



# COMMONWEALTH of VIRGINIA

## OFFICE OF COMPREHENSIVE SERVICES

*Administering the Comprehensive Services Act for At-Risk Youth and Families*

Susan Cumbia Clare, M.Ed.  
Executive Director

July 23, 2015

Mr. Tyrone Franklin, Surry County Administrator  
CPMT Chair, Surry County CSA Program  
Surry County Office on Youth  
203 Church Street  
Surry, VA 23883

RE: Surry County Children's Services Act (CSA) Program  
Audit Self-Assessment Validation, File No. 33-2013

Dear Mr. Franklin,

In accordance with the Office of Children's Services (OCS) Audit Plan for Fiscal Years 2013-2015, the Surry County Community Policy and Management Team (CPMT) has completed and submitted the results of the self-assessment audit of your local CSA Program by the established due date of June 30, 2013. An on-site visit was scheduled and conducted by our Program Compliance Specialist, supervised by the OCS Program Audit Manager, on February 17, 2015 to perform the independent validation phase of the process.

Based on the review and examination of the self-assessment workbook and supporting documentation provided by the Surry County CSA program, our independent validation:

Concurs

Partially Concurs

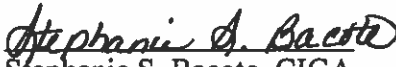
Does Not Concur

with the conclusion reported by the Surry County CPMT that no significant observations of non-compliance and/or weakness were found in the design or operation of the internal controls applicable to the process or services conducted on behalf of Surry County CSA. The CPMT has submitted a complete and satisfactory quality improvement plan addressing all non-significant observations that were identified by the CPMT, which includes action steps, responsible parties, and targeted completion dates. OCS auditors conducted a follow up and determined that quality improvement tasks identified have been implemented and/or are currently in progress. We respectfully request that you periodically update our office once quality improvement tasks have been fully completed.

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We would like to thank the Surry County CPMT and related CSA staff for their contributions in completing the CSA Self-Assessment Workbook. We also would like to acknowledge the excellent assistance and cooperation that was provided by LaJeune Stone, CSA Coordinator during our on-site visit. Ms. Stone's efforts enabled the audit staff to quickly resolve any questions/concerns that we observed during the validation process. Please feel free to contact us should you have any questions.

Sincerely,

  
Stephanie S. Bacote, CIGA  
Program Audit Manager

cc: Scott Reiner, Interim Executive Director  
LaJeune Stone, CSA Coordinator