



# COMMONWEALTH of VIRGINIA

Scott Reiner, M.S.  
Interim Executive Director

OFFICE OF CHILDREN'S SERVICES  
*Administering the Children's Services Act*

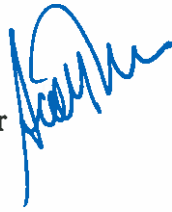
## Administrative Memo #16-02

**To:** CPMT Chairs  
CSA Coordinators  
CSA Fiscal Agents

**From:** Scott Reiner, Interim Executive Director

**Date:** May 13, 2016

**Subject:** Retired Service Placement Type, Pool Fund Reimbursement Expenditure Category  
Renamed Service Name Description



In order to make technical adjustments to reflect changing policy and practice, the following changes are being made effective July 1, 2016 for CSA reporting:

1. The following Service Placement Types are retired:  
SPT 7 Family FC maintenance only  
SPT 9 Specialized foster home

The services that belong to the above two Service Placement Types shall be reported under SPT 8 Foster Care Basic Maintenance and Basic Activities Payments

2. Due to the above change the following Pool Fund Reimbursement categories shall be retired:  
2b Specialized Foster Care – Title IV-E; Community Based Services  
2b1 Specialized Foster Care  
2d Family Foster Care – Maintenance only

Pool Fund Reimbursement category 2c shall be utilized for the retired 2b category and Pool Fund Reimbursement category 2e shall be utilized for the retired 2b1 and 2d categories.

3. The Service Name Description for Maintenance – Independent Living shall be replaced by Independent Living Stipend.

The above changes will be incorporated with the first reporting of the Fiscal Year 17 LEDRS file. Please contact the CSA Technical Assistance Team should you have any questions on these modifications.