

**STATE EXECUTIVE COUNCIL (SEC)
FOR CHILDREN'S SERVICES
Virginia Department of Taxation
1957 Westmoreland Street
Richmond, VA
Thursday, June 20, 2019**

SEC Members Present:

The Honorable Daniel Carey, M.D., Secretary of Health and Human Resources
The Honorable Richard "Dickie" Bell, Member, Virginia House of Delegates
The Honorable Mary Biggs, Member, Montgomery County Board of Supervisors
Sophia Booker, Service Recipient Representative
Valerie Boykin, Director, Department of Juvenile Justice
Courtney Gaskins, Ph.D., Director of Program Services, Youth for Tomorrow
The Honorable Willie Greene, Vice Mayor, City of Galax
Bob Hicks, for M. Norman Oliver, M.D., Commissioner, Virginia Department of Health
The Honorable Catherine Hudgins, Member, Fairfax County Board of Supervisors
Sandra Karison for Karl Hade, Executive Secretary of the Supreme Court of Virginia
Karen Kimsey for Jennifer Lee, M.D., Director, Department of Medical Assistance Services
The Honorable T. Montgomery "Monty" Mason, Member, Senate of Virginia
S. Hughes Melton, M.D., Commissioner, Virginia Department of Behavioral Health
and Developmental Services
R. Morgan Quicke, County Administrator, Richmond County
Karen Reilly-Jones, Chair, State and Local Advisory Team (SLAT)
Jessica Stern, Parent Representative
Carl Ayers for Duke Storen, Commissioner, Virginia Department of Social Services

SEC Members Absent:

Eric Campbell, City Manager, City of Harrisonburg
Patricia Haymes, for James Lane, Ed.D, Superintendent of Public Instruction, Virginia Department
of Education
The Honorable Frank Somerville, Presiding Judge, 16th Judicial District, Juvenile and Domestic
Relations District Court
Amanda Stanley, President and CEO, DePaul Community Resources
Jeanette Troyer, Parent Representative

Other Staff Present:

Maris Adcock, Business Manager, OCS
Marsha Mucha, Administrative Staff Assistant, OCS
Scott Reiner, Executive Director, OCS
Kristi Schabo, Program Consultant, OCS
Susan Whyte, Assistant Attorney General

Introductions and Opening Remarks

Secretary Carey called the meeting to order at 9:30 a.m. and welcomed everyone. Introductions were made. He welcomed T. Montgomery “Monty” Mason, who was appointed to the SEC by the Senate of Virginia and Rachel Becker a Governor’s Fellow working in the Secretary’s Office. Secretary Carey presented appointment certificates and pins to the Governor’s reappointed members, Catherine Hudgins and Morgan Quicke.

The minutes of the March 21, 2019 meeting were approved on a motion by Mary Biggs, seconded by Courtney Gaskins and carried.

Public Comment

There was no public comment.

Executive Director’s Report

Mr. Reiner reported on the following items:

- *OCS Training Summary (FY19, Quarter3)* – Members received a copy of the training summary in their meeting materials.
- *Completion of Continuous Quality Improvement Project – Phase 1* – Mr. Reiner provided background information on the formation of an SEC ad hoc work group to consider ways to address utilization management at the local level. Utilization management procedures and practices by local CSA programs has been cited as a notable trend in audit findings.

Phase 1 of the project, which included development of training materials and a CQI tool kit, has been completed. Training was provided to five pilot sites (nine localities) and two breakout sessions were held at the CSA Conference.

Localities have been notified that a dashboard and toolkit are available on the CSA website. On-site training is available to localities and several localities have already requested training.

- *Required Notification re: Section 4-3.01 of the Appropriation Act (Deficit Provision Act)* Mr. Reiner provided an informational memorandum to SEC members as required by the Appropriation Act regarding the Deficit Provision Act.
- *Annual CSA Conference Recap* – There were 600 plus in attendance at the recently held Conference, with 110 of 130 localities represented. Evaluations have overall been extremely positive.

In order to avoid conflict with the number of conferences held in the spring, the 2020 CSA Conference is being moved to the fall along with the venue as the Conference has outgrown the current venue. A series of regional trainings are being planned in coordination with other child-serving agencies for the spring of 2020. The trainings will focus on local implementation of evidence-based practices.

- *Presentation of the FY2020 CSA Training Plan* - Mr. Reiner presented the FY2020 Training Plan for Council approval and briefly reviewed the Plan with members. The FY2020 Training Plan was approved on a motion by Courtney Gaskins, seconded by Mary Biggs and carried.

State and Local Advisory Team (SLAT) Report

Mrs. Reilly-Jones reported that SLAT finalized and disseminated a survey to local stakeholders regarding the use of non-mandated funds. Two electronic surveys were developed, one for localities using non-mandate funding practices and one for those localities who do not.

In total there were over 168 individuals responding to the survey representing 107 localities. A majority of survey respondents were local CSA coordinators, but there was a fair representation of CPMT and FAPT members, utilization managers, budget staff and county administration. SLAT will continue to review survey responses at the August meeting and plans to make formal recommendations to the SEC based on discussion and survey results.

Mrs. Reilly-Jones presented the following nominees to SLAT for approval by the SEC:

- local DSS representatives nominated by the Virginia League of Social Service Executives (VLSSE)
 - Rebecca Vinroot – Primary
 - Phyllis Savides – Alternate
- Local school divisions nominated by the Virginia Council of Administrators of Special Education (VCASE)
 - Angie Neely – Primary
 - Susan Aylor – Alternate
- Juvenile and Domestic Relations Court Judge (Virginia Council of Juvenile and Family Court Judges (VCJFCJ)
 - The Honorable Ashley Tunner – Primary

The nominees were approved for membership to SLAT on a motion by Mary Biggs and carried.

Status of Cost Study for Private Day Special Education

The SEC received a brief presentation on the private day special education cost study by the Public Consulting Group. The last of four regional feedback sessions will be held this afternoon on the preliminary findings of the private day special education cost study. The final report is due to the General Assembly on October 1, 2019.

Biennial SEC Progress Report and Strategic Plan

Mr. Reiner provided background information on the upcoming Strategic Planning Session that will be held jointly with the State and Local Advisory Team (SLAT) at the SEC's September meeting. In order to engage in a more deliberate planning process, Nancy Toscano, the Chief Operating Officer for UMFS, will be facilitating the Session.

Dr. Toscano shared with members a PowerPoint, outlining the general proposed strategic planning process, which included gathering of stakeholder input and pre-retreat preparation.

Addiction and Its Impact on Children and Families in the Commonwealth

Jodi Manz, Assistant Secretary of Health and Human Resources presented on the impact of addiction of children and families and Virginia's overdose epidemic response.

Public Comment II

Bill Elwood, Executive Director of the Virginia Association of Independent Specialized Education Facilities (VAISEF) provided public comment on the Virginia Private Day Special Education Rate Study.

Member Updates

Secretary Carey asked for member updates. Sophia Booker reported that Youth MOVE Central Virginia would be having a showcase on July 11, 2019. The theme of the Showcase is Indestructible Resiliency. She invited members to attend.

Closing Remarks and Adjournment

Secretary Carey commented briefly on addiction and the changing perspectives toward those with addiction, their treatment and recovery.

There being no future business, the meeting adjourned at 12:00 p.m.