested) and a list of those localities who have not yet requested these funds.

☰ Medicaid Reports

**Local Medicaid Billings by Month**

The report provides the detailed monthly Medicaid costs for each locality for the current and prior fiscal years.

CSA Financial Reporting

[Return](#)

Pool Fund Distribution History Report

CSA Pool Fund Distribution History

Select Locality

Arlington (013)

Select Fiscal Year

2024

Information current as of 9/19/2024  
Please click here for details prior to FY2023

Pool Fund Distribution History Report Navigation

Monthly Detail: Arlington (013), FY2024

Activity Month	Period End	LEDRS Record ID	LEDRS Request	Prior FY Balance	Audit Recovery	Medicaid-Regular	Medicaid-TFC	Medicaid-EXT	Medicaid-TFC/EXT/FAM	EFT Payment	Payment Date	Balance
Oct-23	Jul-23	40223	\$309.74			(\$12,581.76)	(\$158.39)					
	Aug-23	40446	\$31,956.08			(\$10,220.57)	(\$712.74)					
	Sep-23					(\$11,211.74)	(\$237.58)					
	<b>Total</b>		<b>\$32,265.82</b>			<b>(\$34,014.07)</b>	<b>(\$1,108.71)</b>					<b>(\$2,856.96)</b>
Nov-23	Sep-23	40798	\$102,962.81									
	Oct-23					(\$5,577.89)	(\$167.85)					
	<b>Total</b>		<b>\$102,962.81</b>			<b>(\$5,577.89)</b>	<b>(\$167.85)</b>			(\$94,360.11)	11/30/23	(\$0.00)
Dec-23	Oct-23	40978	\$206,227.94									
	<b>Total</b>		<b>\$206,227.94</b>							<b>(\$206,227.94)</b>	<b>12/31/23</b>	<b>(\$0.00)</b>
Jan-24	Nov-23	41093	\$554,156.30									
	<b>Total</b>		<b>\$554,156.30</b>							<b>(\$554,156.30)</b>	<b>1/31/24</b>	<b>(\$0.00)</b>
Feb-24	Dec-23	41234	\$614,109.31									
	Jan-24	41345	\$117,160.89									
	<b>Total</b>		<b>\$731,270.20</b>							<b>(\$731,270.20)</b>	<b>2/28/24</b>	<b>(\$0.00)</b>
Mar-24	Nov-23						(\$55.95)					
	Dec-23					(\$4,251.74)						
	Jan-24					(\$2,369.52)	(\$115.45)					
	<b>Total</b>					<b>(\$6,621.26)</b>	<b>(\$171.40)</b>					<b>(\$6,792.66)</b>
Apr-24	Feb-24	41492	\$581,788.32			(\$9,488.84)	(\$230.90)	(\$9,350.07)				
	Mar-24	41620	\$316,356.77									
	<b>Total</b>		<b>\$898,145.09</b>			<b>(\$9,488.84)</b>	<b>(\$230.90)</b>	<b>(\$9,350.07)</b>		<b>(\$872,282.62)</b>	<b>4/30/24</b>	<b>(\$0.00)</b>
May-24	Apr-24	41747	\$281,448.22									
	<b>Total</b>		<b>\$281,448.22</b>							<b>(\$281,448.22)</b>	<b>5/31/24</b>	<b>(\$0.00)</b>
Jun-24	Mar-24					(\$19,243.97)		(\$1,275.01)				
	Apr-24					(\$9,001.49)						
	<b>Total</b>					<b>(\$28,245.46)</b>		<b>(\$1,275.01)</b>				<b>(\$29,520.47)</b>
Jul-24	May-24	41884	\$431,066.57			(\$22,769.12)						
	Jun-24					(\$25,487.73)						
	<b>Total</b>		<b>\$431,066.57</b>			<b>(\$48,256.85)</b>				<b>(\$353,289.25)</b>	<b>6/27/24</b>	<b>(\$0.00)</b>

## Medicaid Billing process

- CSA is authorized to recover from the locality their share of the monthly Medicaid billing.
- OCS receives a detailed Medicaid billing report from Magellan/DMAS. This report provides a list of clients for which services were provided and the vendor name.
- The locality must verify the detail Medicaid billings.
- The Medicaid cost by client report is provided to a localities to verify they are only being charged for their children



# Medicaid Excel Spreadsheets

CSA Financial Reporting		Return											
Local Medicaid Billings by Month													
Medicaid Billings Report		Select Locality	Select Fiscal Year	Report updated:	Please click here for reports prior to FY2023								
		Arlington (013)	2024	7/30/2024	<input type="checkbox"/> Display Local Information Only?								
Arlington (013), FY2024													
	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Grand Total
REGULAR Payment	46,684.77	37,923.53	41,601.29	20,508.58		15,632.66	8,444.26	33,815.42	68,579.79	32,078.64	81,142.40	90,830.73	477,242.07
REGULAR Federal Medicaid Rate	0.5315	0.5315	0.5315	0.5272	0.5272	0.5272	0.5122	0.5122	0.5122	0.5122	0.5122	0.5122	
REGULAR Local Base Match Rate	0.4602	0.4602	0.4602	0.4602	0.4602	0.4602	0.4602	0.4602	0.4602	0.4602	0.4602	0.4602	
REGULAR Federal Medicaid	24,812.96	20,156.36	22,111.09	10,812.12		8,241.54	4,325.15	17,320.26	35,126.57	16,430.68	41,561.14	46,523.50	247,421.37
REGULAR State and Local	21,871.81	17,767.17	19,490.20	9,696.46		7,391.12	4,119.11	16,495.16	33,453.22	15,647.96	39,581.26	44,307.23	229,820.70
REGULAR Local	12,581.76	10,220.57	11,211.74	5,577.89		4,251.74	2,369.52	9,488.84	19,243.97	9,001.49	22,769.12	25,487.73	132,204.37
REGULAR State	9,290.05	7,546.61	8,278.46	4,118.57		3,139.38	1,749.59	7,006.32	14,209.26	6,646.47	16,812.14	18,819.50	97,616.35
TFC Payment	734.62	3,305.79	1,101.93	1,101.93	367.31		734.62	1,469.24					8,815.44
TFC Federal Medicaid Rate	0.5315	0.5315	0.5315	0.669	0.669	0.669	0.6585	0.6585	0.5122	0.5122	0.5122	0.5122	
TFC Local Base Match Rate	0.4602	0.4602	0.4602	0.4602	0.4602	0.4602	0.4602	0.4602	0.4602	0.4602	0.4602	0.4602	
TFC Federal Medicaid	390.45	1,757.03	585.68	737.19	245.73		483.75	967.49					5,167.32
TFC State and Local	344.17	1,548.76	516.25	364.74	121.58		250.87	501.75					3,648.12
TFC Local	158.39	712.74	237.58	167.85	55.95		115.45	230.90					1,678.86
TFC State	185.78	836.02	278.67	196.89	65.63		135.42	270.84					1,969.25
EXTENDED Payment								47,595.68	6,490.32				54,086.00
EXTENDED Federal Medicaid Rate	0.6724	0.6724	0.6724	0.669	0.669	0.669	0.6585	0.6585	0.6585	0.6585	0.6585	0.6585	
EXTENDED Local Base Match Rate	0.4602	0.4602	0.4602	0.4602	0.4602	0.4602	0.4602	0.4602	0.4602	0.4602	0.4602	0.4602	
EXTENDED Federal Medicaid								31,341.76	4,273.88				35,615.64
EXTENDED State and Local								16,253.92	2,216.44				18,470.36
EXTENDED Local								9,350.07	1,275.01				10,625.08
EXTENDED State								6,903.85	941.43				7,845.28
TFC-EXT & FAMIS Federal Medicaid Rate	0.6724	0.6724	0.6724	0.669	0.669	0.669	0.6585	0.6585	0.6585	0.6585	0.6585	0.6585	
TFC-EXT & FAMIS Local Base Match Rate	0.4602	0.4602	0.4602	0.4602	0.4602	0.4602	0.4602	0.4602	0.4602	0.4602	0.4602	0.4602	
TOTAL Payment	47,419.39	41,229.32	42,703.22	21,610.51	367.31	15,632.66	9,178.88	82,880.34	75,070.11	32,078.64	81,142.40	90,830.73	540,143.51
TOTAL Federal Medicaid	25,203.41	21,913.39	22,696.77	11,549.31	245.73	8,241.54	4,808.90	49,629.51	39,400.45	16,430.68	41,561.14	46,523.50	288,204.33
TOTAL State and Local	22,215.98	19,315.93	20,006.45	10,061.20	121.58	7,391.12	4,369.98	33,250.83	35,669.66	15,647.96	39,581.26	44,307.23	251,939.18
TOTAL Local	12,740.15	10,933.31	11,449.32	5,745.74	55.95	4,251.74	2,484.97	19,069.81	20,518.98	9,001.49	22,769.12	25,487.73	144,508.31

CSA Coordinator Section - Accomack [Return Home](#) [Logout](#)

### OCS Submission

**OCS Admin Plan**

FY 2025 - Admin Plan is awaiting DOE approval.

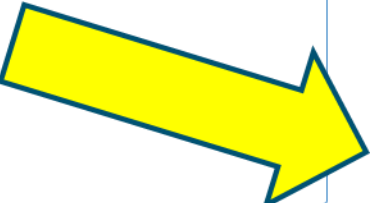
For details, click the "Administrative Plan" button in the reports section.

### Reports

- SEFA Reporting -
- Administrative Plan-
- Transaction History -
- Pool Reimbursements History -
- Supplement Request History-
- LEDRS Upload Details
- WRAP Request Report -

### Medicaid

- Medicaid Report
- Medicaid Child-Locality Transfer



Medicaid [Return](#)

[Medicaid Child-Locality Transfer](#)

#### Medicaid Locality Transfer Request

[Transfer Request](#)

#### Medicaid Locality Transfer Request Report

[Transfer Request Report](#)



# CSA Functions and Reports Available only in the Local Government Reporting area (requires log in)

- Report Preparer
  - LEDRS Data Upload
  - Initiate Supplement
- CSA Coordinator
  - Initiate Administrative Plan
  - Export Medicaid File (Detail by client)
  - SEFA Reporting (Federal funds, once a year)
  - LEDRS Upload Detail
  - Private Day Rate data upload



# CSA LEDRS Reporting

- CSA Services Names  
([https://www.csa.virginia.gov/content/doc/CSA\\_Service\\_Names.pdf](https://www.csa.virginia.gov/content/doc/CSA_Service_Names.pdf))
- CSA Service Placement Types and Definitions  
([https://www.csa.virginia.gov/content/doc/CSA\\_Service\\_Placement\\_Types.pdf](https://www.csa.virginia.gov/content/doc/CSA_Service_Placement_Types.pdf))
- LEDRS File Layout Details and Crosswalks ([sa.virginia.gov/Resources/Guidance](http://sa.virginia.gov/Resources/Guidance))
- Mandate Type Definitions  
([https://www.csa.virginia.gov/content/doc/Mandate\\_Type\\_Definitions.pdf](https://www.csa.virginia.gov/content/doc/Mandate_Type_Definitions.pdf))
- Pool Fund Expenditure Categories and Definitions  
([https://www.csa.virginia.gov/content/doc/Pool\\_Fund\\_Expenditure\\_Categories\\_and\\_Definitions.pdf](https://www.csa.virginia.gov/content/doc/Pool_Fund_Expenditure_Categories_and_Definitions.pdf))
- Pool Fund Expenditure Categories mapping with the Thomas Brothers System  
([https://www.csa.virginia.gov/content/doc/Pool\\_Fund\\_Expenditure\\_Categories\\_mapping\\_with\\_Thomas\\_Brothers\\_System.pdf](https://www.csa.virginia.gov/content/doc/Pool_Fund_Expenditure_Categories_mapping_with_Thomas_Brothers_System.pdf))
- CSA Coding Cheat Sheet ( will be on the OCS website soon)

# QUESTIONS?

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