



COMMONWEALTH of VIRGINIA

Susan Cumbia Clare, M.Ed.
Executive Director

OFFICE OF COMPREHENSIVE SERVICES
Administering the Comprehensive Services Act for At-Risk Youth and Families

October 28, 2013

Mr. Earvin Rosier, CPMT Chair
Chesapeake Interagency Consortium
420 Albemarle Drive
Chesapeake, VA 23320

RE: City of Chesapeake CSA Program Self-Assessment Validation, File No. 35-2013

Dear Mr. Rosier,

In accordance with the Office of Comprehensive Service's (OCS) Audit Plan for Fiscal Years 2013-2015, the Chesapeake Community Policy and Management Team (CPMT) has completed and submitted the results of the self assessment audit of your local CSA Program by the established due date of January 31, 2013. To complete the independent validation phase of the process, an on-site visit was scheduled and conducted on July 30, 2013 by OCS' Finance and Data Consultant and supervised by the OCS Program Auditors.

Based on the review and examination of the self assessment workbook and supporting documentation provided by the Chesapeake Interagency Consortium, our independent validation:

Concurs Partially Concurs Does Not Concur

with the conclusion reported by the Chesapeake CPMT that significant observations of non-compliance and/or weaknesses were found in the design or operation of the internal controls applicable to the processes or services conducted on behalf of the Chesapeake Interagency Consortium. The CPMT has submitted a complete and satisfactory corrective action plan addressing all observations that were identified by the CPMT, which includes action steps, responsible parties, and targeted completion dates. We respectfully request that you notify this office as corrective actions are completed. OCS will conduct a follow up validation to ensure the corrective actions have been implemented as reported.

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OCS would like to thank the Chesapeake Community Policy and Management Team and related CSA staff for their contributions in completing the CSA Self-Assessment Workbook. We also would like to acknowledge the excellent assistance and cooperation that was provided by Melanie Bond, CSA Coordinator during our on-site visit. Ms. Bond's efforts enabled our staff to quickly, and in some cases immediately, resolve any questions/concerns that were observed during the validation process. Please feel free to contact us should you have any questions.

Sincerely,



Stephanie S. Bacote, CIGA
Program Auditor

cc: Susan C. Clare, Executive Director
James E. Baker, Chesapeake City Manager
Nancy Tracy, CPMT Fiscal Agent
Melanie Bond, CSA Coordinator