

**STATE EXECUTIVE COUNCIL (SEC)
FOR CHILDREN'S SERVICES
1604 Santa Rosa Road, Suite 137
Richmond, VA
(VIRTUAL MEETING)
Thursday, June 10, 2021**

SEC Members Present:

The Honorable Daniel Carey, M.D., Secretary of Health and Human Resources
Lesley Abashian, Chair, State and Local Advisory Team (SLAT)
The Honorable Mary Biggs, Member, Montgomery County Board of Supervisors
Valerie Boykin, Director, Department of Juvenile Justice
Eric Campbell, City Manager, City of Harrisonburg
The Honorable Margaret Angela Franklin, Member, Prince William County Board of Supervisors
The Honorable Willie Greene, Mayor, City of Galax
The Honorable Elizabeth Guzman, Member, Virginia House of Delegates
Parham Jaber, M.D., for M. Norman Oliver, M.D., Commissioner, Virginia Department of Health
Karen Kimsey, Director, Department of Medical Assistance Services
Alison Land, Commissioner, Virginia Department of Behavioral Health and Developmental Services
The Honorable T. Montgomery "Monty" Mason, Member, Senate of Virginia
The Honorable Frank Somerville, Presiding Judge, 16th Judicial District, Juvenile and Domestic Relations District Court
Ron Spears, CEO, Elk Hill
Amanda Stanley, President and CEO, DePaul Community Resources
Duke Storen, Commissioner, Virginia Department of Social Services

SEC Members Absent:

Sophia Booker, Service Recipient Representative
Samantha Hollins, Ed.D. for James Lane, Ed.D. Superintendent of Public Instruction, Virginia Department of Education
Sandra Karison for Karl Hade, Executive Secretary of the Supreme Court of Virginia
Andelicia Neville, Parent Representative
Michelle Johnson, County Administrator, Charles City County
Jessica Stern, Parent Representative

Other Staff Present:

Marsha Mucha, Administrative Staff Assistant, OCS
Scott Reiner, Executive Director, OCS
Susan Whyte, Assistant Attorney General

Roll Call of Members

Scott Reiner noted that state law allows the meeting to be held virtually during the existing state of emergency due to the pandemic. The meeting was held via GoToMeeting and was being recorded.

Opening Remarks

Mr. Reiner, on behalf of Secretary Carey, called the meeting to order at 9:30 a.m. and he welcomed everyone. He explained that Secretary Carey would be joining the SEC meeting shortly. Mr. Reiner conducted a roll call of the membership for attendance purposes.

Secretary Carey joined the meeting and thanked everyone for their attendance. He noted that the Commonwealth has come a long way in the last 14 months in dealing with the pandemic. Virginia is moving in the right direction, but there is still work to be done. He encouraged everyone to get vaccinated. He thanked everyone for the great partnerships and teamwork and remarked on the resilience of Virginians.

Secretary Carey welcomed a new local government member to the SEC, Margaret Angela Franklin who is a member of the Prince William County Board of Supervisors. He also noted that Mary Biggs' term would be expiring the end of June. He acknowledged her work on behalf of the Council and thanked her for the two-terms she has served. Mr. Reiner thanked her for her service and presented Ms. Biggs with a certificate of appreciation. Ms. Biggs remarked that she had enjoyed her service on the SEC and thanked everyone for their dedication to serving children and families.

The minutes of the March 11, 2021 meeting were approved on a motion by Mary Biggs, seconded by Karen Kimsey, and approved by roll call vote as follows:

Aye: Secretary Carey, Duke Storen, Valerie Boykin, Karen Kimsey, Alison Land, Ron Spears, Amanda Stanley, Mary Biggs, Eric Campbell, Willie Greene, Delegate Elizabeth Guzman, Frank Somerville, Lesley Abashian

Abstain: Parham Jaber, Margaret Angela Franklin

Public Comment 1

There was no public comment.

FY2022 CSA Training Plan

Mr. Reiner presented a draft of the FY2022 CSA Training Plan for the SEC's approval. He noted that members received a copy of the draft plan with their meeting materials. Mr. Reiner explained that the plan is required annually by the Appropriation Act.

Mr. Reiner noted that over time, the Training Plan has evolved, with this year's plan including training activities to reflect legislation, the SEC's Strategic Plan, the Family First Prevention Services Act (FFPSA), etc. Mr. Reiner further noted that more training activities are being planned in partnership with other agencies and are of a collaborative, inter-agency nature.

The FY2022 CSA Training Plan was approved on a motion by Willie Greene, seconded by Mary Biggs, and approved by roll call vote as follows:

Aye: Secretary Carey, Duke Storen, Valerie Boykin, Karen Kimsey, Parham Jaber, Alison Land, Ron Spears, Amanda Stanley, Mary Biggs, Eric Campbell, Margaret Angela Franklin, Willie Greene, Delegate Elizabeth Guzman, Frank Somerville, Lesley Abashian

State and Local Advisory Team Report

Lesley Abashian, SLAT Chair presented on the following items assigned to SLAT as part of the implementation process of the SEC's Strategic Plan.

- *Local CSA leadership competencies* - Ms. Abashian presented draft documents focused on the identification of leadership and operational competencies for the CSA coordinator position, the Family Assessment and Planning Team (FAPT), and the Community Policy and Management Team (CPMT) in both general members' roles and their specific positions within FAPT and CPMT. Resources were also identified and included in the documents.
- *Development of a Youth and Family Guide to CSA* – Ms. Abashian presented a draft outline of contents for the CSA Youth and Family Guide that the workgroup is currently drafting.

Ms. Abashian also reported that she was re-elected to serve as SLAT Chair for the upcoming fiscal year. Rebecca Vinroot, the local DSS representative from James City County will serve as Vice-Chair. She also thanked Shannon Updike for her service as SLAT Vice-Chair and for assuming the duties of SLAT Chair when the previous Chair had to step down.

Ms. Abashian asked that feedback on the SEC Strategic Plan assignments be emailed to her or Mr. Reiner. Between now and the September SEC meeting, SLAT will be developing specific recommendations for next steps in implementing the work done in these assignment areas.

Strategic Plan Workgroup on Policy Alignment – Proposed Policy Actions per SEC Policy 2.4

Mr. Reiner reported on the work of the SEC Strategic Plan Workgroup on Policy Alignment. He noted that members received copies of two Notices of Intent to Develop Policy as the first step in the process to revise policies the Workgroup has examined and recommended for revision. Those policies are:

- *SEC Policy 3.3 – Family Engagement* – This policy was adopted over 10 years ago. The policy needs to be updated to reflect current best practices and conceptualizations regarding family engagement.
- *SEC Policy 3.2 – Family Assessment and Planning Team* – This policy was adopted in 2010. The proposed revisions to the policy include substantive changes to the section regarding Alternate Multidisciplinary Teams (MDTs) that may be employed by local CSA programs in lieu of FAPT. That section of the policy would benefit from additional detail and clarity of content.

In accordance with SEC Policy 2.4, Public Participation in Policy-making Actions, Mr. Reiner asked that the SEC consider the two Notices of Intent to Develop Policy for approval for a 30-day public comment process. The two Notices of Intent to Develop Policy were approved for dissemination on a motion by Amanda Stanley, seconded by Karen Kimsey, and approved by roll call vote as follows:

SEC Policy 3.3 Family Engagement

Aye: Secretary Carey, Duke Storen, Valerie Boykin, Karen Kimsey, Parham Jaber, Ron Spears, Amanda Stanley, Mary Biggs, Eric Campbell, Margaret Angela Franklin, Willie Greene, Delegate Elizabeth Guzman, Frank Somerville, Lesley Abashian

SEC Policy 3.2 Family Assessment and Planning Team

Aye: Secretary Carey, Duke Storen, Valerie Boykin, Karen Kimsey, Parham Jaber, Alison Land, Ron Spears, Amanda Stanley, Mary Biggs, Eric Campbell, Margaret Angela Franklin, Willie Greene, Delegate Elizabeth Guzman, Senator Monty Mason, Frank Somerville, Lesley Abashian

Executive Director's Report

Mr. Reiner reported on the following items:

- *Activities related to HB 2212* – This legislation originated from recommendations in the JLARC report. Requires OCS to provide for the effective implementation of CSA in all localities by regularly monitoring local performance measures and child and family outcomes and providing technical assistance to and working with local programs that are consistently underperforming to develop a corrective action plan.

Funding for 1 FTE was included in the legislation. A workgroup is being convened to assist OCS with developing a methodology for the corrective action plan and defining terms such as “underperforming”. The SEC will receive updates on this project. A report is due to the General Assembly in November 2021.

- *Workgroup on Transfer of Special Education Funding from CSA to DOE* – A workgroup is being established under the direction of the Secretary of Health and Human Resources (SHHR) and the Secretary of Education (SOE) to develop a plan to transfer to DOE, CSA funding and responsibility for private day or residential special education placements. A preliminary report is due November 1, 2021 with a final report due November 1, 2022.
- *Implementation of the Family First Prevention Services Act (FFPSA)* – Becomes effective July 1, 2021. CSA has been working collaboratively with DSS on implementation and alignment of services. Three new evidence-based services will be available July 1, 2021: Multi-Systemic Therapy (MST); Functional Family Therapy (FFT); and Parent-Child Interaction Therapy (PCIT). CSA has disseminated guidance on use of these services and on implementation of FFPSA.

Public Comment II

There was no additional public comment.

Closing Remarks and Adjournment

In closing, Secretary Carey thanked everyone for their commitment to serving youth and families and for today's discussions.

There being no further business the meeting adjourned at 11:34 a.m.