



COMMONWEALTH of VIRGINIA

Susan Cumbia Clare, M.Ed
Executive Director

OFFICE OF COMPREHENSIVE SERVICES
Administering the Comprehensive Services Act for At-Risk Youth and Families

ADMINISTRATIVE MEMO # 14-03

TO: CPMT CHAIRS
FISCAL AGENTS
CSA COORDINATORS

FROM: CHUCK SAVAGE
BUSINESS MANAGER

DATE: JUNE 5, 2014

SUBJECT: FY15 WRAP-AROUND SERVICES FOR STUDENTS WITH DISABILITIES

The Governor's proposed FY2015 budget for CSA appropriates \$2.2 million general funding for services in the fund category "Wrap-Around Services for Students with Disabilities" (SPED Wrap-Around). This specific appropriation represents a continuation for the CSA "earmark" funding for a particular service category.

This limited appropriation places several restrictions on expenditures for this service category i.e. expenditures may not exceed \$2.2 million general funding statewide and funds cannot be used for other service categories. As with all CSA service funds, unspent funds may not be carried forward from one fiscal year to the next. The Office of Comprehensive Services (OCS) must allocate and manage these funds in such a manner to ensure compliance with these restrictions.

The allocation and management process for funds has been predicated on the following principles:

1. All communities should have an opportunity to utilize funds regardless of past usage,
2. All communities should have equitable access to funds,
3. 100% of the earmarked funds should be allocated,
4. The outcomes achieved for youth receiving such funds should be documented.

The process for allocation and management of FY2015 SPED Wrap-Around funds is described below:

1. Preliminary allocations have been calculated following the same methodology used to determine base service allocations. No community is allocated less than \$1,000 general funding. (See "Preliminary Allocations: Wrap-Around Services for Students with Disabilities," attached.)
2. Allocations will become available to local communities upon OCS review of written confirmation that the community intends to utilize funds. Allocations must be used solely for SPED Wrap-Around Services. (See "Intent to Utilize Funds for Wrap-Around Services for Students with Disabilities," attached.)
3. Allocations to communities who do not submit confirmation they intend to utilize funds will be recouped and made available for reallocation to other communities on a first-come/first-served, application basis.
4. Expenditures for SPED Wrap-Around services will be analyzed following the close of the second quarter (December 2014). Unspent allocations will be reviewed for possible recoument and reallocation.
5. Communities will identify projected outcomes and outcome measures when submitting their intent to use funds and will maintain internal reporting documentation of annual results.

The use of mandated funds for "Wrap-Around Services for Students with Disabilities" allows communities to provide services to youth when their identified disabilities compromise functioning outside the school environment. Such services may provide critical supports for youth who present significant challenges in the home or community. Communities are encouraged to consider their local policies regarding the provision of SPED Wrap-Around service and to identify strategies to maximize utilization of community-based supports for all youth.

Communities must submit their Intent to Utilize Funds form no later than the close of business on Thursday, July 10, 2014.

Questions regarding the SPED Wrap-Around allocation process may be directed to Chuck Savage, OCS Business Manager, by phone at (804) 662-9818 or by e-mail at charles.savage@csa.virginia.gov.

Intent to Utilize Funds for Wrap Around Services for Students with Disabilities

Fiscal Year 2015

Locality:

We intend to utilize funds in the service category "Wrap Around Services for Students with Disabilities" and request that the preliminary allocation be made available for use effective with the first quarter of Fiscal Year 2015.

Projected Outcome(s) for youth provided "SPED Wrap Around Services":

Measure(s) of outcome(s):

We do **not** intend to utilize funds in the service category "Wrap Around Services for Students with Disabilities". It is understood that we may apply for funds during the fiscal year but the availability of funds is not guaranteed.

Fiscal Agent Signature:

Date:

FAX COMPLETED FORM BY THE CLOSE OF BUSINESS ON JULY 10, 2014

TO 804-662-9831, ATTENTION: CHUCK SAVAGE

COMPREHENSIVE SERVICES FOR AT-RISK YOUTH AND FAMILIES
Proposed FY15 Base Wrap Allocations

LOCALITY	TOTAL POOL FUND FY15 ALLOCATION	STATE POOL FUND FY15 ALLOCATION	LOCAL POOL FUND FY15 ALLOCATION	LOCAL POOL FUND MATCH RATE
ACCOMACK	5,675	4,352	1,323	23.32%
ALBEMARLE	80,755	44,627	36,128	44.74%
ALLEGHANY/CLIFTON FORGE	8,781	7,091	1,690	19.24%
AMELIA	5,709	3,843	1,866	32.68%
AMHERST	11,413	8,306	3,107	27.22%
APPOMATTOX	8,532	6,280	2,252	26.39%
ARLINGTON	101,145	54,603	46,542	46.02%
AUGUSTA	31,661	21,207	10,454	33.02%
BATH	1,748	1,000	748	42.78%
BEDFORD COUNTY	19,097	13,156	5,941	31.11%
BLAND	2,969	2,343	626	21.09%
BOTETOURT	12,309	7,875	4,434	36.02%
BRUNSWICK	3,970	3,002	968	24.39%
BUCHANAN	13,205	9,038	4,167	31.56%
BUCKINGHAM	11,691	9,326	2,365	20.23%
CAMPBELL	19,507	13,446	6,061	31.07%
CAROLINE	18,516	12,391	6,125	33.08%
CARROLL	17,787	12,611	5,176	29.10%
CHARLES CITY	2,685	1,844	841	31.31%
CHARLOTTE	7,599	5,924	1,675	22.04%
CHESTERFIELD	64,388	39,578	24,810	38.53%
CLARKE	8,033	4,180	3,853	47.97%
CRAIG	4,639	3,293	1,346	29.01%
CULPEPER	38,721	24,135	14,586	37.67%
CUMBERLAND	5,329	3,709	1,620	30.40%
DICKENSON	14,256	9,920	4,336	30.42%
DINWIDDIE	10,981	7,294	3,687	33.58%
ESSEX	5,733	3,524	2,209	38.53%
FAIRFAX CITY/CNTY/FALLS C	462,705	249,332	213,373	46.11%
FAUQUIER	38,005	20,585	17,420	45.84%
FLOYD	3,242	2,488	754	23.24%
FLUVANNA	20,543	12,714	7,829	38.11%
FRANKLIN CO	38,476	27,588	10,888	28.30%
FREDERICK	22,494	12,713	9,781	43.48%
GILES	10,951	7,777	3,174	28.98%
GLOUCESTER	11,824	7,465	4,359	36.87%
GOOCHLAND	13,632	6,992	6,640	48.71%
GRAYSON	5,754	4,541	1,213	21.09%
GREENE	13,088	8,545	4,543	34.71%
GREENSVILLE/EMPORIA	6,292	4,866	1,426	22.66%
HALIFAX/SOUTH BOSTON	28,193	21,609	6,584	23.35%
HANOVER	54,427	30,240	24,187	44.44%
HENRICO	67,597	42,214	25,383	37.55%
HENRY	6,293	4,540	1,753	27.86%
HIGHLAND	1,619	1,000	619	38.22%
ISLE OF WIGHT	5,470	3,493	1,977	36.13%
JAMES CITY COUNTY	8,023	4,426	3,597	44.83%
KING AND QUEEN	6,189	4,243	1,946	31.44%
KING GEORGE	25,444	16,216	9,228	36.27%
KING WILLIAM	5,469	3,362	2,107	38.53%
LANCASTER	10,036	5,629	4,407	43.91%
LEE	6,279	4,870	1,409	22.45%
LOUDOUN	65,971	34,545	31,426	47.64%
LOUISA	25,858	14,477	11,381	44.01%

COMPREHENSIVE SERVICES FOR AT-RISK YOUTH AND FAMILIES
Proposed FY15 Base Wrap Allocations

LOCALITY	TOTAL POOL FUND FY15 ALLOCATION	STATE POOL FUND FY15 ALLOCATION	LOCAL POOL FUND FY15 ALLOCATION	LOCAL POOL FUND MATCH RATE
LUNENBURG	10,243	8,504	1,739	16.98%
MADISON	19,408	12,897	6,511	33.55%
MATHEWS	5,605	3,211	2,394	42.71%
MECKLENBURG	14,582	11,248	3,334	22.86%
MIDDLESEX	3,973	2,252	1,721	43.33%
MONTGOMERY	14,715	10,545	4,170	28.34%
NELSON	6,248	4,291	1,957	31.32%
NEW KENT	9,587	5,437	4,150	43.29%
NORTHAMPTON	5,426	4,356	1,070	19.71%
NORTHUMBERLAND	2,575	1,724	851	33.04%
NOTTOWAY	9,479	6,933	2,546	26.86%
ORANGE	25,443	15,053	10,390	40.83%
PAGE	8,870	6,328	2,542	28.65%
PATRICK	1,340	1,000	340	25.39%
PITTSYLVANIA	31,762	24,281	7,481	23.55%
POWHATAN	17,846	10,097	7,749	43.42%
PRINCE EDWARD	6,762	5,253	1,509	22.32%
PRINCE GEORGE	10,756	6,759	3,997	37.16%
PRINCE WILLIAM	102,516	67,519	34,997	34.14%
PULASKI	34,561	24,460	10,101	29.23%
RAPPAHANNOCK	13,023	7,555	5,468	41.99%
RICHMOND CO	4,277	2,897	1,380	32.27%
ROANOKE COUNTY	51,957	29,112	22,845	43.97%
ROCKBRIDGE	16,864	12,924	3,940	23.36%
ROCKINGHAM	44,951	29,464	15,487	34.45%
RUSSELL	11,700	9,484	2,216	18.94%
SCOTT	7,693	5,267	2,426	31.54%
SHENANDOAH	24,862	16,119	8,743	35.17%
SMYTH	5,465	4,188	1,277	23.37%
SOUTHAMPTON	5,047	3,416	1,631	32.30%
SPOTSYLVANIA	90,223	48,832	41,391	45.88%
STAFFORD	55,525	30,875	24,650	44.39%
SURRY	2,278	1,371	907	39.79%
SUSSEX	5,343	4,067	1,276	23.87%
TAZEWELL	15,948	12,032	3,916	24.55%
WARREN	20,397	12,538	7,859	38.53%
WASHINGTON	9,837	7,122	2,715	27.60%
WESTMORELAND	9,356	6,526	2,830	30.25%
WISE	15,103	10,943	4,160	27.55%
WYTHE	22,020	16,057	5,963	27.08%
YORK	9,504	5,808	3,696	38.88%
ALEXANDRIA	117,076	54,919	62,157	53.09%
BRISTOL	12,281	9,153	3,128	25.47%
BUENA VISTA	9,022	6,921	2,101	23.29%
CHARLOTTESVILLE	79,100	54,830	24,270	30.68%
CHESAPEAKE	36,006	22,629	13,377	37.15%
COLONIAL HTS.	4,351	2,599	1,752	40.27%
COVINGTON	7,723	5,795	1,928	24.96%
DANVILLE	26,064	20,271	5,793	22.23%
FRANKLIN CITY	2,554	1,607	947	37.10%
FREDERICKSBURG	15,790	10,356	5,434	34.41%
GALAX	2,920	2,001	919	31.46%
HAMPTON	56,406	38,228	18,178	32.23%
HARRISONBURG	46,712	28,923	17,789	38.08%

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HOPEWELL	29,014	21,275	7,739	26.67%
LEXINGTON	3,793	2,541	1,252	33.02%
LYNCHBURG	42,621	30,958	11,663	27.36%
MANASSAS	14,899	8,690	6,209	41.68%
MANASSAS PARK	8,188	4,689	3,499	42.73%
MARTINSVILLE	1,714	1,145	569	33.21%
NEWPORT NEWS	84,339	60,951	23,388	27.73%
NORFOLK	84,380	63,666	20,714	24.55%
NORTON	1,953	1,318	635	32.54%
PETERSBURG	37,197	24,048	13,149	35.35%
POQUOSON	1,553	1,120	433	27.87%
PORTSMOUTH	31,220	23,087	8,133	26.05%
RADFORD	5,807	4,625	1,182	20.35%
RICHMOND CITY	133,739	84,379	49,360	36.91%
ROANOKE CITY	99,684	69,058	30,626	30.72%
SALEM	13,019	8,445	4,574	35.13%
STAUNTON	19,212	14,028	5,184	26.99%
SUFFOLK	13,451	10,179	3,272	24.32%
VIRGINIA BEACH	132,637	85,301	47,336	35.69%
WAYNESBORO	11,470	7,062	4,408	38.43%
WILLIAMSBURG	3,505	1,909	1,596	45.53%
WINCHESTER	18,805	10,179	8,626	45.87%
STATE TOTAL	3,491,983	2,200,000	1,291,983	