

**STATE EXECUTIVE COUNCIL (SEC)
FOR CHILDREN'S SERVICES
Richmond/Henrico Rooms
1604 Santa Rosa Road
Richmond, VA
Thursday, March 12, 2020**

SEC Members Present:

The Honorable Mary Biggs, Member, Montgomery County Board of Supervisors
Courtney Gaskins, Ph.D., Director of Program Services, Youth for Tomorrow (*by telephone*)
The Honorable Willie Greene, Vice Mayor, City of Galax
Sam Hollins for James Lane, Ed.D, Superintendent of Public Instruction, Virginia Department of Education
Karen Kimsey, Director, Department of Medical Assistance Services
Andelicia Neville, Parent Representative
Alison Land, Commissioner, Virginia Department of Behavioral Health and Developmental Services (*by telephone*)
The Honorable Frank Somerville, Presiding Judge, 16th Judicial District, Juvenile and Domestic Relations District Court
Amanda Stanley, President and CEO, DePaul Community Resources
Duke Storen, Commissioner, Virginia Department of Social Services
Shannon Updike, Acting Chair, State and Local Advisory Team (SLAT) (*by telephone*)
Angela Valentine for Valerie Boykin, Director, Department of Juvenile Justice

SEC Members Absent:

The Honorable Daniel Carey, M.D., Secretary of Health and Human Resources
Sophia Booker, Service Recipient Representative
Eric Campbell, City Manager, City of Harrisonburg
Bob Hicks, for M. Norman Oliver, M.D., Commissioner, Virginia Department of Health
Sandra Karison for Karl Hade, Executive Secretary of the Supreme Court of Virginia
The Honorable T. Montgomery "Monty" Mason, Member, Senate of Virginia
Jessica Stern, Parent Representative

Other Staff Present:

Maris Adcock, Finance and Business Manager, OCS
Marsha Mucha, Administrative Staff Assistant, OCS
Scott Reiner, Executive Director, OCS
Susan Whyte, Assistant Attorney General

Introductions and Approval of Minutes

Karen Kimsey, Director of the Department of Medical Assistance Services (DMAS) was asked to chair the meeting by Secretary Carey. Secretary Carey was not able to attend due to rising concerns and necessary preparations to address the COVID-19 outbreak in the state. Ms. Kimsey called the meeting to order at 9:35 a.m. and welcomed everyone. Several members could not attend the meeting in person (*Courtney Gaskins, Alison Land and Shannon Updike*) and asked to participate by telephone. A motion was made by Mary Biggs, seconded by Amanda Stanley and carried allowing their participation in the meeting by telephone.

The minutes of the December 12, 2019 meeting were approved on a motion by Mary Biggs, seconded by Amanda Stanley and carried.

Public Comment

There was no public comment.

Executive Director's Report

Scott Reiner, Executive Director of OCS reported on the following items:

- *Summary of CSA-related activity by the General Assembly* - The General Assembly is meeting to take action on the state budget today. Of particular note, the budget includes language to further enhance the private day special education cost study that was finalized last fall. To encourage a more robust participation by private programs, budget language is included to make certain data reported exempt from the Freedom of Information Act (FOIA). The study is due to be completed the end of June 2021 with implementation of recommendations by July 1, 2021.
- *FY2021 CSA Training Plan* – Mr. Reiner reviewed an exposure draft of the FY2021 CSA Training Plan with members. The Training Plan will be presented for approval at the June SEC meeting. Questions, suggestions or comments about the training plan should be submitted to Mr. Reiner.
- *FY2020 Quarter 2 OCS Training Summary* – Members received a copy of the training summary containing both in person and on-line training activities.
- *Spring 2020 Regional Learning Collaboratives* – A series of five (5) regional learning collaboratives will be held in April 2020 to assist localities in planning for implementation of evidence-based practices at the local level.
- *New CSA Coordinator Academy* – The Academy will be held March 24-26, 2020. OCS expects approximately 25 new coordinators to attend the Academy.

Proposed Policy Making Actions

Mr. Reiner presented a Notice of Intent to Develop Policy (SEC Policy 3.7) for consideration by the SEC. He noted that, if approved by the SEC, the Notice of Intent would be disseminated for an initial period of public comment. The title of the proposed policy would be *Alignment of the Family First Prevention Services Act (FFPSA) and the Local CSA Process*. The proposed SEC policy would require local Community Policy and Management Teams (CPMTs) under the Children's Services Act (CSA) to develop and implement a policy defining how the locality would align CSA activities with the new federal Family First Prevention Services Act (FFPSA).

Mr. Reiner further explained that the proposed policy would address the SEC's stated intention to facilitate alignment between all entities involved in the CSA system by having local CSA leadership thoughtfully address the issues of alignment as they apply to the FFPSA. The proposed policy would be permissive and does not specify how each locality would address this alignment, only that key areas of action be considered and addressed.

After discussion, the SEC approved disseminating the Notice of Intent to Develop Policy (SEC Policy 3.7), for a 45-day public comment period.

State and Local Advisory Team Report (SLAT)

Shannon Updike, Acting Chair of SLAT provided a brief report. SLAT last met on February 6, 2020 and received updates on activities from their membership. SLAT also continues to work with OCS on the short-term recommendations/goals from the non-mandated study presented to the SEC at their December 2019 meeting.

SEC Strategic Plan Implementation Strategy

Mr. Reiner distributed laminated copies of the SEC Strategic Plan to members. He noted that the SEC Strategic Plan would guide the agendas and work of the SEC moving forward. Mr. Reiner also presented a document for discussion purposes outlining suggested implementation activities. The document was reviewed and revised based on discussions at the last meeting of the SEC's Executive Committee. It was noted that the document is not a formal document but a working document.

After reviewing the document, there was overall consensus from SEC members that this document was a basis to use to start implementation of the SEC Strategic Plan.

Presentations

Nannette Bowler, Deputy Commissioner for Human Services at DSS presented an implementation update on the Family First Prevention Services Act.

Karen Kimsey, Director of DMAS and Alison Land, Commissioner of DBHDS presented an update on the DMAS/DBHDS Behavioral Health Enhancement.

Public Comment II

There was no public comment.

Member Updates

The majority of the members reported that their agencies/organizations are currently involved in preparing for or addressing COVID-19. Earlier in the meeting, a question was raised about guidance and plans for continuity of services during this time. It was noted that agencies/organizations are following guidance from the Governor. As the situation unfolds, agencies/organizations will be developing other guidance as appropriate. Several agencies/organizations have already set up email boxes to receive questions. A small task force has been addressing plans for continuity of services and they will gather briefly after today's meeting to see who should receive questions addressed to the task force.

Other items reported included:

- Andelicia Neville announced that The Virginia Family Network will host a Family Summit on May 16, 2020. The Summit is free to families. She will share a flyer about the Summit once available.
- Angela Valentine announced that DJJ's transformation effort received the 2020 Innovation in Government Award from the L. Douglas Wilder School of Government and Public Affairs at Virginia Commonwealth University.

Adjournment

On behalf of Secretary Carey, Ms. Kimsey thanked everyone for their attendance. There being no future business, the meeting adjourned at 12:00 p.m.

The next meeting of the SEC will be held June 11, 2020 in the Richmond/Henrico Rooms, 1604 Santa Rosa Road in Richmond.