



Office of Children's Services  
Empowering communities to serve youth

# Understanding the Role of the CSA Coordinator

New CSA Coordinator Academy

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# Purpose of the Academy

- Assist you to:
  - Understand and appreciate your role and purpose
  - Equip your toolbox
  - Identify your resources



[https://www.youtube.com/watch?feature=player\\_detailpage&v=h7Oh1SI9lbs#t=3](https://www.youtube.com/watch?feature=player_detailpage&v=h7Oh1SI9lbs#t=3)

# The History of CSA: Why Should You Care?

- A foundation for what you do every day
- Gives meaning and purpose
- Provides insight into what might otherwise seem random and unnecessarily complex

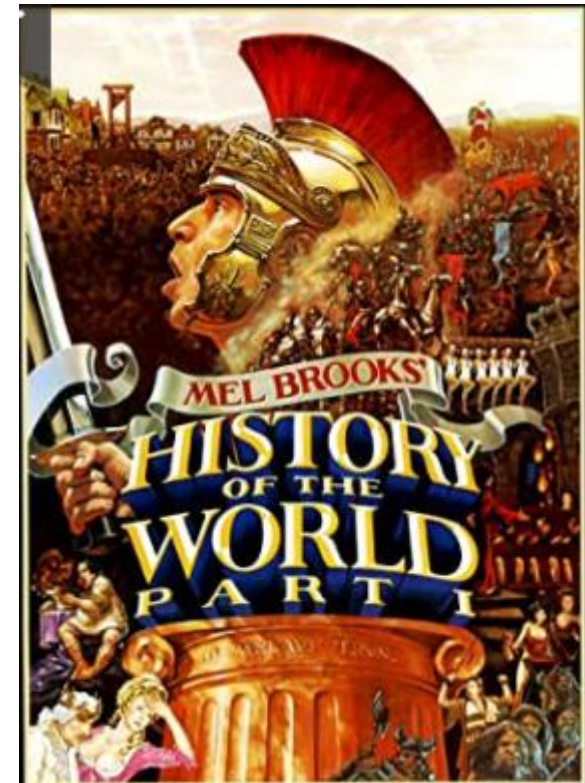


## Why Create a CSA?

- A 1991 study of children in residential services (due to exponential expenditure increases that could not be sustained)
  - 14,000 cases across four agencies yielded 4,993 unique children in care
    - Identified poor planning and delivery of services for children and families (redundant, uncoordinated, etc.)
    - Recognized inefficiencies in the use of funds

# CSA: A Very Short History

- Effective July 1, 1993
- Consolidated funding from seven funding streams and four agencies (DSS, DOE, DBHDS, DJJ) into a single "state pool"
- Established a state supervised, locally administered and operated system
- Created the structures and functions to operate the program (FAPT, CPMT, etc.)



# What did the CSA Accomplish?

- Established a common mission:
  - Child-centered, family-focused, and community-based approach
- Provided a mandate for cross-agency collaboration:
  - If you want state funds, you will work together
- Blended funding:
  - Multiple agencies – single appropriation
- Created flexibility
  - Not limited to a list of specific services at a set price

## Stated Purpose of the Act (§2.2-5200, COV)

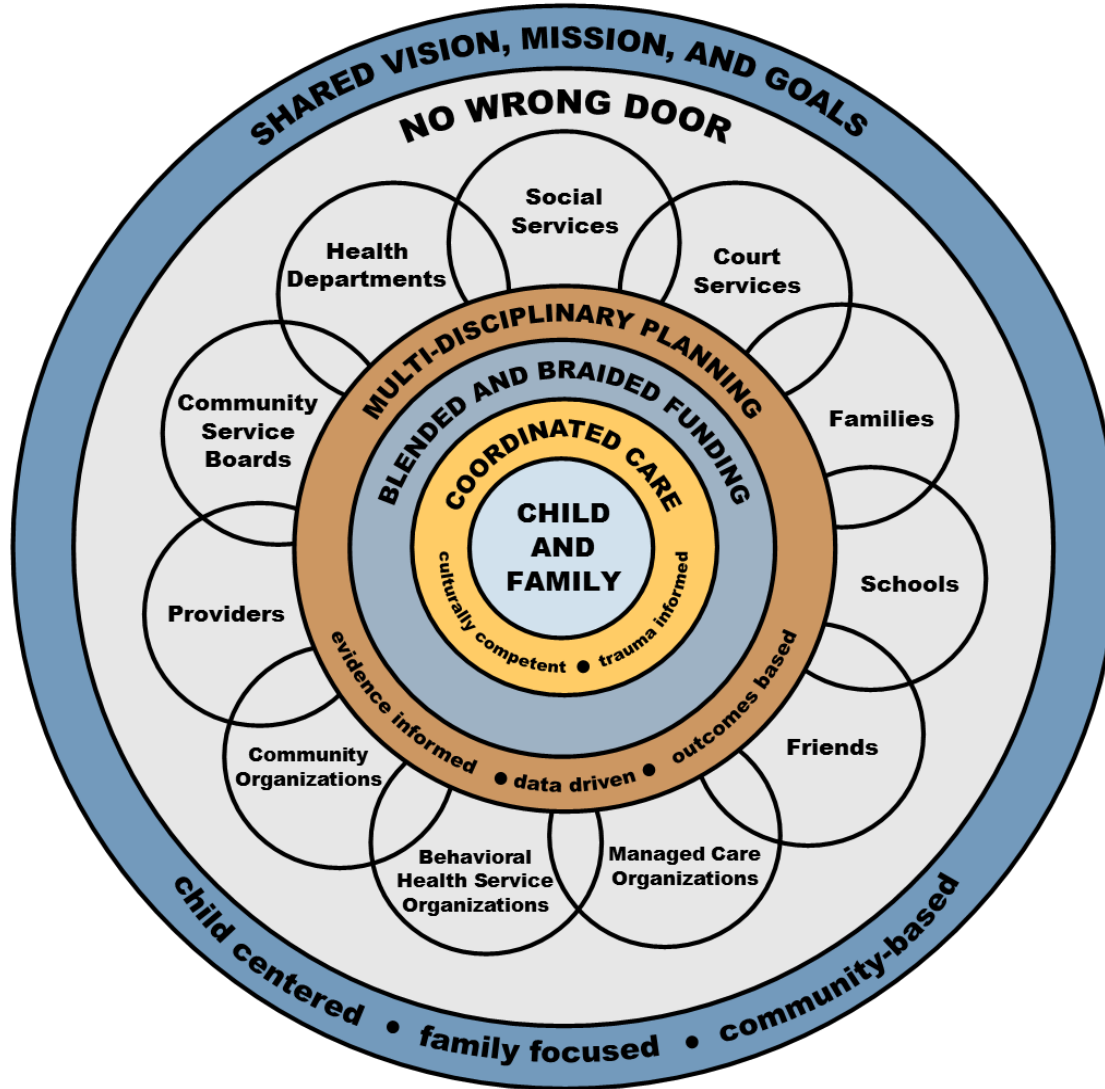
- Preserve families, least restrictive environment, protect child welfare and public safety
- Early identification and intervention
- Services responsive to unique and diverse strengths and needs
- Increase interagency collaboration and family involvement
- Public / private partnerships
- Community flexibility in use of funds and decision-making

The mission of the CSA is to create a collaborative system of services and funding that is child-centered, family-focused and community-based when addressing the strengths and needs of troubled and at-risk youth and their families in the Commonwealth.





## Virginia's Comprehensive System of Care



# How is the CSA Law Implemented?

- Shared state and local responsibility
  - Local responsibilities
    - [§2.2-5206](#) (CPMT powers and duties)
    - [§2.2-5208](#) (FAPT powers and duties)
    - [Appropriation Act](#)
  - State responsibilities
    - [§2.2-2648](#) (SEC powers and duties)
    - [§2.2-2649](#) (OCS powers and duties)
    - [Appropriation Act](#)

# What is the CSA Coordinator's Primary Role?

Finance/Accounting?



Policy maker/enforcer?

Keeper of funds?

Social work/behavioral health?

Convener/leader/collaborator/  
boundary spanner?

# What is the CSA Coordinator's Role(s)?

- Staff to the CPMT
  - Administrative role to ensure FAPT and CPMT duties are fulfilled
    - How many duties are assigned to the FAPT? The CPMT?
    - How many can you name?

# What Are the Key Responsibilities?

- Model CSA Coordinator Position Description
  - *Are these responsibilities shared or exclusively yours?*
  - *Are all of the responsibilities assigned to someone in your locality?*

# What Do You Need to Know?

- CSA statutes, including
  - §2.2-5200 Intent and purpose of CSA
  - §2.2-5206 CPMT powers and duties
  - §2.2-5208 FAPT powers and duties
  - §2.2-5209 Referral to FAPT
  - §2.2-5210 Information sharing
  - §2.2-5211 State pool funds
  - §2.2-5212 Populations eligible for CSA

# What Do You Need to Know?

## Appropriation Act

- Denial of funds
- Performance measures
- Utilization management
- Uniform assessment
- Data collection
- Training/technical assistance
- ICC policy
- Parental co-pays
- Use of Medicaid-funded services
- SPED Wrap funds
- Incentive match rate system

# What Do You Need to Know?

## **Policies of the SEC and Other Agencies**

- Child in Need of Services
- Transfer of Cases to Other Localities
- Special Education Wraparound
- Family Engagement
- "Protected" funds
- Intensive Care Coordination
- Treatment Foster Care Standards
- DSS policies on title IV-E, VEMAT, etc.
- Special education requirements



# What are You?

accountable **BARRIER** Facilitator  
PAPER PUSHER Solution-oriented  
**CREATIVE** **CHANGE AGENT** **RESOURCE**  
ADVOCATE gatekeeper proactive

# What Do You Want to Be?

# Reflection

- What task/role of the CSA Coordinator is your strength?
- What task/role of the CSA Coordinator is most challenging to you?
- What are some steps you can take to build on your strengths and address your challenges?

# Where Can You Find Help?

- [CSA Policy Manual](#)
- [CSA User Guide](#)
- [CSA Audit Self-Assessment Workbook](#)
- [CSA Website](#)
- [OCS Help Desk](#)
  - [Technical Assistance Requests](#)
- Tailored On-site Training
- [OCS Staff](#)
- [CSA \(Virginia\) Learning Center](#)
  - Can CSA Pay?
  - Orientation to CSA Audits
  - Continuous Quality Improvement
  - CSA for New LDSS Workers
  - CSA Finances
  - Use of SPED Wrap Funds
  - CPMT Training Modules
- Annual CSA Conference
- Other training opportunities